To the Superintendent:	
Name	
The undersigned requests your authorization to transfer	
to	
on or about (month, day, year)	
1. This request is made for the following reason(s) (Explain fully, adding additional	sheets, if necessary):
☐ Security:	
☐ Proximity to home:	
☐ Program:	
☐ Other:	
 The patient was informed of the proposed transfer and the patient: objects to the proposed transfer. is agreeable to the proposed transfer. has not expressed feelings on the proposed transfer. 	
3. The patient's commitment is a: temporary commitment, which expires on	onth, day, year)
The committing court is	, cause number
Persons to receive notice of the transfer: Name of legal guardian(s)	
Address (number and street, city, state, and ZIP code)	
Name of parent(s)	
Address (number and street, city, state, and ZIP code)	
Name of spouse	
Address (number and street, city, state, and ZIP code)	
Name of attorney	
Address (number and street, city, state, and ZIP code)	
Name of other person requested by patient	
Address (number and street, city, state, and ZIP code)	
Signature of superintendent of transferring facility	Date (month, day, year)