

Indiana Department of Revenue

Individual Income Tax Booklet

IT-40

Cover Page

(Individual Forms are on the last pages.)

About The Cover: This year's cover was designed by the Indiana State Police.



Indiana State Police Youth Camps

The Indiana State Police, with the co-operation of Kiwanis International, Indiana District Optimist, Lions of Indiana, the Indiana State Police Alliance and Jaycees, sponsor youth camps for students. The fourteen camps take place each summer on the campus of various colleges in Indiana.

The department's camps teach students that discipline is a prerequisite in gaining self-respect, and self-respect is the first step in gaining the respect of others. The programs demonstrate the rewards of hard work and dedication. They promote teamwork, while installing self-confidence. Over 1,500 students annually interact with peers who are also facing the challenges of today's youth.

Each camp is targeted toward a specific group, and each meets its goal in different ways. A full-time youth services director works year-round to guarantee that the success and integrity of the programs continue to grow.

The camp staffs are hand-picked, responsible law enforcement personnel from across Indiana and surrounding states who have committed themselves to, and have a strong interest in helping to prepare today's youth for the future.

For more information on the camps write to:

Youth Education & Historical Center
8500 E. 21st Street
Indianapolis, Indiana 46219
Phone: (317)899-8293
Toll Free: (888)477-9688
www.state.in.us/isp

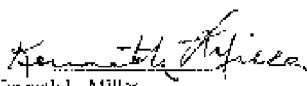
A Message from the Indiana Department of Revenue

The mission statement of the Indiana Department of Revenue reads, "The Indiana Department of Revenue will administer the applicable tax laws of the State of Indiana in an equitable and courteous manner to promote the highest degree of public trust and voluntary compliance."

To achieve our mission, the Department is always looking for ways to make filing easier on you and, at the same time, for us to process the information quickly and accurately while maintaining confidentiality.

In recent years the Department has started using electronic means to move and process data. One example of the benefits these programs offer can be seen in the results of our electronic tax filing program. Through our participation in the Federal/State Electronic Filing Program, we were able to process over 340,000 tax returns with less than a 1% error rate and the possibility of a refund being direct deposited into the taxpayers bank account in as little as three days. The 2.5 million paper returns we received averaged a 12% error rate and paper refund checks took between six and twelve weeks to issue depending on when the returns were received. Who can argue with statistics like that?

During this filing season the Department is offering a variety of electronic initiatives. Services ranging from tax filing to form distribution and taxpayer assistance are offered through professional tax preparers, the Internet, and even telephones and fax machines. We want to offer a variety of services to assist as many taxpayers as possible. Please explore these new programs. The benefits to both you as a customer, and us as providers, are numerous. Thank you for your continuing support of these programs.


Kenneth L. Miller
Commissioner

Indiana Department of Revenue on the Internet

<http://www.ai.org/dor/>

- Downloadable Forms
- Publications
- PC Filing
- Information Bulletins
- E-Mail

The Indiana Department of Revenue is part of the Access Indiana Information Network providing Internet access to Indiana state government.

The most frequently asked question:

What form do I file?

Indiana has four different individual income tax returns. See which one is right for you.

Form IT-40

This form is available for Indiana full-year residents. Note: If you were a full-year Indiana resident, but you're filing a joint return and your spouse **was not** a full-year Indiana resident, you must file form IT-40PNR.

Form IT-40EZ

This form is available for Indiana full-year residents who meet all of the following qualifications:

- ✓ have filed a federal Form 1040EZ;
- ✓ have been an Indiana full-year resident during 1998;
- ✓ claim only the Renter's Deduction and/or Unemployment Compensation Deduction; and
- ✓ have only Indiana state and county tax withholding credits.

Form IT-40PNR

This form is available for Indiana part-year and full-year non-residents. Note: If you were a full-year Indiana resident, but you're filing a joint return and your spouse **was not** a full-year Indiana resident, you must file form IT-40PNR.

Form IT-40RNR

This form is available for individuals who meet both of the following requirements:

You must:

- ✓ have been a full-year resident of one of the following states: Kentucky, Michigan, Ohio, Pennsylvania or Wisconsin; and
- ✓ have received only the following types of income from Indiana: wages, salaries, tips or other compensation.

Note: If you have any other kind of Indiana-source income, you'll have to file Form IT-40PNR. Also, beginning in 1998, full-year Illinois residents will no longer file Form IT-40RNR; they must file Form IT-40PNR.

1998 Changes



Military Base Recovery Tax Credit

Beginning in 1998 a credit is available for rehabilitating real property located in a military base facility. See page 22 for more information.



Out-of-State Income Information

Individuals are asked to enter the amount of salary, wage, tip &/or commission income received from Illinois, Kentucky, Michigan, Ohio, Pennsylvania and/or Wisconsin in a separate area on the back of Form IT-40. Look at the instruction beneath line 35 on the tax return and on page 24.



Illinois Ends Reciprocal Agreement

Beginning January 1, 1998, Indiana residents with salary, wage, tip or commission income from Illinois may be eligible to claim a credit for taxes paid to other states. See Schedule 2, line 4 instructions beginning on page 20 for more information.

Need Tax Forms or Information Bulletins?

Use Your Personal Computer

Visit our web site on the Internet and download the forms you need. Our address is: <http://www.ai.org/dor/>

Use Your Fax Machine

Indiana TaxFax: If you have access to a fax machine that has a telephone attached to it, call our fax-on-demand system at (317) 233-2329 from that telephone. The system allows you to receive state tax forms and information bulletins through the same fax machine on your call. It is available 24 hours a day, 7 days a week.

Use Your Telephone

To obtain forms by phone, call (317) 486-5103, 24 hours a day, 7 days a week. When calling the *Forms Order Request Line*, have the following information ready: name of form or form number needed, number of copies needed, contact person's name, daytime phone number, and a complete mailing address (including city, state and zip code.) For our hearing impaired taxpayers, call our Telephone Device for the Deaf (TDD) Number, (317) 232-4952 to receive assistance or request information about your tax refund.

Use Your Local Library or Post Office

Tax forms may be available in your neighborhood at your local library or post office. They are also available at the district offices listed on page 30. These offices are open Monday through Friday between 8:15 a.m. and 4:30 p.m.

Use Large Print Forms

The Department has large print IT-40 booklets and audio cassette tapes available for sight impaired Hoosier taxpayers. The large print booklet or audio tape should allow you to complete your own tax return. If you want a large print or audio IT-40 booklet, you may call (317) 232-4692 or write to Indiana Department of Revenue, P. O. Box 6155, Indianapolis, Indiana 46206-6155.

See the Index on page 31 for help in locating information by topic.

Need Help With Your Return?

Use Local Assistance

Visit any of the district offices listed on page 30 or take advantage of the Volunteer Income Tax Assistance (VITA) program or the Tax Counseling for the Elderly (TCE) program. These programs provide free tax return preparation help to low income, elderly and disabled taxpayers. Volunteers will help fill out federal and state forms for those who qualify. You can find the nearest VITA/TCE location by calling the Internal Revenue Service at 1-800-829-1040. If you need assistance with your income tax return be sure to take your W-2s, 1099s, or WH-18s and, if going to a district office, a copy of your completed federal tax return.

Use the Automated Information Line

You may call the Automated Information Line from a touch-tone telephone to access 1) status of refunds; 2) prerecorded tax topics; and 3) tax liability balances. The number is (317) 233-4018. This touch-tone phone service is available beginning at 8:00 a.m. on Mondays through 10:00 p.m. on Saturdays. If you have a rotary phone, call (317) 232-2240 from 8:15 a.m. to 4:30 p.m., Monday through Friday, and a Department representative will help you.

The prerecorded tax topics include information on Collection Procedures, Business Registration Requirements and How to Register a Business, Payment Plan Procedures, Estimated Tax/IT-2210 Penalty, Use Tax Information, County Tax, and 1998 Tax Highlights.

To receive information on the daily balance due of a tax liability you will need a copy of your tax notice because you will need to enter the tax identification number or social security number and the liability number shown on the notice. Call (317) 233-4018 and follow the instructions.

Internet

If you need help deciding which form to file, or to get information bulletins or policy directives on specific topics, visit our web site at: <http://www.ai.org/dor/>

Call Us

To receive help with basic tax questions, call us at (317)232-2240 Monday - Friday between the hours of 8:15 a.m. to 4:30 p.m.

Ready To File Your Return?

Use the Electronic Filing Program

More than 340,800 Indiana taxpayers took advantage of the 1998 Electronic Filing Program to file their state and federal individual income tax returns electronically.



This program provides Indiana taxpayers the opportunity to file their federal and state tax returns electronically and receive their Indiana refund in about half the time it takes to process paper...even less if you use direct deposit, which deposits your refund directly into your bank account. Even if there is an amount

due on either return, Indiana taxpayers can still file electronically and feel comfortable knowing that the returns were received by the IRS and the Indiana Department of Revenue.

Contact your tax preparer to see if they provide this service. Or, if you complete your own returns, many preparers, banks, and credit unions throughout Indiana will transmit your returns electronically for you.

Visit the Department's website at:

<http://www.ai.org/dor/>

Our site contains options for filing taxes, downloadable blank forms and instructions, and on-line helpdesk and e-mail links.

Where's Your Refund?

The Automated Information Line allows you to check the status of your refund. Important: You will need a copy of your completed tax return because you will need to know the first social security number shown on your return and the exact amount of your refund in whole dollars.

When you call (317) 233-4018 you will receive the latest information available on the status of your refund. This touch-tone phone service is available beginning at 8 a.m. Monday through 10 p.m. Saturday. *Please wait approximately 12 weeks from the date you filed your return before calling to check on the status of your refund.* If you have a rotary phone, you may call (317) 232-2240 from 8:15 a.m. to 4:30 p.m., Monday through Friday, and a Department representative will help you.

Moving?

If you move to a new address after you file your tax return and do not have a forwarding address on file with the post office, the Department needs to know where to send your refund check and a tax booklet for next year. You can call the Department at (317) 232-2240 or visit a district office near you to tell us your new address.

Unresolved Problems?

Use the Taxpayer Advocate

As prescribed by the Taxpayer Bill of Rights, the Department of Revenue has an appointed Taxpayer Advocate whose purpose is to facilitate the resolution of difficult taxpayer complaints and problems. If you have a complex tax problem that you have not been able to resolve through normal channels, or a tax assessment places an undue hardship on you, you may receive assistance from the Problem Resolution Office. Submit supporting information and documents to: Indiana Department of Revenue, Problem Resolution Program, P.O. Box 6155, Indianapolis, IN 46206-6155.

Filling in the Boxes

In accordance with the Indiana Taxpayer Bill of Rights, the Department will conduct an annual public hearing on Monday, June 21, 1999. Please come and share your ideas on how the Department of Revenue can better administer Indiana tax laws. The hearing will be held at 9:00 a.m. in Room A of the Conference Center, Indiana Government Center South, 402 West Washington Street, Indianapolis, Indiana. If you can't attend, please submit your concerns in writing to: Indiana Department of Revenue, Commissioner's Office, 100 North Senate Avenue, Indianapolis, Indiana 46204.

**Important: Complete your federal tax return first.
Please use black ink.**

The first IT-40 in this booklet may have your name(s), social security number(s) and address already filled in. If this information is accurate, the Department encourages you to use it. However, if any information is incorrect, don't use that form; instead, print the corrected information on the second IT-40 in the booklet and file it. If you didn't receive a preaddressed booklet please print your letters and numbers neatly in black ink.

Example 1

K a t h r y n

Example 2

2 1 7 2 0 0 0

If a line does not apply to you, leave it blank. **Do not** use dashes or other symbols to indicate that you have no entry for that line.

If you wish to use a typewriter to complete this form, you must make entries in the appropriate areas on the form but may type over the individual boxes in that area. Please note the total number of boxes in each field as our processing system will recognize that many characters for each field.

Example 3

Kathryn

Example 4

				21,720.	00
				3,000.	00

If you file your federal income tax return as married filing separately, you also must file married filing separately with Indiana. If you are, fill in the two social security number boxes on the top of the form **and check the box directly to the right of those boxes**. Enter the name of the person filing the return on the top line, but **do not** enter your spouse's name on the second name line.

Enter the 4-digit school district number for where the primary taxpayer lived on January 1, 1998. *Primary taxpayer* is the first name listed at the top of the tax return.

The list of school district numbers can be found on pages 26 and 27. Note: If the primary taxpayer did not live in Indiana on January 1, 1998, enter the code number "9999." If the school district number is not entered, the processing of your return will be delayed.

Enter the 2-digit code numbers for the county(s) where you and your spouse, if filing joint, lived and worked on January 1, 1998. You can find these code numbers on the chart on page 6.

See the instructions on page 13 for more information, including the definitions of the county where you live and work, details for military personnel, retired individuals, out-of-state filers, etc.

The US Post Office requires that the full foreign country name appear in all addresses. Standard two-character abbreviations for provinces and territories should be entered in the “State” area on the tax return.



Form 1040
 Revised 7/98
 SPS 154

1998

Indiana Full-Year Resident Individual Income Tax Return

Due April 15, 1999

File by **April 15, 1999**

If you are **not** filing for the calendar year January 1 through December 31, 1998, enter period from: _____ to: _____

Your Social Security Number

Your First Name Initial Last Name

If filing a joint return, Spouse's First Name Initial Last Name

Spouse's Social Security Number

State Zip Code + 4

Check the box if you are married filing separately. ☐

School District Number (see page 20)

Foreign Country (if applicable)

Enter the **2-digit county code** numbers (found on page 6 in the instruction booklet) for the county where you lived and worked on January 1, 1998.

County where you lived	County where you worked	County where you lived	County where you worked

Taxpayer **Spouse**

1. Enter your Federal Adjusted Gross Income from your federal return (see page 8) 1 If you have a loss (or negative entry), fill in the oval directly to the left of lines 1, 5 and/or 7. Example:

2. Tax Add-Back: Tax deducted from federal Schedules C, C-EZ, E, and/or F only 2 Please round all entries to nearest whole dollar (see instructions, pg 6)

3. Net Operating Loss Carry forward from federal Form 1040, line 21, 'Other Income' 3 Dollars Cents

4. Income taxed on federal Form 4972 (attach Form 4972; see page 8) 4

5. **Total Indiana Income:** Add lines 1 through 4 5 ▶

6. Indiana Deductions: Enter Box A amount from the top of the back page. **NOTE:** If you are claiming other deductions, do not enter the Box A amount here. Instead, enter amount from Schedule 1, line 15, and attach Schedule 1 6

7. **Indiana Adjusted Gross Income:** Line 5 minus line 6 7 ▶

8. Number of exemptions claimed on your federal return x \$1,000. (If no federal return was filed, enter \$1000 per qualifying person: see page 13.) 8

9. Additional exemption for certain dependent children (see page 13). Enter number claimed in box x \$500 9

10. Check box(es) below for additional exemptions if, by December 31, 1998: You were: 65 or older ☐ or blind ☐. Spouse was: 65 or older ☐ or blind ☐. Number of boxes checked x \$1,000 10

11. **Total Exemptions:** Add lines 8, 9 and 10 11 ▶

12. **State Taxable Income:** Line 7 minus line 11 (if answer is less than zero, leave blank) 12

13. **State Adjusted Gross Income Tax:** Multiply line 12 by 3.4% (.034) 13

14. **County Income Tax:** See instructions on page 13 14

15. Use Tax due on out-of-state purchases (see page 16) 15

16. Household Employment Taxes: Attach Schedule IN-H (see page 18) 16

17. **Total Tax:** Add lines 13 through 16. Enter here and on line 24 on the back 17

18. **Indiana State Tax Withheld:** From box 18 of your W-2s; box A of WH-18s or from 1099s 18

19. **Indiana County Tax Withheld:** From box 21 of your W-2s; box B of WH-18s or from 1099s 19

20. **1998 Estimated Tax Paid:** Include any extension payment made on Form IT-9 20

21. **Unified Tax Credit for the Elderly:** see instructions on page 18 21

Overseas military addresses must contain the APO, FPO designation in the "city field" along with a two-character "state" abbreviation of AE, AP, or AA and the zip code. Place these three or two letter designations in the city name area with an empty box between the two designations.

Refund Check Address

Your refund check will be issued in the name(s), address and social security number(s) shown on the front of your tax return. It is very important that this information is correct and legible. Any wrong information will cause problems and delay your refund.

Please round off your amounts to the nearest dollar.
To do this, drop amounts of less than 50¢.

- Example: \$432.49 rounds down to \$432.00.

Increase amounts of 50¢ or more to the next higher dollar.

- Example: \$432.50 rounds up to \$433.00.

Losses or Negative Entries

If you are reporting a loss or a negative amount on lines 1, 5 and/or 7, make sure to fill in the negative indicator. Please do not use blue ink. If you are using a typewriter, place an X over the negative indicator.

Discover® Card Payment

Attach your Discover® Card Payment Coupon in the upper left-hand corner on the front of the return. See instructions on page 24.

Attaching W-2s and Enclosing Checks and Forms

You should staple your W-2s, 1099s or WH-18s to the form in the space to the left of lines 1 through 23 on the front of Form IT-40. To help us process your form please make sure these attachments don't cover the county box information above line 1 or the boxes at the bottom of the form under line 23.

Do not staple your check or money order to the form as this will delay processing your return. Just enclose them in the same envelope with your return.

Attaching Schedules

When assembling your tax return, schedules should be attached to the back of Form IT-40 in an "attachment sequence order". This number is located in the upper right-hand corner of the schedule. For example, attach Schedules 1 & 2 (attachment sequence No. 01) first and then Schedule CT-40 (attachment sequence No. 02) second. Attach by placing one staple in the upper left-hand corner.

Indiana County 2-Digit Code Number Chart

Use the chart below to find the 2-digit county code number to fill in at the top of Form IT-40. You will need to find the code number for the county(s) where you lived and worked on January 1, 1998. If you worked at home or were retired on January 1, 1998, enter the county number where you lived in both boxes. Important: If you worked outside Indiana on January 1, 1998, enter code # **00** unless you worked in any of the following states: Illinois, Kentucky, Michigan, Ohio, Pennsylvania or Wisconsin. See the 2-digit code numbers for those states in the box following Whitley County below.

2-Digit County Code Number

#	County Name	#	County Name	#	County Name	#	County Name	#	County Name
01	Adams	21	Fayette	41	Johnson	61	Parke	81	Union
02	Allen	22	Floyd	42	Knox	62	Perry	82	Vanderburgh
03	Bartholomew	23	Fountain	43	Kosciusko	63	Pike	83	Vermillion
04	Benton	24	Franklin	44	LaGrange	64	Porter	84	Vigo
05	Blackford	25	Fulton	45	Lake	65	Posey	85	Wabash
06	Boone	26	Gibson	46	LaPorte	66	Pulaski	86	Warren
07	Brown	27	Grant	47	Lawrence	67	Putnam	87	Warrick
08	Carroll	28	Greene	48	Madison	68	Randolph	88	Washington
09	Cass	29	Hamilton	49	Marion	69	Ripley	89	Wayne
10	Clark	30	Hancock	50	Marshall	70	Rush	90	Wells
11	Clay	31	Harrison	51	Martin	71	St. Joseph	91	White
12	Clinton	32	Hendricks	52	Miami	72	Scott	92	Whitley
13	Crawford	33	Henry	53	Monroe	73	Shelby	00 Out-of-State code except the following: 94 Illinois 95 Kentucky 96 Michigan 97 Ohio 98 Pennsylvania 99 Wisconsin	
14	Daviess	34	Howard	54	Montgomery	74	Spencer		
15	Dearborn	35	Huntington	55	Morgan	75	Starke		
16	Decatur	36	Jackson	56	Newton	76	Steuben		
17	DeKalb	37	Jasper	57	Noble	77	Sullivan		
18	Delaware	38	Jay	58	Ohio	78	Switzerland		
19	Dubois	39	Jefferson	59	Orange	79	Tippecanoe		
20	Elkhart	40	Jennings	60	Owen	80	Tipton		

Who Should File/Filing Status

You may need to file an Indiana income tax return if:

- you lived in Indiana and received income, **or**
- you lived outside Indiana and had any income from Indiana.

Note: If you and your spouse file a joint federal return, you **must** file a joint return for Indiana. If you and your spouse file separate federal returns, you **must** file separate returns for Indiana.

There are four types of returns available. The type you need to file is generally based on your residency status. Read the following to decide if you are a full-year resident, part-year resident, or nonresident of Indiana and which type of return you should file.

Full-Year Residents

Full-year residents must file either Form IT-40, Indiana Full-Year Resident Individual Income Tax Return, **or** Form IT-40EZ for Full-Year Indiana Resident Filers with No Dependents. If you filed a 1998 federal Form 1040EZ, were a full-year resident of Indiana, claim only the renter's deduction and/or unemployment compensation deduction, and have only Indiana state and county tax withholding credits, file the simplified Form IT-40EZ. If you have any other deductions or credits you must file Form IT-40.

You are a full-year Indiana resident if you maintain your legal residence in Indiana from January 1 through December 31. You do not have to be physically present in Indiana the entire year to be considered a full-year resident. Residents, including military personnel, who leave Indiana for a temporary stay are considered residents during their absence.

Retired persons spending the winter months in another state may still be full-year residents if:

- 1) they maintain their legal residence in Indiana and intend to return to Indiana during part of the taxable year;
- 2) they retain their Indiana driver's license; or
- 3) they retain their Indiana voting rights.

Indiana allows \$1,000 for each exemption claimed on your federal return, plus an additional \$500 for certain children you are eligible to claim as dependents on your federal return (see instructions on page 13 for more information). If you did not have to file a federal return, you should complete a "sample" federal return to see how many exemptions you are able to claim.

If you were a full-year resident of Indiana and your gross income (the total of all your income before deductions) was greater than your exemptions, you must file Indiana Form IT-40 or IT-40EZ.

If your gross income is less than your total exemptions, you may file a return to get a refund of any Indiana state and/or county tax withheld by your employer; however, you're not required to file under these circumstances.

Part-Year Residents and Nonresidents

If you were a part-year resident and received income while you lived in Indiana, you must file Indiana Form IT-40PNR, Part-Year Resident or Nonresident Individual Income Tax Return.

If you were a legal resident of another state (see below) and had income from Indiana (except certain interest, dividends, or retirement income), you must file Form IT-40PNR.

Full-Year Residents of Kentucky, Michigan, Ohio, Pennsylvania or Wisconsin

If you were a full-year resident of Kentucky, Michigan, Ohio, Pennsylvania or Wisconsin, and your *only* income from Indiana was from wages, salaries, tips or commissions, then you need to file *Form IT-40RNR*, Indiana Reciprocal Nonresident Individual Income Tax Return.

Deceased Taxpayers

The executor, administrator, or surviving spouse must file a tax return for someone who died during 1998 if:

- a) the deceased was under the age of 65 and had gross income over \$1,000;
- b) the deceased was age 65 or older and had gross income over \$2,000; or
- c) the deceased was a nonresident and had gross income from Indiana.

You must attach a copy of the death certificate to the tax return to verify the date of death. Make sure to enter the month and day of death for the taxpayer or spouse in the appropriate box located on the back of the IT-40. For example, a date of death of January 9, 1998, would be entered as 01/09/1998. **Note:** The date of death should not be entered here if the individual died *after* December 31, 1998, but *before* filing the tax return. The date of death information will be shown on the individual's 1999 tax return.

Signing the decedent's tax return

If filing a return for a deceased individual, an executor or administrator appointed for the deceased's estate must file and sign the return (even if this isn't the final return). If an executor or administrator has not been appointed, the person filing the return should sign and give their relationship to the deceased. If a joint return is filed by the surviving spouse, the surviving spouse should sign his/her own name and after the signature write: **"Taxpayer and Surviving Spouse."**

Only one tax return should be filed on behalf of the person who died.

If you (the surviving spouse, administrator, or executor) have received a refund and cannot cash the refund check, contact the Department to get a widow's or distributee's affidavit. After completing the affidavit and returning it to the Department, a new refund check will be issued to the surviving spouse, executor or administrator of the estate.

Military Personnel

If you were an Indiana resident when you entered the military service, you remain an Indiana resident even if you are stationed outside of Indiana. You must report all your income to Indiana on Form IT-40, Indiana Full-Year Resident Individual Income Tax Return.

If you changed your legal residence (military home of record) during 1998, you are a part-year resident and should file Form IT-

40PNR, Part-Year Resident or Nonresident Individual Income Tax Return. You also must attach a copy of Military Form DD2058 to the tax return. As an Indiana part-year resident you will be taxed on the income you earned while you were a resident of Indiana, plus any other income from Indiana sources.

If your legal residence is a state other than Indiana, you should file IT-40PNR, Part-Year Resident or Nonresident Individual Income Tax Return, because you would be considered a nonresident of Indiana. Your military income may have to be reported on the tax return you may need to file for your state of residence.

If you are a full-year Indiana resident in the military, your spouse is a legal resident of another state and you filed a joint federal return, you will need to file Form IT-40PNR.

Refer to the instructions on page 14 for an explanation of county of residence for military personnel.

When To File

The due date for filing your tax return is April 15, 1999. However, you may file as early as January 1, 1999. Your tax return must be postmarked by April 15th to be considered timely filed.

Fiscal year tax returns are due by the fifteenth (15) day of the fourth (4th) month after the close of the fiscal year. You must complete the *Fiscal Year* date at the top of the form.

Penalties For Late Payments

If you don't file your tax return and pay the amount of tax owed by the due date, Indiana law requires you to pay penalty and interest on the late payment. See the instructions for penalty and interest on page 24.

Extensions

If you can't file by the due date and you don't owe any tax amount with your tax return, you are not required to file for an extension of time to file. However, if you are expecting a refund, you might need an extension of time to file if you are claiming the Unified Tax Credit for the Elderly. See the instructions for the Unified Tax Credit for the Elderly on page 18.

If you can't meet the filing deadline and expect to owe tax with your return, you should apply for an automatic extension. The extension allows additional time to complete and file your income tax return; however, the extension does NOT provide additional time to pay the amount of tax owed. To make the extension valid, you must pay at least 90% of the tax due (Form IT-40, line 32 minus lines 29 and 30) by April 15, 1999.

There are two ways to get an extension for filing your Indiana tax return. One way is to file Indiana's extension Form IT-9 by April 15, 1999. This extends the filing date to June 15, 1999. Remember, you must pay at least 90% of the tax due for the extension to be valid. A copy of Form IT-9 is on page 28.

Indiana also recognizes valid federal extension dates plus 30 days. So, if you file for a federal extension, simply attach a copy of the Federal Form 4868 to your Indiana return when filing. Again, 90% of the tax due must still be paid by April 15, 1999.

Note: Valid extensions are only for filing purposes. Interest will be due on any tax that remains unpaid during the extension period.

Where To File

Mail your completed return, plus all attachments, to:

Indiana Department of Revenue
P.O. Box 40
Indianapolis, IN 46206-0040

Income and Indiana Additions: Line-by-Line Instructions

Line 1 - Federal Adjusted Gross Income

Enter the amount you reported as your "Federal Adjusted Gross Income" on Line 33 of Federal Form 1040, Line 18 of Federal Form 1040A, or Line 4 of Federal Form 1040EZ. *This is your income before the standard or itemized deductions or exemptions allowed on the federal income tax return.*

If the amount is a loss, fill in the oval directly to the left of the box. If you were not required to file a federal return, report the amount you would have shown on your federal return if you had been required to file.

Line 2 - Tax Add-Back

If you **did not complete Federal Schedules C, C-EZ, E, or F** (which includes sole proprietorship income, farm income, rental, partnership, S corporation, and trust and estate income or loss), **then do not complete this line.**

If you did complete one or more of these federal schedules, and if you claimed deductions for any state income tax, local real estate and/or personal property taxes on those schedules, then you must add these taxes back to your Indiana income. Enter the total amount of these taxes on this line.

Note: Income, losses and/or expenses from various other schedules and forms may flow through to federal Schedules C, E and F. For example, partnership income from federal Schedule K-1 (Form 1065) may be included on federal Schedule E, while expenses from federal Form 8829 may be included on federal Schedule C. Make sure to check those various other forms and schedules to see if they also include deductions for any state income tax, local real estate and/or personal property taxes from which your pro rata share must be added back here.

Line 3 - Net Operating Loss Add-Back

If you reported a net operating loss deduction (on line 21 of your federal Form 1040) that was carried forward from prior years, you must complete this line. Write the amount of the net operating loss deduction as a **positive** figure. (You will claim an Indiana net operating loss deduction on Schedule 1, line 13.)

Note: If your federal adjusted gross income this year is a loss, and you haven't included a net operating loss as a deduction on line 21 of your 1998 federal Form 1040, then leave this line blank.

Line 4 - Lump Sum Distribution

If you completed Federal Form 4972, you must complete this line because the income reported on that form is also taxable for Indiana purposes. The amount you should show on this line includes the capital gains reported on Part II plus the ordinary income reported on Part III of Federal Form 4972. Enter as a positive amount.

Indiana Deductions Schedule 1 and the back of the IT-40

Line 1 - Renter's Deduction

You may be able to take the renter's deduction if:

- a) you paid rent on your principal place of residence, **and**
- b) the place you rented was subject to Indiana property tax.

Your "principal place of residence" is the place where you have your true, fixed, permanent home and where you intend to return after being absent.

- If you rented a mobile home or paid rent for your mobile home lot, you may claim the renter's deduction if the above requirements are met.
- Rent paid for summer homes or vacation homes is *not* deductible.

You cannot claim the renter's deduction if the rental property was exempt from Indiana property tax. Examples of this type of property are:

- a) government owned housing, including Section 8 housing;
- b) property owned by a nonprofit organization;
- c) student housing;
- d) property owned by a cooperative association; and
- e) property located outside of Indiana.

How do I report my deduction? First, complete the information area at the top of the back page of the Form IT-40 with details about where you rented, who your landlord was, how many months you rented and how much rent you paid. (If you moved during the year or had more than one landlord, you must list the same information for each place that you rented. Attach additional sheets if necessary.) Then, enter in Box A the *lesser* of the total amount of rent paid or \$1,500 (e.g. Bill paid \$400 rent and then moved to another location and paid \$1,300 rent. His deduction will be limited to \$1,500 even though he paid \$1,700 altogether.)

Where to claim the deduction:

- If you **are not** claiming any other Indiana deductions on Schedule 1, then carry this deduction to line 6 on the front of the Form IT-40; **however**,
- If you **are** claiming other deductions on Schedule 1:
 - 1) carry your renter's deduction to line 1 of Schedule 1;
 - 2) complete the rest of Schedule 1; and
 - 3) carry the Schedule 1 total to line 6 on the front of the Form IT-40.

Make sure you don't claim this deduction twice. If the renter's deduction is the only deduction you are taking, DO NOT complete Schedule 1.

Important: You must maintain copies of your rental receipts, landlord identifying information, and lease agreements as the Department can require you to provide this information.

For more information about this deduction, contact the Department to get Income Tax Information Bulletin #38.

Line 2 - State Tax Refund Reported on Federal Return

If you reported your state income tax refund as income on your federal return, you should deduct it on your Indiana tax return. This amount is shown on your federal income tax return, Form 1040, line 10, as "Taxable refunds, credits, or offsets of state and local income taxes." Since Indiana does not tax this income, if it was included as income on line 1 of the Form IT-40, you should claim this amount as a deduction.

Line 3 - Interest on U.S. Government Obligations Deduction

If the income on line 1 of Form IT-40 includes interest income, you may be able to take a deduction. If any part of your interest income included on line 1 is from a direct obligation of the U.S. Government, you can deduct these amounts.

Examples of U.S. Government obligations include U.S. Savings Bonds, U.S. Treasury Bills and U.S. Government Certificates. This interest is usually reported on federal Schedule B.

The portion of interest income reported from a trust, estate, partnership or S corporation that is from U.S. Government obligations is also deducted on this line.

For more information about this deduction, contact the Department to get Income Tax Information Bulletin #19.

Lines 4 and 5 - Taxable Social Security and/or Tier 1 & 2 Railroad Retirement Benefits Deduction

The income on line 1 of Form IT-40 may include social security and/or tier 1 railroad retirement benefits (issued by the United States Railroad Retirement Board) that are taxable for federal purposes. These amounts are usually shown on the line indicated as "social security benefits" on federal Form 1040, line 20b or Form 1040A, line 13b. Indiana does not tax these types of income. Therefore, enter on line 4 the amount reported as being taxable on your federal income tax return, Form 1040, line 20b or Form 1040A, line 13b.

The income on line 1 of Form IT-40 may include tier 2 railroad retirement benefits (issued by the United States Railroad Retirement Board.) Indiana does not tax tier 2 railroad retirement benefits: therefore, enter on line 5 any tier 2 benefits that are included as taxable pensions and annuities on federal Form 1040, line 16b or Form 1040A, line 11b.

Note: **Do not** enter any other types of pension or retirement income on these lines. Enter only the amount of social security, tier 1 &/or tier 2 railroad retirement benefits (issued by the United

Schedule 1: Deductions cont'd...

States Railroad Retirement Board) that are taxed on your federal income tax return.

Line 6 - Military Service Deduction

If the income on line 1 of Form IT-40 includes active or reserve military pay received by you, you will be eligible to take a deduction (regardless of your age.)

Also, if you are retired from the military or the surviving spouse of a person who was in the military, and you included military retirement income, you may be able to take this deduction if:

- a) you were at least 60 years of age by December 31, 1998;
- b) you were receiving military retirement or survivor's benefits in 1998; and
- c) the total benefits received as retirement income were reported on your federal return.

This deduction is equal to the actual amount of military income received (i.e. military pay, retirement pay, and/or survivor's benefits) or \$2,000, whichever is *less*. If both you and your spouse received military income, you may each claim the deduction for a maximum of \$4,000. For more information about this deduction, contact the Department to get Income Tax Information Bulletins #6 and #27.

Important: If you are claiming this deduction you **must** attach your military W-2 forms, retirement pay statement and/or survivor's benefit statement to the tax return.

Caution: If you received both military pay and retirement pay or survivor's benefits during the tax year, the total deduction cannot be greater than \$2,000 per qualifying person. For example, if you earned \$3,000 in military pay the first half of the year and \$1,500 in retirement pay the second half of the year, you can deduct only \$2,000 of your income.

Line 7 - Non-Indiana Locality Earnings Deduction

If you received income subject to both Indiana state income tax and a local tax in another state, you may be allowed to deduct up to \$2,000.

Example: You earned \$8,000 in Smith City, Kentucky. Your employer withheld a Smith City (local) tax from your wages. Since your wages were taxed by a non-Indiana locality (Smith City), you are eligible to take a \$2,000 deduction.

You may deduct the amount of your income taxed by a non-Indiana locality **or** \$2,000, whichever is *less*. If you and your spouse both qualify, you may each claim the deduction for a maximum of \$4,000 (limited to no more than \$2,000 per person.)

You must attach proof the tax was paid to a locality outside Indiana to be allowed this deduction. A W-2 form is sufficient proof as long as the W-2 form shows an amount and the non-Indiana locality where the tax was paid. The name of the locality is usually found in box 19, Locality Name, of the W-2 form. A copy of a non-Indiana locality tax return will also serve as proof of tax paid.

Remember your Sales and Use Tax obligation. See instructions on page 16.

Line 8 - Insulation Deduction

If you installed new insulation, weather stripping, double pane windows, storm doors or storm windows in your Indiana home during 1998, you may be able to take the insulation deduction. To take the insulation deduction the following requirements must be met:

- a) the insulating items must have been installed in your principal place of residence located in Indiana;
- b) the part of your home where the insulating items were installed must have been built *before* January 1, 1995;
- c) the insulating items must be an *upgrade* and not a replacement **or** like-kind item (e.g., replacing a double pane window with a new double pane window won't qualify, but replacing a double pane window with a triple pane window will qualify); and
- d) the deduction must be taken in the year the insulating items were installed.

You are allowed to deduct the actual cost of the qualifying items plus the amount paid for labor up to a maximum of \$1,000. (You cannot include the cost of labor that you did yourself.)

When claiming the deduction attach a separate sheet stating:

- the item purchased;
- the purchase price;
- the place of purchase;
- the date of purchase;
- the date of installation; and
- the amount paid for labor.

For more information about this deduction, contact the Department to get Income Tax Information Bulletin #43.

Line 9 - Disability Retirement Deduction

To take this deduction you must have:

- a) been permanently and totally disabled at the time of retirement;
- b) retired on disability before December 31, 1998;
- c) been under the age of 65 at the end of 1998; and
- d) received disability retirement income during 1998.

If you meet these qualifications, you should complete Schedule IT-2440 and have it signed by your doctor to claim this deduction. For more information about this deduction, contact the Department to get Income Tax Information Bulletin #70 and Schedule IT-2440. This schedule **must** be attached to your tax return when claiming this deduction.

This deduction is limited to up to \$5,200 per qualifying individual.

Note: Social security disability income does not qualify for this deduction because Indiana does not tax this income.

Line 10 - Civil Service Annuity Deduction

If the income on line 1 of Form IT-40 includes federal civil service annuity payments, you may be able to take a deduction *if* you were at least 62 years of age by December 31, 1998.

To figure your deduction take the amount of annuity payments received or \$2,000, whichever is less, and subtract all social security and tier 1 and tier 2 railroad retirement benefits received.

Schedule 1: Deductions cont'd...

For example, if your civil service annuity for 1998 was \$6,000, and you received social security benefits of \$1,200, your deduction would be figured in the following manner:

Lesser of the amount of the annuity (\$6000) or \$2000	\$2,000
Social security benefits	- 1,200
Allowable deduction	\$ 800

If you and your spouse both received annuities, you may each take this deduction for a maximum of \$4,000 (\$2,000 apiece), providing you both meet the age requirement.

This deduction is available only to the annuitant and is not available to the annuitant's beneficiary. For more information about this deduction, contact the Department to get Income Tax Information Bulletin #6.

Line 11 - Nontaxable Portion of Unemployment Compensation

If you reported unemployment compensation on your federal income tax return, Forms 1040, line 19 or 1040A, line 12, then this amount is also included on line 1 of Form IT-40. Indiana can differ from the federal government in determining the taxable portion.

You should use the worksheet at the bottom of this page to determine your Indiana taxable unemployment income. If, after completing the worksheet, there is a difference between state and federal taxable unemployment compensation, enter the amount from line 7 of the worksheet as a deduction.

Line 12 - Indiana State Lottery Winnings

If you win any prize money from the Indiana Hoosier Lottery Commission, either by winning an instant game, a pull-tab game or an on-line game such as Lotto Cash or Hoosier Lottery Powerball, you must report those winnings as income on your federal income tax return. However, Indiana **does not** tax winnings paid by the Hoosier Lottery Commission. Therefore, if you reported these winnings on your federal return and they are included on line 1 of Form IT-40, enter this amount as a deduction.

Note: Winnings from other state lotteries, Indiana pari-mutuel horse races or out-of-state tracks, Indiana or out-of-state riverboats and other gambling winnings are taxable in Indiana and should not be deducted from your taxable income.

Line 13 - Indiana Net Operating Loss Deduction

You may take a deduction for the Indiana portion of the total federal net operating loss deduction you added back on line 3 of Form IT-40. (This will be a net operating loss deduction from an earlier year(s) carried forward to 1998.) The amount you deduct will be stated as a positive figure. Attach the following copies to your state tax return:

- a) federal Forms 1045 and 1045 Schedule A; or
- b) a detailed breakdown showing the federal loss calculation; **and**
- c) a completed Indiana Schedule IT-40NOL.

Important: The deduction will be denied if these schedules are not attached to your tax return.

Line 14 - Enterprise Zone Employees

Certain areas within Indiana have been designated as enterprise zones. Enterprise zones are established to encourage investment and job growth in distressed urban areas.

Enterprise zones have been established in portions of the following cities:

Anderson	Fort Wayne	Marion
Bedford	Gary	Michigan City
Bloomington	Hammond	Muncie
Connersville	Indianapolis	Richmond
East Chicago	Kokomo	South Bend
Evansville	Lafayette	Terre Haute

If you lived in an enterprise zone and worked for a qualified employer* in that zone you may be able to take this deduction. Your employer will provide you with Form IT-40QEC if you're eligible to claim this deduction.

The amount of the deduction is one-half ($\frac{1}{2}$) of the earned income shown on that form or \$7,500, whichever is less. **Form IT-40QEC must be attached to the Form IT-40.** For additional information about this deduction, contact the Department for Income Tax Information Bulletin #66.

***A qualified employer cannot be a governmental agency, not-for-profit organization, partnership, or S corporation.** Your employer must be in good standing with the Enterprise Zone Authority. If they are not, you will not be entitled to this deduction.

Line 15 - Recovery of Deductions

If you did not complete the "other income" line 21 on your federal Form 1040, then **do not** complete this line.

Unemployment Compensation Worksheet

Note: If you were married but filing separately, and you lived with your spouse at any time during 1998, enter -0- on line 3 of the worksheet. However, if you were married but filing separately, and lived apart from your spouse the entire year, enter \$12,000 on line 3.

1. Unemployment compensation included on IT-40, line 1	1		
2. Federal adjusted gross income from Form 1040, line 33, Form 1040A, line 18, or Form 1040EZ, line 4	2		
3. Enter \$12,000 if single, or \$18,000 if married filing a joint return	3		
4. Subtract line 3 from line 2. If zero or less, enter -0-	4		
5. Enter one-half ($\frac{1}{2}$) of the amount on line 4	5		
6. Taxable unemployment compensation for Indiana purposes: enter the amount from either line 1 or line 5, whichever is smaller	6		
7. Subtract line 6 from line 1. Carry this amount to Schedule 1, line 11.....	7		

Schedule 1: Deductions cont'd...

Indiana **does not** allow you to claim itemized deductions from federal Schedule A. However, if you reported *recovered* itemized deductions as "other income" on line 21 of your 1998 federal Form 1040, use that amount as a deduction on this line.

Line 16 - Human Services Tax Deduction

You might be able to take the human services tax deduction if you lived in Indiana, and:

- a) received Medicaid payments;
- b) were not living at home; and
- c) were receiving care in a hospital, skilled nursing facility, or an intermediate care facility.

To determine your deduction, request Income Tax Information Bulletin #80.

Line 17 - Earned Income Tax Deduction

You may be eligible to claim an earned income tax deduction if

your income on Form IT-40, line 5, is less than \$12,000. Complete the worksheet below to see if you meet the qualifications and to figure the deduction.

Note: Make sure to keep a copy of the completed worksheet to show how you figured the deduction.

Line 18 - Other Deductions

If you take any of the following deductions make sure to list the type of deduction claimed and the amount being claimed.

Important: Do not claim itemized deductions from federal Schedule A.

Law Enforcement Reward Deduction

If you reported an amount you received as a reward as other income on line 21 of your federal Form 1040, you may be eligible for this deduction.

Earned Income Tax Deduction Worksheet

You may be eligible to claim an earned income tax deduction if your income on Form IT-40, line 5 is less than \$12,000. Complete the following steps to see if you qualify.

Step 1 Enter the amount from your IT-40, line 5 (if less than zero, enter zero) A _____

Is this less than \$12,000?

No Stop. You don't get this deduction.

Yes Multiply the line A amount by 80% (.80) and enter total here B _____

Go on to Step 2.

Step 2 Do you have a child who:

- | | | |
|--|-----|----|
| • is your child, stepchild or foster child? | Yes | No |
| • lived with you in Indiana for more than one-half of 1998? | Yes | No |
| • is dependent on you for more than one-half of his/her support? | Yes | No |
| • was under the age of 19 as of December 31, 1998? | Yes | No |
| • was not married on December 31, 1998? | Yes | No |

If you answered No to ANY of the questions, Stop. You don't get this deduction.

If you answered Yes to ALL of the questions, go on to Step 3.

Step 3 Enter your (and your spouses, if married filing jointly) wage, salary and tip income from federal Forms: 1040EZ line 1, 1040A line 7, **or** 1040 line 7 C _____

Enter your (and your spouses, if married filing jointly) net earnings from self-employment from your federal Form 1040 (see definition below*); leave this line blank if you don't have this kind of income reported on your federal return D _____

Add lines C and D. Go on to Step 4 E _____

Step 4 Is the line E amount bigger than the line B amount?

No Stop. You don't get this deduction.

Yes You qualify for this deduction. Go on to Step 5.

Step 5 This is the maximum allowable deduction F \$ 12,000

Enter the line A amount G -

Subtract line G from line F. This is your allowable deduction. Enter here and on Schedule 1, line 17  H

*Net earnings from self-employment is defined as 1) the income from a trade or business less deductions from that trade or business, and/or 2) the share of ordinary net income or loss from a trade or business carried on by a partnership of which you are a member.

Schedule 1: Deductions cont'd...

If you received a reward for providing information to a law enforcement official or agency; if the information assisted in the arrest, indictment, or the filing of charges against a person; and if you are not compensated for investigating crimes, the person convicted of the crime or the victim of the crime; then you can deduct the *lesser* of the amount received or \$1,000.

Airport Development Zone Deduction

Certain areas within Indiana have been designated as airport development zones. Currently, zones are established within the City of Gary. Areas within the City of Terre Haute and Allen County are also eligible to designate zones. If you lived in an airport development zone and worked for a qualified employer in that zone you may be able to take this deduction.

Your *employer* will provide you with Form IT-40QEC if you are eligible to claim this deduction. The amount of the deduction is one-half (½) of the earned income shown on that form or \$7,500, whichever is less. Form IT-40QEC must be attached to the Form IT-40.

For additional information about this deduction, contact your employer to see if you're working in an established airport development zone.

Medical Savings Account Deduction

You may be eligible for a deduction if your employer deposited funds in certain medical care savings accounts. If you received Form IN-MSA from the account provider you should deduct any medical withdrawals and exempt interest income reported in Box 2 and/or Box 7. **Make sure you attach Form IN-MSA or your claimed deduction will be denied.**

Note: You are not eligible to claim this deduction if you also claimed a medical savings account deduction on federal Form 1040, line 25.

Indiana Exemptions: Lines 8 - 11

Line 8 - Exemptions

You are allowed a \$1,000 exemption on your Indiana tax return for each exemption you claim on your federal return. Enter the total number of federal exemptions claimed in the space provided.

Example - John and Lisa have a 12 year old daughter named Sarah. On John and Lisa's joint federal return they claim themselves and Sarah as exemptions for a total of 3. They'll enter 3 in the box on line 8 for a total of \$3,000 exemptions.

If you do not have to file a federal return, you will need to complete a "sample" federal return to see how many federal exemptions you are allowed to claim.

If no exemption is claimed on your federal return, you can still claim yourself (even if you are claimed on a parent's or guardian's return) and any qualifying dependents on this return.

Line 9 - Additional Exemption for Dependent Child

An additional exemption of \$500 is allowed for certain dependent children you are eligible to claim as exemptions on your federal income tax return. Carefully read the following *Dependent Child Definition* to see if you are eligible to claim this additional exemption.

Dependent Child Definition: The dependent child must be a son, stepson, daughter, stepdaughter, and/or foster child who is your child (and/or your spouse's child if filing a joint return). They must be either under the age of 19 by December 31, 1998, or be a full-time student who is under the age of 24 by December 31, 1998.

If any dependent(s) you are eligible to claim on your federal return also meet the *Dependent Child Definition* above, enter that number in the box on line 9.

Example - John and Lisa claimed their 12 year old daughter Sarah as an exemption on their federal return. Since Sarah is their daughter, is under the age of 19 and was claimed as an exemption on her parent's federal tax return, John and Lisa will claim one (1) exemption on line 9 for a total of \$500.

Note: Not all dependent children eligible to be claimed as exemptions on the federal tax return will be eligible for this additional exemption. For instance, if you claimed a grandchild or nephew as an exemption on your federal tax return, you should also claim an exemption for them on line 8. However, since they don't meet the *Dependent Child Definition* above, you won't be able to claim the additional exemption on line 9.

Line 10 - Age 65 or Older or Blind

If you and/or your spouse (if filing a joint return) are age 65 or older, you (or both of you) can take an additional \$1,000 exemption. If you and/or your spouse (if filing a joint return) are legally blind, you (or both of you) can take a \$1,000 exemption. Mark the boxes applying to you and/or your spouse. Enter the total number of boxes marked on this line x \$1,000.

County Tax: Schedule CT-40 Instructions

If, on January 1, 1998, you and your spouse (if filing a joint return) lived and/or worked in an Indiana county that has a tax, you must complete Schedule CT-40 to figure your county tax.

A county has a tax if it has tax rates next to its name on the chart on page 17.

Note: If the county on the chart has the initials "NA" in the rate columns, it doesn't have a county tax. It is listed for the 2-digit county code number only.

When to attach the completed Schedule CT-40 to your state tax return: You must attach Schedule CT-40 to your return if, on January 1, 1998, you were:

- Single or married filing separately, you lived in a county not having a tax but worked in a county that does have a tax;
- Married filing joint and each lived in different counties; or
- Married filing joint, you both lived in a county not having a tax but one or both of you worked in a county that does have a tax.

County Tax instructions cont'd...

Any other filing situation is not required to attach Schedule CT-40.

Note: It's OK to attach the Schedule CT-40 to your tax return even if it's not required. For instance, if you need to attach Schedules 1 and 2, and the completed CT-40 is on the back of it, you may go ahead and send it in.

County Where You Lived Defined

The county where you lived is the county where you maintained your home on January 1, 1998. If you had more than one home in Indiana on this date, then your county of residence as of January 1, 1998, was:

- where you were registered to vote. If this did not apply, then your county of residence was;
- where your personal automobile was registered. If this did not apply, then your county of residence was;
- where you spent the majority of your time in Indiana during 1998.

If you moved to another Indiana county after January 1, 1998, the county where you lived for tax purposes will not change until next year.

- If, on January 1, 1998, you lived in a county having a tax, then you will owe county tax on all of your Indiana adjusted gross income.
- If, on January 1, 1998, you lived in a county having no tax, then county tax will be figured on your income from your principal employment if the county where you worked on January 1, 1998 has a tax (see definition below).

County Where You Worked Defined

The county where you worked (county of principal employment) is the county where your main place of business was located or where your main work activity was performed on January 1, 1998. If you began working in another county after January 1, 1998, the county where you worked for tax purposes *will not change until next year*. If you had more than one job on January 1, 1998, your principal place of employment is the job where you worked the most hours and earned the most income.

Example 1 - Jessie worked in Marion County on January 1, 1998. She quit that job and began a new one in Johnson County on February 10, 1998. She will enter the Marion County 2-digit code (49) as the county where she worked even though she changed jobs during the year.

If, on January 1, 1998, your county of principal employment was *not* in Indiana, write county code **"00"** (out-of-state) in the *County Where You Worked* box.

Exception: If you worked in any of the following states on January 1, 1998, enter their 2-digit code number (instead of 00):

State	Use Code #
Illinois	94
Kentucky	95

Michigan	96
Ohio	97
Pennsylvania	98
Wisconsin	99

Principal Employment Income

You must figure your principal employment income only if, on January 1, 1998, you *lived* in a county not having a tax but *worked* in a county that *did* have a tax. Your principal employment income is income you earned from your main work activity (job) for the entire year. See instructions for Section 2, line 1 on page 15 for more information.

Military Personnel

If you were stationed in Indiana, your county of residence is the county where you lived on January 1 of the year you entered the military service. If, on January 1, 1998, you were stationed *outside* of Indiana and your family was with you, write county code **"00"** (out-of-state) in all the county boxes (you won't owe a county tax.)

If, however, you maintained your home in an Indiana county and/or your spouse and family were still living in an Indiana county on January 1, 1998, you are considered to be a resident of that county and will be subject to county tax.

Retired Persons

If you were retired by January 1, 1998, put your county of residence 2-digit code number in *both* the Indiana County Where You Lived and Indiana County Where You Worked boxes. **Do not write the word "Retired" over the boxes.**

Special Note to Married Taxpayers Filing a Joint Return:

- If you lived in different counties on January 1, 1998, both of you need to figure your county tax separately on Section 1.
- If both of you lived in a county on January 1, 1998, that had no tax but worked in a county that did have a tax, you must figure your tax separately on Section 2.
- If only one of you is subject to county tax, then you may use all of the exemptions from Form IT-40, line 11, *except for your spouse's*, to figure your tax.

County Tax Schedule CT-40

Section 1: Line-by-line Instructions

Complete Section 1 if, on January 1, 1998, you lived in a county that has a county tax. If you didn't, skip to Section 2 instructions.

Line 1

- If you are filing a single return or are married filing separately, enter in Column A the state taxable income from line 12 of Form IT-40.
- If you are filing a joint return and you both lived in the same county on January 1, 1998, enter in Column A the state taxable income from line 12 of Form IT-40. Leave Column B blank.

Example 2 - On January 1, 1998, Jack and Diane lived in the same county that has a tax. They'll enter their Form IT-40, line 12 combined state taxable income in Column A.

- If you are filing a joint return and you and your spouse lived in different counties on January 1, 1998, enter each person's share of state taxable income from Form IT-40, line 12, in the appropriate columns.

Example 3 - Simon and Tina married in 1998 and are filing a joint return. On January 1, 1998, Simon lived in Greene County and Tina lived in Clay County. Their Form IT-40 line 12 income of \$36,300 includes the following breakdown:

Simon: \$ 20,000 wages
 + 150 (1/2 joint interest income)
 - 1,000 exemption
 \$ 19,150 income for CT-40 Section 1, line 1 Column A

Tina: \$ 18,000 wages
 + 150 (1/2 joint interest income)
 - 1,000 exemption
 \$ 17,150 income for CT-40 Section 1, line 1 Column B

Example 4 - The circumstances are the same as *Example 3* except Tina lived in Sullivan County, which does not have a county tax. Simon would still enter his \$19,150 share of the Form IT-40 line 12 amount on CT-40 Section 1, line 1 Column A. However, Column B will be left blank since Tina won't owe a county tax.

Line 2

If you claimed a non-Indiana locality earnings deduction on Schedule 1, line 7, enter that amount on this line in Column A. If you are completing Column B instead, and your spouse is the one taking this deduction, then enter it in Column B.

Line 4

Find your county on the County Income Tax Chart on page 17. Find the rate from the *Resident Rate* column and enter it here. For example, if your county is Elkhart, enter .0125.

Line 5

Multiply your line 3 adjusted income by the line 4 county tax rate.

Line 6

Add the amounts from line 5, Columns A and B. If you were a Perry County resident and worked in the Kentucky counties of Breckinridge, Hancock or Meade, complete lines 7 and 8. Otherwise, enter the total here and on line 9.

Line 7

Enter here the amount of income taxed by any of the Kentucky counties listed on line 6.

Line 8

Multiply the amount on line 7 by .005 and enter the total here. If there is no amount on line 7, skip this line and go to line 9.

Line 9

Subtract the amount on line 8 from the amount on line 6. Enter that amount here or, if there were no entries on those lines, enter the amount from line 6. Also enter this amount on your IT-40, line 14.

County Tax Schedule CT-40

Section 2: Line-by-line Instructions

Complete Section 2 if, on January 1, 1998:

- you were a resident of a county not having a county tax, but
- you worked in a county that does have a county tax.

Line 1

Enter your principal employment income for the year. This includes income from wages, tips, salaries and commissions, net self-employment income from federal Schedule C/C-EZ and/or net farm income from federal Schedule F. **Do not** include passive source income like nonbusiness interest and dividends, pensions, capital gains, farm rental, etc. Also, do not include income from a part-time job.

Example 5 - During 1998 Jake received income from the following sources:

- \$15,000 from his full-time job;
- \$1,850 from his part-time job;
- \$50 nonbusiness interest income; and
- \$800 pension income.

The principal employment income he will enter on line 1 is \$15,000.

If you had more than one job at different times during the year (not including part-time employment), add the income from those jobs and enter here.

Example 6 - During 1998, Sarah earned \$7,000 from her job, which she worked from January 1 through April 30. She began her new job on May 14 and worked through year's end, earning \$11,000. She should enter the \$18,000 combined amount here.

If you worked two or more jobs at the same time, enter the portion you earned from your main job.

Example 7 - Daniel had two jobs at the same time. On Job #1 he worked 30 hours a week and earned \$270 a week. On Job #2 he worked 10 hours a week and earned \$80 a week. Daniel should enter the amount he earned from Job #1 as his principal employment income.

Line 2

You may use certain deductions to lower the amount of income to be taxed. **These deductions must have been claimed on your federal tax return and/or on Indiana Schedule 1, and must have a direct relationship to the income being taxed on line 1.**

Example 8 - Ann's only income was \$21,000 in wage income, which she reported on line 1. She claimed a \$2,000 IRA deduction on her federal Form 1040. She should claim the \$2,000 IRA deduction on this line.

Example 9 - Morgan lived and worked in an enterprise zone and is entering her \$17,000 wage income from that zone on line 1. She claimed a \$7,500 enterprise zone deduction on Indiana Schedule 1, line 14. She should claim that \$7,500 deduction on line 2.

County Tax instructions cont'd...

These deductions are limited to the following: payments made to IRA accounts or self-employed retirement plans; medical savings account deduction; moving expense deduction*; self employment tax deduction; Keogh, self-employed SEP and SIMPLE plans; active military pay deduction and enterprise zone deduction.

* The moving expense deduction will be allowed only to the extent that the income earned from that move is being taxed on Section 2, line 1.

Example 10 - Tim and Jane file a joint tax return and live in a county that does not have a tax. Jane does not owe county tax, but Tim does because his business is in a county having a tax. She has a \$21,000 wage income and a \$1,400 moving expense. Tim has \$23,000 net income from his photography shop and claimed a \$700 self employed SEP deduction. He'll enter his \$23,000 income on line 1 of Section 2 and the \$700 SEP deduction on line 2 of Section 2. He's not eligible to take the moving expense deduction because the wage income that it is in relation to is not being taxed for county tax purposes.

Line 4

If you are filing a single or married filing separately tax return enter your total exemptions from Form IT-40, line 11. If you are filing a joint tax return, enter your exemption(s) (personal, over 65 and/or blind) included on Form IT-40, line 11. Note: You cannot claim your spouse's exemption. Exemptions for dependents can be claimed by either spouse, as long as the total of line 4, Columns A and B is not greater than line 11 on the Form IT-40.

Example 11 - On January 1, 1998, Jack and Sue lived in a county not having a tax. Jack worked in a county that did have a tax. They claimed \$3,500 in total exemptions (\$1,000 each plus \$1,000 plus \$500 for their dependent child) on their tax return. Jack is allowed to use \$2,500, or all of the total exemptions except for Sue's personal exemption.

Line 6

Find your county on the *County Income Tax Chart* on page 17. Find the rate from the *Nonresident Rate* column (the second column of rates over) and enter it here. For example, if your county is Elkhart, enter .005.

Line 8

Add the amounts from line 7, columns A and B. Enter the total here and on line 14 of the IT-40.

Note: If you have figured a tax in Section 1 and Section 2, add amounts from Section 1, line 9 and Section 2, line 8 and enter on form IT-40, line 14.

IT-40 line-by-line instructions continued ...

Line 15 - Use Tax Due on Out-of-State Purchases

If, while a resident of Indiana, you made purchases outside Indiana by mail order, through radio or television advertising, or directly from an out-of-state company, those purchases may be subject to Indiana sales and use tax if sales tax was not paid at the time of purchase. This tax, called "use" tax, is figured by multiplying 5% (.05) times the total purchases.

When you make purchases from a company in Indiana, that company is responsible for collecting the Indiana sales tax from you. When you make purchases from an out-of-state company, YOU are responsible for making sure the use tax is paid. Either the out-of-state company collects the tax from you or you must pay the tax directly to the State of Indiana.

To figure your tax you should complete the worksheet at the bottom of this page. If you did pay sales tax to the state where the item was originally purchased you are allowed a credit against your Indiana use tax for an amount up to 5%.

Note: Do not include the following items on the worksheet: automobiles, watercraft, aircraft, and trailers. A credit for taxes previously paid is not allowed for these items that are required to be titled, registered or licensed in Indiana. For more information regarding use tax call (317) 233-4015.

Line 16 - Household Employment Taxes

If you paid cash wages during 1998 to an individual who is *not*: a) your spouse; b) your child under age 21; c) your parent; or d) an employee under age 18; *and* e) they worked in and around your home as a baby-sitter, nanny, health aide, private nurse, maid, caretaker, yard worker or someone who does similar domestic duties, then they *may* be your employee.

...IT-40 line-by-line instructions continue on page 18

Sales/Use Tax Worksheet

List all purchases of property from out-of-state sources.

Description of Personal Property Purchased	Date of Purchase	Purchase Price of Property
1. Total purchase price of property subject to the sales/use tax	1	
2. Sales/use tax: Multiply line 1 by .05 (5%)	2	
3. Sales tax previously paid on the above items (up to 5% per item)	3	
4. Total amount due: Subtract line 3 from line 2. Carry to Form IT-40, line 15. If the amount is negative, enter zero and put no entry on line 15 of the IT-40	4	

1998 Indiana County Income Tax Rates and County Codes

County Code	County Name	Resident Rate	Nonresident Rate
01	Adams	.008	.0035
02	Allen	.009	.0045
03	Bartholomew	.01	.0025
04	Benton	.0125	.005
05	Blackford	.0125	.005
06	Boone	.01	.0025
07	Brown	.0125	.005
08	Carroll	.011	.0035
09	Cass	.0125	.005
10	Clark	NA	NA
11	Clay	.01	.0025
12	Clinton	.0125	.005
13	Crawford	.01	.005
14	Daviess	.01	.0025
15	Dearborn	.006	.0015
16	Decatur	.0125	.005
17	DeKalb	.0125	.005
18	Delaware	.008	.0035
19	Dubois	.01	.0055
20	Elkhart	.0125	.005
21	Fayette	.01	.0025
22	Floyd	.003	.003
23	Fountain	.01	.0025
24	Franklin	.0125	.005
25	Fulton	.01175	.00425
26	Gibson	.005	.005
27	Grant	.01	.0025
28	Greene	.01	.0025
29	Hamilton	.01	.0025
30	Hancock	.01	.0025
31	Harrison	.01	.005
32	Hendricks	.0125	.005
33	Henry	.01	.0025
34	Howard	.009	.00375
35	Huntington	.01	.0025
36	Jackson	.01175	.00375
37	Jasper	.01	.0025
38	Jay	.0125	.005
39	Jefferson	NA	NA
40	Jennings	.0125	.005
41	Johnson	.01	.0025
42	Knox	.0075	.00375
43	Kosciusko	.006	.0015
44	LaGrange	.0125	.005
45	Lake	NA	NA
46	LaPorte	.0095	.007
47	Lawrence	.01	.0025
48	Madison	.0075	.001875
49	Marion	.007	.00175
50	Marshall	.01	.0025
51	Martin	.01	.004

County Code	County Name	Resident Rate	Nonresident Rate
52	Miami	.0085	.004
53	Monroe	.01	.0025
54	Montgomery	.01	.0025
55	Morgan	.01	.0025
56	Newton	.01	.0025
57	Noble	.01	.0025
58	Ohio	.01	.0025
59	Orange	.0125	.005
60	Owen	.01125	.00375
61	Parke	.0125	.005
62	Perry	.01	.00625
63	Pike	.004	.004
64	Porter	NA	NA
65	Posey	NA	NA
66	Pulaski	.014	.005
67	Putnam	.0125	.005
68	Randolph	.0125	.005
69	Ripley	.0125	.005
70	Rush	.0125	.005
71	St. Joseph	.0045	.002625
72	Scott	.01	.0025
73	Shelby	.0125	.005
74	Spencer	.005	.005
75	Starke	.00675	.00425
76	Steuben	.01	.0025
77	Sullivan	NA	NA
78	Switzerland	.0075	.001875
79	Tippecanoe	.01125	.00675
80	Tipton	.0125	.005
81	Union	.0125	.005
82	Vanderburgh	.01	.0025
83	Vermillion	.001	.001
84	Vigo	NA	NA
85	Wabash	.0125	.005
86	Warren	.0125	.005
87	Warrick	.0035	.0035
88	Washington	.0125	.005
89	Wayne	.0125	.005
90	Wells	.0125	.005
91	White	.0125	.005
92	Whitley	.012	.0045

00 All Other States
except the following:
94* Illinois
95* Kentucky
96* Michigan
97* Ohio
98* Pennsylvania
99* Wisconsin

*See Out-of-State Income Information on the back of Form IT-40 if selecting one of these states.

IT-40 line-by-line instructions cont'd...

For more information on *Who Is A Household Employee?*, it is recommended that you get Federal Publication 926, *Household Employer's Tax Guide*, by calling the IRS at 1-800-829-1040.

If you paid cash wages over \$1,000 to a household worker who is your employee, you may have needed to have withheld state and county income taxes. If you want to pay these taxes on your Indiana income tax return, contact the Department for Schedule IN-H.

Indiana Credits

Lines 18 and 19 - Indiana State and County Tax Withheld

The amount of state tax withheld is usually shown on box 18 and the amount of county tax withheld is usually shown on box 21 of the W-2s. You **must** attach your W-2s, WH-18s and/or Form 1099s to your tax return to verify the amount withheld.

If you had more than one job, a W-2 form for each job must be attached to the tax return so you can get credit for all Indiana state and county tax withheld.

If you had Indiana state tax and/or county tax withheld on any other federal forms, such as a W-2G or 1099R, you must attach them to the tax return to get credit for the amount withheld.

If you are filing a joint return, be sure to include your spouse's W-2s, WH-18s and/or Form 1099s if they show Indiana state and/or county withholding amounts.

Use of substitute W-2s might delay the processing of your return and/or refund.

Don't claim credit for taxes withheld for states other than Indiana or for localities outside Indiana.

Line 20 - 1998 Estimated Tax Paid

If you made estimated tax payments for state and/or county tax, enter the total paid for 1998 on this line. Also include any payments made with Form IT-9 "Extension of Time to File" for tax year 1998.

Note: Do not include on this line any estimated tax paid for tax year 1999.

Line 21 - Unified Tax Credit for the Elderly

You may be able to claim a credit if you or your spouse meet **all** the following requirements:

- you and/or your spouse must have been age 65 or older by December 31, 1998;
- if married and living together at any time during the year, you must file a joint return;
- the amount on line 1 of Form IT-40 must be *less than* \$10,000;
- you must have been a resident of Indiana for 6 months or more during 1998; and
- you must not have been in prison for 180 days or more in 1998.

Disabled persons under age 65 do not qualify for this credit.

Important:

- If a spouse dies after January 1, 1998, the surviving spouse can claim this credit by filing joint. A copy of the death certificate must be attached to the tax return to verify the date of death.
- If a taxpayer dies and does not have a surviving spouse, then an estate executor or an administrator of the estate *cannot* claim the credit on behalf of the deceased taxpayer.

If you meet the requirements for claiming the Unified Tax Credit for the Elderly, but don't have any income to report on line 1 of Form IT-40, or the income reported on those lines is less than the *Total Exemptions* on Form IT-40 line 11, you have the option to file Form SC-40 Unified Tax Credit for the Elderly. If you do file Form SC-40 then **do not** file the Form IT-40.

Contact the Department to get Form SC-40. You can claim the credit on either Form IT-40 or Form SC-40, but *file only one of these forms, and only file once*.

The deadline for claiming this credit is June 30, 1999. The only exception to this rule is if you have a valid extension to file your tax return. In this case, your due date is either your extension date or June 30, whichever is later.

To figure your Unified Tax Credit for the Elderly:

Use Table A if:

You meet all the requirements noted above, **and**

- you are filing a joint return, lived with your spouse during 1998 and both of you were age 65 or older by December 31, 1998; **or**
- both you and your spouse met all the requirements, and your spouse died after January 1, 1998.

Table A

Joint Filers Both Age 65 or Older

If the income on Line 1 of Form IT-40 is:	Your Allowable Credit* is:
less than \$1,000.....	\$140
between \$1,000 and \$2,999.....	\$90
between \$3,000 and \$9,999.....	\$80

Use Table B if:

You meet all the requirements noted above, **and**

- you are age 65 or older and are single or widowed;
- you are filing a joint return and only one of you is age 65 or older; **or**
- you are married but did not live with your spouse during 1998, are age 65 or older and are married filing separately.

Table B

Only One Person Age 65 or Older

If the income on Line 1 of Form IT-40 is:	Your Allowable Credit* is:
less than \$1,000.....	\$100
between \$1,000 and \$2,999.....	\$50
between \$3,000 and \$9,999.....	\$40

* Once you have located the allowable credit in Table A or B enter that amount on line 21.

Indiana Credits: Form IT-40, Schedule 2

Note: The following credits cannot be refunded; their purpose is to help reduce your state and/or county tax liabilities. See the limitation areas after the line 2 and line 11 instructions.

Line 1 - Credit for Local Taxes Paid Outside of Indiana

If you figured county tax on Form IT-40, line 14, **and** had to pay a local income tax outside Indiana, you may be able to take a credit. This credit applies only if the tax you paid outside Indiana was to another city, county, town, or other local government, and they did not refund the tax or give you a credit for Indiana county tax.

The credit can be used against the Indiana county tax figured if the tax is the County Adjusted Gross Income Tax (CAGIT) or County Option Income Tax (COIT). This credit **cannot** be claimed against the County Economic Development Income Tax (CEDIT).

The *County Income Tax Chart* found on page 17 of this booklet lists the counties with their combined tax rates, if applicable. For instance, the Martin County resident tax rate of .01 is made up of COIT (.008) plus CEDIT (.002) for a .01 combined county tax rate. If the county you paid tax to assesses CEDIT, the *Rate Conversion Chart* to the right will help you to determine the correct rate to use to figure this credit.

Step 1: Figuring your rate: If your January 1, 1998, county of residence is on the chart to the right, use the rate in Column A to figure your credit. If that county isn't on the chart, use the resident rate you entered on Schedule CT-40, Section 1, line 4.

If your January 1, 1998, county of residence doesn't have a county tax but the January 1, 1998, county where you worked is on the chart to the right, use the rate in Column B to figure your credit. If that county isn't on the chart, use the nonresident rate that you entered on Schedule CT-40, Section 2, line 6.

Step 2: Figuring your credit: Complete lines A, B and C.

A. Enter the amount of tax paid to the non-Indiana locality A _____

B. Multiply the amount of income taxed by the non-Indiana locality by the rate from Step 1 B _____

C. Enter the amount of Indiana county income tax shown on Form IT-40, line 14 C _____

The amount of the Credit for Local Taxes Paid Outside of Indiana is the **lesser** of the amounts on A, B or C.

Important: You **must** attach a copy of your W-2s showing the non-Indiana locality amount withheld or a copy of the non-Indiana locality tax return.

Remember: you can use this credit only if you have **both**:

- a county tax amount on Form IT-40, line 14, **and**
- you had to pay a local income tax outside Indiana.

Rate Conversion Chart

County	A	B
	Resident	Nonresident
Adams	.006	.0015
Allen	.006	.0015
Benton	.01	.0025
Blackford	.01	.0025
Brown	.01	.0025
Carroll	.01	.0025
Cass	.01	.0025
Clinton	.01	.0025
Crawford	.0075	.0025
Decatur	.01	.0025
DeKalb	.01	.0025
Delaware	.006	.0015
Dubois	.006	.0015
Elkhart	.01	.0025
Floyd	(Cannot take credit)*	
Franklin	.01	.0025
Fulton	.01	.0025
Gibson	(Cannot take credit)*	
Harrison	.0075	.0025
Hendricks	.01	.0025
Howard	.007	.00175
Jackson	.0105	.0025
Jay	.01	.0025
Jennings	.01	.0025
Knox	.005	.00125
LaGrange	.01	.0025
LaPorte	.005	.0025
Martin	.008	.002
Miami	.006	.0015
Orange	.01	.0025
Owen	.01	.0025
Parke	.01	.0025
Perry	.005	.00125
Pike	(Cannot take credit)*	
Pulaski	.0115	.0025
Putnam	.01	.0025
Randolph	.01	.0025
Ripley	.01	.0025
Rush	.01	.0025
St. Joseph	.0025	.000625
Shelby	.01	.0025
Spencer	(Cannot take credit)*	
Starke	.005	.0025
Tippecanoe	.006	.0015
Tipton	.01	.0025
Union	.01	.0025
Vermillion	(Cannot take credit)*	
Wabash	.01	.0025
Warren	.01	.0025
Warrick	(Cannot take credit)*	
Washington	.01	.0025
Wayne	.01	.0025
Wells	.01	.0025
White	.01	.0025
Whitley	.01	.0025

*Floyd, Gibson, Pike, Spencer, Vermillion and Warrick counties have adopted CEDIT only, not CAGIT or COIT.

Schedule 2 Credits cont'd...

Line 2 - County Credit for the Elderly (Age 65 or Older) or Permanently Disabled

If you take the federal credit on federal Schedule R and you owe county tax, you may be allowed a credit. Use the following steps to figure your credit.

- Enter the Elderly Credit from federal Schedule R A _____
- Enter the factor from the County Credit for the Elderly Chart below that corresponds to your county tax rate B _____
- Multiply A times B and enter result here. C _____
- Enter the amount of Indiana county tax shown on Form IT-40, line 14 D _____

The amount of the County Credit for the Elderly is the **lesser** of the amounts on C or D. You must attach a copy of federal Schedule R.

Example: Jane is 67 years old. She is entitled to a credit of \$550 on federal Schedule R. She lives in a county that has a county tax rate of .01. Her county tax due is \$60. Jane's County Credit for the Elderly is \$37 ($\$550 \times .06667 = \36.66 (rounded to \$37)).

County Credit for the Elderly Chart

If your County Tax Rate is:	Then your Factor is:	If your County Tax Rate is:	Then your Factor is:
0.001	0.00667	0.00625	0.04167
0.0015	0.01	0.00675	0.045
0.00175	0.01167	0.007	0.04667
0.001875	0.0125	0.0075	0.05
0.0025	0.01667	0.008	0.05333
0.002625	0.0175	0.0085	0.05667
0.003	0.02	0.009	0.06
0.0035	0.02333	0.0095	0.06333
0.00375	0.025	0.01	0.06667
0.004	0.02667	0.011	0.07333
0.00425	0.02833	0.01125	0.075
0.0045	0.03	0.01175	0.07833
0.005	0.03333	0.012	0.08
0.0055	0.03667	0.0125	0.08333
0.006	0.04	0.014	0.09333

Limitation: There is one final limitation if you have entries on both lines 1 and 2 of Schedule 2. These two credits, *when combined*, cannot be greater than the county tax shown on Form IT-40 line 14; if they are, adjust the amounts before you enter them. See the following example.

Example:

- The line 1 credit for local taxes paid outside of Indiana of \$100 plus the line 2 county credit for the elderly of \$20 equals \$120.
- Your IT-40 line 14 county tax due is \$115.

- Since your combined credits are \$5 more than your county tax due, reduce your last entry (the \$20 county credit for the elderly) by \$5 to \$15.
- Enter \$15 on line 2, and attach an explanation showing your calculations.

Line 3 - College Credit

If you donated money or property to an Indiana college or university, you may be able to take a credit. To claim this credit you must complete and attach Schedule CC-40. Contact the Department to get more information and Schedule CC-40.

Important: You must maintain documentation of your contributions as the Department can require you to provide this information.

Note: Tuition paid to a college or university is not a contribution, and does not qualify for this credit.

Line 4 - Credit for Taxes Paid to Other States

If you received income from another state while you were an Indiana resident, you must report that income on your Indiana income tax return. You may be able to take a credit for taxes paid to another state. If you had income from another state and had to pay taxes to that state, read the following instructions carefully.

If you were an Indiana resident during part or all of 1998 and had income from any of the states listed in Group A below, you should first find out what the other state's rules are concerning the taxation of your income.

Group A

No Agreement (Credit taken on resident return)

Alabama	Maine	New York
Arkansas	Maryland	North Carolina
Colorado	Massachusetts	North Dakota
Connecticut	Minnesota	Oklahoma
Delaware	Mississippi	Rhode Island
Georgia	Missouri	South Carolina
Hawaii	Montana	Tennessee*
Idaho	Nebraska	Utah
Illinois	New Hampshire*	Vermont
Iowa	New Jersey	Virginia
Kansas	New Mexico	West Virginia
Louisiana		

Any foreign countries or U.S. possessions
*(Capital gain, interest, and dividends only)

Group A Worksheet

- Enter the amount of tax paid to the other state. (This does not mean the tax withheld from your wages, but the actual tax figured on the other state's return) A _____
- Multiply the amount of income from the other state (that is subject to Indiana tax) by 3.4% (.034) B _____
- Enter the amount of Indiana state income tax shown on Form IT-40 Line 13 C _____

Schedule 2 Credits cont'd...

The *lesser* of the amounts on A, B or C is your allowable credit for taxes paid to other states. You **must** attach a copy of the income tax return (not just the W-2 forms) you filed with the other state to claim this credit. If the other state's return is not attached, the credit will not be allowed. Likewise, if you have foreign earned income and you are claiming a credit, complete Group A Worksheet and attach federal Form 1116.

Group B

Reciprocal Agreement (Wages, Salaries, Tips, and Commissions Only)

Kentucky	Michigan	Ohio
Pennsylvania	Wisconsin	

If you were an Indiana resident during 1998 and had income from one of the states listed in Group B, you are covered by a reciprocal agreement. However, this agreement only applies to income from wages, salaries, tips, and commissions. If you had other types of income from these states (such as business income, farm income, etc.), use the Group A Worksheet to figure your credit.

Normally, employers in these states will withhold Indiana state tax from your wages because of the reciprocal agreement. However, if the state tax they withheld is not for Indiana, you must file a claim for refund with that state. You still have to include this income on your Indiana return and pay the Indiana tax. You'll get the other state's taxes back by filing a refund claim with them.

If you were a full-year resident of one of the reciprocal states and your income from Indiana was from wages, salaries, tips, and commissions, you should file Form IT-40RNR, Reciprocal Nonresident Income Tax Return. If you were a resident of one of the reciprocal states and had other types of income from Indiana, or were a part-year Indiana resident, you'll need to file Form IT-40PNR.

Note: Illinois cancelled the reciprocal agreement with Indiana effective January 1, 1998. See the Group A instructions to figure your credit.

Group C

Reverse Credit (Credit taken on nonresident return)

Arizona	Oregon
California	Washington D.C.

If you were an Indiana resident during 1998 and had income from one of the states in Group C, you must pay Indiana tax on all your income. You will also need to file a nonresident return with the other state and claim a credit on their tax return for the Indiana tax paid. **Note:** For taxpayers residing in Washington, D.C., please contact the Department for Income Tax Information Bulletin 28. There is a special exception for this credit for Washington, D.C. residents that you must be aware of when calculating this credit.

Group D

No State Income Tax (No credit allowed)

Alaska	Florida	Nevada	South Dakota
Texas	Washington	Wyoming	

If you were an Indiana resident during 1998 and had income from one of the states in Group D, you are not allowed to claim this credit. These states do not have an income tax. You must file an Indiana resident return and pay Indiana tax on all your income.

Line 5 - Research Expense Credit

Indiana has a research expense credit that is very similar to the federal credit for research and experimental expenses paid in carrying on your trade or business in Indiana.

S corporations and partnerships may take this credit and pass through the unused portion to their shareholders and partners.

Form IT-20 REC must be completed and a copy attached to claim this credit. For more information about this credit, contact the Department.

Line 6 - Neighborhood Assistance Credit

If you made a contribution or engaged in activities to upgrade areas in Indiana, you may be able to claim a credit for this assistance. This credit is administered by the Department of Commerce. Form NC-20 must be attached to claim this credit.

For more information about this credit, contact the Department and request Form NC-20 and Income Tax Information Bulletin #22.

Line 7 - Personal Computer Tax Credit

This credit is available to taxpayers donating new or used personal computers to the Buddy-Up With Education Program administered by the Central Indiana Educational Service Centers. The program requirements are currently a 486 IBM (or compatible system) processor or a 68303 Macintosh processor or better. The credit is equal to \$100 for each personal computer approved for use by the Central Indiana Educational Service Center.

For more information regarding the types of personal computers that will be approved for credit and a location of an Educational Service Center near you, call (317) 387-7100.

Line 8 - Enterprise Zone Credits/Airport Development Zone Credits

Certain areas within Indiana have been designated as enterprise zones. Enterprise zones are established to encourage investment and job growth in distressed urban areas. Enterprise zones have been established in portions of the following cities:

Anderson	Fort Wayne	Marion
Bedford	Gary	Michigan City
Bloomington	Hammond	Muncie
Connersville	Indianapolis	Richmond
East Chicago	Kokomo	South Bend
Evansville	Lafayette	Terre Haute

Currently, an airport development zone is established within the City of Gary. Areas within the City of Terre Haute and areas within Allen County are also eligible to designate airport development zones.

Sole Proprietors who operate and/or invest in a business located in a zone may be eligible for the following credits: Enterprise Zone/

Airport Development Zone Loan Interest Credit (Schedule LIC); Employment Expense Credit (Schedule EZ, Parts 1, 2, and 3) and Enterprise Zone/Airport Development Zone Investment Cost Credit. (Note: These forms are also to be used for the airport development zone credits even though the title on the forms indicates only enterprise zones.) *Sole proprietors must maintain good standing with the Enterprise Zone Authority to maintain eligibility for any enterprise zone credits.*

Generally, businesses organized as partnerships or S corporations are not eligible to pass-through enterprise zone credits to their partners or shareholders. Exception: A partnership, a limited liability partnership, a limited liability company and an S corporation are entitled to the enterprise zone investment cost credit for a qualified investment made in a designated zone located in Vigo County, Indiana. If the entity has no adjusted gross income tax liability, then the partners and/or shareholders are entitled to claim their share of the credit on their individual income tax return.

Income Tax Information Bulletin #66, EZ Schedules, and Schedule LIC will provide additional information about these credits. You can get the information bulletin and forms by contacting the Department of Revenue. The Department of Commerce can provide additional information about the Enterprise Zone Investment Cost Credit. You may contact the Department of Commerce at: Indiana Department of Commerce, One North Capitol, Suite 700, Indianapolis, IN 46204-2248, phone number (317) 232-8911.

Line 9 - Teacher Summer Employment Credit

If you hire math or science teachers during the summer vacation, you may be able to take a credit. The qualified positions must be certified by the Department of Education, and the certificate must be attached to your tax return before the credit can be approved.

Contact the Department of Education at (317) 232-6676 for more information about this credit.

Line 10 - Twenty-First Century Scholars Program Credit

A tax credit is allowed for contributions made to the Twenty-First Century Scholars Program Support Fund. The credit is equal to 50% of the contributions made during the tax year up to a maximum limit of \$100 for a single return and \$200 for a joint return.

Detailed information about the scholarship program, registration, and administration may be obtained by calling the State Student Assistance Commission at (317) 232-2350.

Note: This credit is not the same as the College Credit.

Line 11 - Other Credits

Following is a list of the other credits available to be taken on the Indiana individual income tax return.

Maternity Home Credit

An income tax credit is allowed for maternity home owners providing a temporary residence to at least one pregnant woman for at least 60 consecutive days during her pregnancy. The maternity

home owner must annually file an application with the State Department of Health to be eligible to claim this credit. A copy of the approved application must be attached to your tax return before the credit can be taken. Contact the State Department of Health at (317) 233-5600 to obtain an application and more information about this credit.

Historic Rehabilitation Tax Credit

A Historic Rehabilitation Tax Credit is available for the rehabilitation or preservation of a historic building that is listed on the Indiana Register of Historic Sites and Structures, is at least 50 years old and is income-producing. The cost of rehabilitation or preservation must also exceed \$10,000. A credit of 20% of the cost of the qualified rehabilitation or preservation expenses may be taken against your state income tax liability. Any unused balance of the credit may be carried forward for up to 15 years.

Those eligible to claim this credit include an individual, corporation, S corporation, partnership, limited liability company, limited liability partnership, nonprofit organization or joint venture.

To qualify for the credit, you must obtain certification from the Division of Historic Preservation and Archaeology, Indiana Department of Natural Resources. For additional information, you may call the Department of Natural Resources at (317) 232-1646.

Riverboat Building Credit

A tax credit has been established for any individual or company that builds or refurbishes a riverboat licensed to conduct legal gambling in Indiana. This credit is equal to 15% of the qualified investment and can be carried forward to subsequent tax years. The Department of Commerce must approve the costs of the qualified investment BEFORE the costs are incurred. Contact the Department of Commerce at (317) 232-8782 for more information about this credit.

Industrial Recovery Tax Credit

This credit is based on a taxpayer's qualified investment in a vacant industrial facility located in a designated industrial recovery site. If the enterprise zone board approves the application and the plan for rehabilitation, you are entitled to a credit based on the "qualified investment". Request additional information regarding the procedures for obtaining the credit from the Indiana Department of Commerce, Enterprise Zone Board, One North Capitol, Suite 700, Indianapolis, IN 46204, telephone number (317) 232-8905.



Military Base Recovery Tax Credit

A taxpayer that is an owner or developer of a military base recovery site may be eligible for a credit if investing in the rehabilitation of real property located in a military base recovery site according to a plan approved by the Enterprise Zone Board. For more information about this contact the Department of Commerce at: Indiana Department of Commerce, One North Capitol, Suite 700, Indianapolis, IN 46204-2248, phone number (317) 232-8911.

Limitation: There is one final limitation if you have more than one entry on lines 3 through 11 of Schedule 2. These credits, *when combined*, cannot be greater than the state adjusted gross income tax shown on Form IT-40 line 13; if they are, adjust the

Schedule 2 Credits cont'd...

amounts before you enter them. See the following example.

Example:

- The line 3 college credit of \$200 plus the line 4 credit for taxes paid to other states of \$300 equals a \$500 total credit.
- Your IT-40 line 13 state adjusted gross income tax due is \$360.
- Since your combined credits are \$140 more than your state tax due, reduce your last entry (the \$300 credit for taxes paid to other states) by the \$140 difference to \$160.
- Enter \$160 on line 4, and attach an explanation showing your calculations.

Line 12 - Total Credits

Add the credits on lines 1 through 11 (keeping in mind the limitations) and enter the total here. Carry this amount to Form IT-40, line 22.

IT-40 Back Page Instructions

Line 26 -

If the line 25 total credits are more than the line 24 total tax, you have an overpayment. Enter the difference between those two amounts here.

Line 27 - Contribution to Indiana Nongame and Endangered Wildlife Fund

The Indiana Endangered Wildlife Fund offers you the opportunity to play an active role in the conservation of Indiana's wildlife. The money you donate to the fund goes directly to the protection and management of more than 550 wildlife species in Indiana - from songbirds and spotted turtles to bald eagles and river otters. Just enter the amount of your refund you want to give to the Endangered Wildlife Fund in the box on line 27. Donations must be a minimum of \$1.00.

If you are not receiving a refund, but want to support the Endangered Wildlife Program, do not change your tax return. You can send a donation directly to the Endangered Wildlife Fund by completing the form on the back of this booklet.

The Department may examine your return and find that your actual overpayment or refund is less than you calculated. If you entered a donation to the Indiana Nongame and Endangered Wildlife Fund and applied a payment to your 1999 estimated tax account, the overpayment will be applied first to the estimated tax payment and then to the wildlife fund. Any amount left will be refunded to you.

A note about refund offsets...

Indiana law requires that money you owe to the state, its agencies, and certain federal agencies be deducted from your refund or credit before a refund is issued. This includes money owed for past due taxes, student loans, child support, food stamps or an IRS levy. If the Department applies your refund to any of these debts, you will receive a letter explaining the situation.

Please wait twelve (12) weeks before you contact the Department about your refund.

Line 29 - Amount to be Applied as a 1999 Estimated Tax Installment Payment

If you expect to have income during 1999 that won't have Indiana income taxes withheld, and if you expect the state and county tax due to be \$400 or more, then you should pay estimated tax every installment period.

There are several ways you can make estimated tax payments. First, use the worksheet on page 29 to see how much you will owe. Then, if you want to make an estimated tax installment payment on this tax return, carry the amount from line I of the worksheet to line 29 of Form IT-40.

You may use some or all of your line 28 overpayment as an installment payment. You may also send a payment with your tax return to make or to increase an installment payment. For instance, if you want to make a \$100 installment payment with your tax return, and the line 28 overpayment is \$80, make a \$20 payment on line 35.

Important: Any installment payment amount entered on line 29 will be considered to be paid on the day your tax return is filed (postmarked). For instance, an installment payment shown on a return filed on: April 15, 1999, will be considered to be a 1999 first installment payment; June 1, 1999, will be considered to be a 1999 second installment payment; and July 20, 1999, will be considered to be a 1999 third installment payment. **Note:** If you are filing this return *after* January 17, 2000, you will not be able to make an installment payment on this line.

If you do not want to make an estimated payment on this tax return, you may use Form ES-40 on page 29 of this booklet to make the payment. Also, you may already have received a coupon booklet if you made estimated tax payments to the Department last year.

Regardless of which payment option you choose, please use only one method to make an installment payment (i.e. don't put an entry on line 29 and, at the same time, enclose an ES-40.)

Note: An entry on this line will reduce your refund or increase your amount due.

Additional information about estimated taxes is available by requesting Income Tax Information Bulletin #3 from the Department.

Line 30 - Penalty for Underpayment of Estimated Tax

You might owe a penalty for underpayment of estimated tax if you didn't have taxes withheld from your income and/or you didn't pay enough estimated tax throughout the year. Generally, if you owe \$400 or more in state and county tax for the year that's not covered by withholding taxes, you need to be making estimated tax payments.

You might owe this penalty if:

- a) the total of your estimated tax payments (plus all other credits) is not at least 90% of this year's tax due or 100% of your tax due last year; **or**
- b) you underpaid the minimum amount due for one or more of the installment periods.

If either of these cases apply to you, you must complete Schedule IT-2210 (or IT-2210A if your income was seasonal) to see if you owe a penalty or if you meet an exception. If you owe this penalty, attach Schedules IT-2210 or IT-2210A to your tax return and write the penalty amount on Form IT-40, line 30.

Contact the Department to get Schedules IT-2210 or IT-2210A.

Line 31 - You have a refund if line 28 is greater than the combined amounts entered on lines 29 and 30. However, if the combination of line 29 plus line 30 is *greater* than the line 28 overpayment, no refund is due. Instead, you will have an amount due. Enter the amount on line 32 and leave this line blank.

Note: There is a statute of limitations on filing refund claims. When filing your 1998 tax return, a claim for refund of excess withholding credits must be made no later than April 16, 2001. A claim for refund of all other excess payments and refundable credits must be made by April 15, 2002. (The postmark date of the filing of your return is when the claim is considered to be made.)

Line 32 -

- If line 31 is less than zero, you have an amount due. Enter here as a positive number and skip to line 33.

OR

- If line 24 is greater than line 25, complete the following steps:

- A. Subtract line 25 from line 24 and enter the total here A _____
- B. Enter any amount from line 29 B _____
- C. Enter any amount from line 30 C _____
- D. Add lines A + B + C. Enter total here and on line 32 D _____

Line 33 - Penalty

If your tax return is filed after the April 15, 1999 due date and you have an amount due, you will probably owe a penalty. Penalty is 10% of the amount due (line 32 minus lines 29 and 30) or \$5.00, whichever is greater. Exception: If you have an extension of time to file, are filing by the extended filing due date, and have prepaid at least 90% of the amount due, then no penalty is due.

Line 34 - Interest

If your tax return is filed after the April 15, 1999 due date and you have an amount due, you will owe interest (even if you have an extension of time to file.) Interest should be figured on the sum of line 32 minus lines 29 and 30. Contact the Department for the current interest rate by calling (317) 232-2240.

You should make your check or money order payable to the Indiana Department of Revenue. Please write clearly and include your social security number on your check or money order. *Do Not Send Cash.*

Note: No payment is due if you owe less than \$1.00.

Discover® Card Payment



The *Amount You Owe* on Form IT-40, line 35, may be paid by using the Discover® Card. If you choose to use this type of payment, fill out the Discover® Card Coupon on page 25. Cut out the completed coupon and staple it to the top left-hand side of Form IT-40, directly over the name and address area. Make sure to keep a copy of the completed coupon for your records.

Note that a handling fee based on the following chart will be charged by the Discover® Card Company on your monthly bill from them. **Do not** add this to the *Amount You Owe* when completing the credit card information.

<u>Amount of Tax Due</u>	<u>Discover® Card Handling Fee</u>
\$1.00 - \$500.00	\$4.00
\$500.01 - \$1,000.00	\$9.00
\$1,000.01 - \$2,000.00	\$16.00
\$2,000.01 - \$3,000.00	\$25.00
\$3,000.01 - and up	\$35.00

Returned Checks

If your check is returned unpaid by your banking institution, you will be charged a ten percent (10%) penalty on the amount due or \$5.00, whichever is greater, plus interest. The assessed amount will be due immediately upon receipt of the tax due notice and must be paid by certified check, bank draft or money order. If payment is not received timely, the penalty will be increased to the face value of the check or one hundred percent (100%) of the unpaid tax, whichever is smaller. Also, any permits and/or licenses issued by the Department may be revoked if the assessed amount is not paid immediately.

Additional Information



Out-of-State Income Information

If you and/or your spouse worked in Illinois, Kentucky, Michigan, Ohio, Pennsylvania and/or Wisconsin you must enter your salary, wage, tip and/or commission income from those states in the appropriate boxes. Note: This entry is for information purposes only, and will not change your refund amount or the amount you may owe.

Sole Proprietor

If you or your spouse filed Federal Schedule C or C-EZ (profit or loss from business), mark the appropriate box(es).

Deceased Individual Information

If the taxpayer and/or spouse died during 1998, and this return is being filed with their name on it, make sure to enter the month and day of death in the appropriate box located on the back of the IT-40. For example, a date of death of January 9, 1998, would be entered as 01/09. See instructions on page 7 for more information.

Note: If the taxpayer and/or spouse died before 1998, do not enter their date of death in this box.

Farmers and Fishermen

If two-thirds (2/3) of your gross income is from farming or fishing, mark the box provided on the back of the tax return. This will make sure that a penalty for the underpayment of estimated tax is not assessed provided your tax return is filed and *all* taxes are paid by March 1, 1999.

Motor Vehicle Information

Indiana law requires you to give certain information about all motor vehicles you owned or leased on December 31, 1998, when you file your income tax return.

For purposes of this section, a motor vehicle is a car, van, motorcycle or truck having a declared gross weight of 11,000 pounds or less. These vehicles are subject to the motor vehicle excise tax.

Also, motor vehicles leased for more than thirty (30) days should be included in this section. A leased motor vehicle should be registered in the state where you reside.

If you do not complete this section, there could be a delay in processing your return.

Authorization Section

If someone other than you completed this tax return, you can give the Department permission to discuss your tax return with that person. Place a checkmark in the appropriate box on the back of the tax return. Also, you must enter that person's identification number in the boxes provided at the end of this section. Enter the person's social security number or federal identification number if completed by a professional preparer. If someone other than you completed this return, and you do not want the Department to discuss your return with that person, check the "No" box.

Signature Section

If this is a joint return, both you and your spouse must sign and date the tax return. Also, give us your daytime telephone number so we can call you if we have any questions about your tax return.

If a paid preparer completed this tax return for you, he/she must complete the paid preparer's signature section. The paid preparer must provide the name and address of the firm that he/she represents. Also, the preparer must sign and date the back of the tax return and provide his/her identification number (in the area below your signature). We also ask for the daytime telephone number of the preparer if you authorize us to discuss your tax return with the preparer.

Make sure you keep a complete copy of your return. Mail your tax return with all attachments to:

Indiana Department of Revenue
P.O. Box 40
Indianapolis, IN 46206-0040



Cut Along The Dotted Line



Discover® Card Payment Coupon

Your first name and last name

Your Social Security Number

Spouse's first name and last name (if filing a joint return)

Spouse's Social Security Number

For Taxpayer's Information:

- Discover® will charge a handling fee based upon the amount of your payment, and you will be responsible for payment of this fee. See page 24 for a chart of the fees.
- If your tax payment charge is denied, you will receive a notice from the Department of Revenue for the tax you owe. Penalty and interest may be included if applicable.

Instructions:

1. Complete all the information for the Discover® Card Authorization.
2. Enter the amount you owe from line 35 in "Tax Payment". Do not include the handling fee.

Discover® Card Number

Expiration Date

Tax Payment \$

I understand that in addition to the tax payment amount indicated, there will be a handling fee based upon the amount of tax payment charged to my Discover® Card account.

- ▶ Staple the completed coupon to the top left-hand side of Form IT-40 over the name and address area.

Signature of authorized Discover® Card Member



Indiana School Districts

The list below gives the school districts within each county in Indiana. If you are unable to determine your correct school district, you should contact your county auditor for assistance. Please enter your 4-digit number in the appropriate space on the front of your Indiana return.

County District Number and Name	Dearborn	Grant	Jasper
	1560 Sunman-Dearborn Comm.	2815 Eastbrook Community	3785 Kankakee Valley
	1600 South Dearborn Comm.	2825 Madison-Grant United	3815 Rensselaer Central
Adams	1620 Lawrenceburg Comm.	2855 Mississinewa Community	6630 West Central
0015 Adams Central Comm.		2865 Marion Community	8535 TriCounty
0025 North Adams Community	Decatur	5625 Oak Hill United	
0035 South Adams	1655 Decatur Co. Community		Jay
	1730 Greensburg Community		3945 Jay
Allen		Greene	
0125 M.S.D. Southwest Allen Co.	DeKalb	2920 Bloomfield School District	Jefferson
0225 Northwest Allen County	1805 DeKalb County Eastern	2940 Eastern School District	3995 Madison Consolidated
0235 Fort Wayne Community	Community	2950 Linton-Stockton	4000 Southwestern Jefferson
0255 East Allen County	1820 Garrett-Keyser-Butler	2960 M.S.D. Shakamak	Consolidated
	Community	2980 White River Valley School	
	1835 DeKalb County Central	District	
Bartholomew	United		Jennings
0365 Bartholomew Consolidated	7610 Hamilton Community	Hamilton	4015 Jennings County
0370 Flatrock-Hawcreek		3005 Hamilton Southeastern	
4215 Edinburgh Community	Delaware	3025 Hamilton Heights	Johnson
	1875 Delaware Community	3030 Westfield-Washington	4145 Clark-Pleasant Comm.
Benton	1885 Harrison-Washington	3055 Marion-Adams	4205 Center Grove Community
0395 Benton Community	Community	3060 Carmel-Clay	4215 Edinburg Community
5995 South Newton	1895 Liberty-Perry Community	3070 Noblesville	4225 Franklin Community
8535 TriCounty	1900 Cowan Community		4245 Greenwood Community
	1910 Mt. Pleasant Township	Hancock	4255 Nineveh-Hensley-Jackson
Blackford	Community	3115 Southern Hancock Co.	United
0515 Blackford Community	1940 Daleville Community	3125 Greenfield Central Comm.	
	1970 Muncie Community	3135 Mt. Vernon Community	Knox
Boone		3145 Eastern Hancock County	4315 North Knox
0615 Western Boone County	Dubois	Community	4325 South Knox
0630 Eagle-Union Community	2040 Northeast Dubois County		4335 Vincennes Community
0665 Lebanon Community	2100 Southeast Dubois County	Harrison	
3055 Marion-Adams	2110 Southwest Dubois County	3160 Lanesville Community	Kosciusko
	2120 Greater Jasper Consolidated	3180 North Harrison Comm.	4345 Wawasee Community
Brown		3190 South Harrison Comm.	4415 Warsaw Community
0670 Brown County	Elkhart	1300 Crawford Co. Community	4445 Tippecanoe Valley
	2155 Fairfield Community		4455 Whitko Community
Carroll	2260 Baugo Community	Hendricks	2285 Wa-Nee Community
0750 Carroll Consolidated	2270 Concord Community	3295 Northwest Hendricks	5495 Triton
0755 Delphi Community	2275 Middlebury Community	3305 Brownsburg Community	
1180 Rossville Consolidated	2285 Wa-Nee Community	3315 Avon Community	LaGrange
8565 TwinLakes	2305 Elkhart Community	3325 Danville Community	4515 Prairie Heights Comm.
	2315 Goshen Community	3330 Plainfield Community	4525 Westview
Cass		3335 Mill Creek Community	4535 Lakeland
0775 Pioneer Regional	Fayette		
0815 Southeastern	2395 Fayette County	Henry	Lake
0875 Logansport Community		3405 Blue River Valley	4580 Hanover Community
0775 Pioneer Regional Sch.	Floyd	3415 South Henry	4590 River Forest Community
2650 Caston	2400 New Albany-Floyd	3435 Shenandoah School Corp.	4600 Merrillville
	County Consolidated	3445 New Castle Community	4615 Lake Central
Clark		3455 Charles A. Beard Memorial	4645 Tri Creek
0940 West Clark Community	Fountain	6795 Union	4650 Lake Ridge
1000 Clarksville Community	2435 Attica Consolidated	8305 Nettle Creek	4660 Crown Point Community
1010 Greater Clark County	2440 Covington Community		4670 School City of East Chicago
	2455 Southeast Fountain	Howard	4680 Lake Station Community
Clay		3460 Taylor Community	4690 Gary Community
1125 Clay Community Schools	Franklin	3470 Northwestern	4700 Griffith Public
2960 M.S.D. Shakamak	2475 Franklin Co. Community	3480 Eastern Howard Comm.	4710 Hammond City
	6895 Batesville Community	3490 Western	4720 School Town of Highland
Clinton	7950 Union County	3500 Kokomo-Center Township	4730 School City of Hobart
1150 Clinton Central		Consolidated	4740 School Town of Munster
1160 Clinton Prairie	Fulton		4760 Whiting City
1170 Frankfort Community	2640 Union Township	Huntington	
1180 Rossville Consolidated	2645 Rochester Community	3625 Huntington Co. Comm.	LaPorte
	2650 Caston		4770 Cass Township
Crawford	4445 Tippecanoe Valley	Jackson	4790 Dewey Township
1300 Crawford Co. Community	5455 Culver Community	3640 Medora Community	4805 New Prairie United
		3675 Seymour Community	4860 M.S.D. New Durham
Daviess	Gibson	3695 Brownstown Central Comm.	4880 Prairie Township
1315 Barr-Reeve Community	2725 East Gibson	3710 Crothersville Community	4925 Michigan City Area
1375 North Daviess County	2735 North Gibson		4940 South Central Community
1405 Washington Community	2765 South Gibson		4945 LaPorte Community
			7150 John Glenn

Indiana School Districts Contd...

County		Noble		Ripley		Vermillion	
District Number and Name		6055	Central Noble Community	6865	South Ripley Community	8010	North Vermillion Comm.
		6060	East Noble	6895	Batesville Community	8020	South Vermillion Comm.
		6065	West Noble	6900	Jac-Cen-Del Community		
Lawrence		4535	Lakeland	6910	Milan Community	Vigo	
5075	North Lawrence Comm.	8625	Smith-Green	1560	Sunman-Dearborn Comm.	8030	Vigo County
5085	Mitchell Community						
		Ohio		Rush		Wabash	
Madison		6080	Rising Sun-Ohio County Community	6995	Rush County	8045	Manchester Community
5245	Frankton-Lapel Comm.			3455	Charles A. Beard Memorial	8050	M.S.D. Wabash County
5255	South Madison Comm.					8060	Wabash City
5265	Alexandria Community	Orange		St. Joseph		Warren	
5275	Anderson Community	6145	Orleans Community	7150	John Glenn	8115	M.S.D. of Warren County
5280	Elwood Community	6155	Paoli Community	7175	Penn-Harris-Madison	0395	Benton Community
2825	Madison-Grant United	6160	Springs Valley Comm.	7200	Mishawaka City	2440	Covington Community
				7205	South Bend Community		
		Owen		7215	Union-North United		
Marion		6195	Spencer-Owen Comm.	4805	New Prairie United	Warrick	
5300	M.S.D. Decatur Township	6750	Cloverdale Community			8130	Warrick County
5310	Franklin Township Comm.			Scott		Washington	
5330	M.S.D. Lawrence Township	Parke		7230	Scott Co. District No. 1	8205	Salem Community
5340	M.S.D. Perry Township	6260	Southwest Parke Comm.	7255	Scott Co. District No. 2	8215	East Washington
5350	M.S.D. Pike Township	6300	Rockville Community			8220	West Washington
5360	M.S.D. Warren Township	6310	Turkey Run Community	Shelby		Wayne	
5370	M.S.D. Washington Township	1125	Clay Community Schools	7285	Shelby Eastern	8305	Nettle Creek
5375	M.S.D. Wayne Township			7350	Northwestern Consolidated	8355	Western Wayne
5380	Beech Grove	Perry		7360	Southwestern Consolidated	8360	Centerville-Abington Community
5385	Indianapolis Public	6325	Perry Central Community	7365	Shelbyville Central	8375	Northeastern Wayne
5400	Speedway City	6340	Cannelton City	1655	Decatur Co. Community	8385	Richmond Community
		6350	Tell City-Troy Township				
		Pike		Spencer		Wells	
Marshall		6445	Pike County	7385	North Spencer County	8425	Southern Wells Comm.
5455	Culver Community			7445	South Spencer County	8435	Northern Wells Comm.
5470	Argos Community	Porter		Starke		8445	M.S.D. Bluffton-Harrison
5480	Bremen Public	6460	M.S.D. Boone Township	7495	Oregon-Davis	White	
5485	Plymouth Community	6470	Duneland	7515	North Judson-San Pierre	8515	North White
5495	Triton	6510	East Porter County	7525	Knox Community	8525	Frontier
7150	John Glenn	6520	Porter Township	5455	Culver Community	8535	Tri County
7215	Union-North United	6530	Union Township			8565	Twin Lakes
		6550	Portage Township	Steuben		0775	Pioneer Regional Sch.
Martin		6560	Valparaiso Community	7605	Fremont Community	Whitley	
5520	Shoals Community	4925	Michigan City Area	7610	Hamilton Community	8625	Smith-Green
5525	Loogootee Community	Posey		7615	M.S.D. Steuben County	8665	Whitley Co. Consolidated
		6590	M.S.D. Mount Vernon	1835	DeKalb County Central	4455	Whitko Community
		6600	M.S.D. North Posey Co.				
Miami		6610	New Harmony Town and Township	4515	Prairie Heights Comm.		
5615	Maconoquah			Sullivan			
5620	North Miami Consolidated	Pulaski		7645	Northeast		
5625	Oak Hill United	6620	Eastern Pulaski Comm.	7715	Southwest		
5635	Peru Community	6630	West Central	Switzerland			
		5455	Culver Community	7775	Switzerland County		
Monroe		7515	North Judson-San Pierre	Tippecanoe			
5705	Richland-Bean Blossom Community	Putnam		7855	Lafayette		
5740	Monroe Co. Community	6705	South Putnam Community	7865	Tippecanoe		
		6715	North Putnam Community	7875	West Lafayette Comm.		
Montgomery		6750	Cloverdale Community	0395	Benton Community		
5835	North Montgomery Comm.	6755	Greencastle Community	Tipton			
5845	South Montgomery Comm.			7935	Northern Community Schools		
5855	Crawfordsville Comm.	Randolph		7945	Tipton Community		
		6795	Union	Union			
Morgan		6805	Randolph Southern	7950	Union County		
5900	Monroe-Gregg	6820	Monroe Central	Vanderburgh			
5910	Eminence Consolidated	6825	Randolph Central	7995	Evansville-Vanderburgh		
5925	M.S.D. Martinsville	6835	Randolph Eastern				
5930	Mooreville Consolidated						
4255	Nineveh-Hensley-Jackson United						
Newton							
5945	North Newton						
5995	South Newton						

**Form IT-9**Revised 9/98
SF 21006**1998 Application for Automatic Extension
of Time to File Indiana Form IT-40 or Form IT-40PNR**Note: Form IT-9 is an automatic extension of time to file until June 15, 1999.
This IS NOT an extension of time to pay any state and/or county taxes due.

The purpose of Form IT-9: The IT-9 will allow you an automatic 60 day extension for filing your IT-40, Indiana Individual Income Tax Return, or the IT-40PNR, Indiana Part-Year Nonresident Individual Income Tax Return.

Who should file Form IT-9: You should file this form and pay your tax if you can't file your income tax return (IT-40 or IT-40PNR) by the due date of April 15, 1999 and you expect to owe additional tax. Form IT-9 does not allow you an extension of time to pay your taxes.

The IT-9 does not extend the time for paying your income tax. The filing extension is automatic if you pay at least 90% of your state and county taxes by April 15, 1999.

Penalty and Interest: Indiana will accept the federal extension date, plus allow an additional 30 days. However, you must still pay 90% of your Indiana taxes by April 15, 1999. If you don't, the extension is not valid and penalty and interest will be charged on the balance due. Note: Interest is due on any amount not paid by the April 15, 1999 due date.

How to File: You can complete the worksheet below to figure 90% of your estimated income. Complete all information regarding your name(s), address and social security number(s). You must also be aware of your (and your spouse's) county of principal residence and county of principal work activity as of January 1, 1998.

Tax Computation Worksheet (see instructions below)

1. 1998 Income - Enter the total estimated or actual 1998 income	1. _____
2. Total of regular exemptions x \$1,000 (see IT-40 instructions on page 13 for possible additional exemptions)	2. _____
3. State taxable income - line 1 minus line 2	3. _____
4. State adjusted gross income tax - line 3 x .034	4. _____
5. County income tax - line 3 x county income tax rate from the chart on page 17	5. _____
6. Total tax - Add lines 4 and 5	6. _____
7. State and county income tax withheld (see instructions)	7. _____
8. 1998 estimated income tax payments (see instructions)	8. _____
9. Other credits (see instructions)	9. _____
10. Total credits - Add lines 7 through 9	10. _____
11. Total tax - line 6 minus line 10.....	11. _____
12. Amount you should pay - line 11 x .90	12. _____

Line 1: 1998 Income - Enter your total actual or estimated income for 1998. If filing a joint return, include your spouse's income.

Line 2: Exemptions - Use the total exemptions from your federal income tax return. If you did not complete a federal return, you are allowed an exemption for yourself. Multiply this number by \$1000. You also may be eligible to claim certain children as additional exemptions. See page 13 of the 1998 Indiana Full-Year Resident Individual Income Tax Booklet for more information.

Line 5: County Income Tax - Multiply line 3 by your county income tax rate from page 17.

Line 7: State and County Income Tax Withheld - Enter the amount of Indiana state tax and county income tax withheld and shown on your W-2s.

Line 8: 1998 Estimated Tax Payments - Enter your total 1998 estimated income tax payments paid to the Department for 1998.

Line 9: Other Credits - Enter any credits which you expect to claim on your IT-40 or IT-40PNR. These credits might include the College Credit, the Unified Tax Credit for the Elderly, etc.

Line 12: Amount You Should Pay - Multiply line 11 by .90 (90%) and enter here. Pay this amount with your IT-9, Extension of Time to File, on or before April 15, 1999.

- If Line 12 shows no balance due, you don't need to file this form, unless you are claiming the Unified Tax Credit For The Elderly after June 30, 1999.
- Enclose your check or money order made out to the *Indiana Department of Revenue*. Write your social security number on the check or money order.
- Your extension payment must be claimed as a credit on Line 20 of the IT-40 or Line 18 of the IT-40PNR.
- If you need additional help you may call the Department at (317) 232-2240 or visit your nearest District Office.

Form IT-9
Revised 9/98
SF 21006**Indiana Department of Revenue
Extension Payment for Tax Year 1998**

Due Date: April 15, 1999

Mail this voucher and payment to: Indiana Department of Revenue
P.O. Box 6117
Indianapolis, IN 46206-6117

Do Not Write Above

Your First Name and Middle Initial		Last Name		Your Social Security Number	
If filing a joint return, Spouse's First Name and Middle Initial		Last Name		Spouse's Social Security Number	
Street Address					
City			State		Zip Code
Your Daytime Telephone Number ()		Enter here amount you should pay from line 12 of Tax Computation Worksheet; this is your extension payment..... \$			



FORM
ES-40
SF-46005
Rev. 9/98

Indiana Department Of Revenue 1999 Estimated Tax Payment Return

Print your name (first, middle and last)		Your Social Security Number [][][]-[][]-[][][][]
If a joint return, print spouse's name (first, middle and last)		
Home address (Number and street, or P. O. Box)		Spouse's Social Security Number [][][]-[][]-[][][][]
City and State	Zip Code + 4	

Check the box to show which payment you are making:	Enter the amount of your payment here \$
☐ 1st Installment Payment Due April 15, 1999	Mail this return and payment to: Indiana Department of Revenue P.O. Box 6102 Indianapolis, IN 46206-6102
☐ 2nd Installment Payment Due June 15, 1999	
☐ 3rd Installment Payment Due September 15, 1999	
☐ 4th Installment Payment Due January 17, 2000	

Cut Along The Dotted Line

Estimated Income Tax Payments

If you expect to have income that won't have Indiana taxes withheld for 1999, and the state and county tax due will be \$400 or more, then you should pay estimated income tax. Use the worksheet below to see how much you'll owe.

If you don't want to make your first installment estimated payment for 1999 on your IT-40 or IT-40PNR income tax return, you can use the form at the top of this page to make the payment. The due dates are shown on the form. We suggest that first time estimated income taxpayers make a copy of the blank form. This is in case the vouchers that are automatically issued (after we receive your first payment) don't get to you by the next payment's due date.

Estimated Income Tax Worksheet		
A. Total estimated income for 1999.....	A	
B. Total exemptions: see page 13 of instruction booklet	B	
C. Amount subject to Indiana income tax (line A minus line B)	C	
D. Amount of state income tax due (line C x .034)	D	
E. Amount of county income tax due (line C x your county tax rate from page 17) ..	E	
F. Total estimated income tax for 1999 (line D + line E)	F	
G. a) Estimated State and County income tax withheld		
b) Total of other credits a + b	G	
H. Amount of Declaration (line F minus line G)	H	
I. Each installment amount for 1999 (line H divided by 4)	I	

For more information about estimated income tax, contact the
Department to get Income Tax Information Bulletin #3.

Indiana Department of Revenue District Offices

- ★ Indianapolis (Main Office)
Indiana Government Center North, Rm N105
100 N. Senate Avenue
Indianapolis, IN 46204
(317) 232-2240
- | | | |
|---|--|--|
| 1 Bloomington District Office
410 Landmark Ave.
Bloomington, IN 47403
(812) 339-1119 | 6 Kokomo District Office
117 East Superior Street
Kokomo, IN 46901
(765) 457-0525 | |
| 2 Clarksville District Office
1446 Horn Street
Clarksville, IN 47129
(812) 282-7729 | 7 Lafayette District Office
100 Executive Drive, Suite B
Lafayette, IN 47905
(765) 448-6626 | |
| 3 Columbus District Office*
430 Second Street, Suite A
Columbus, IN 47201
(812) 376-3049 | 8 Merrillville District Office
8368 Louisiana Ave., Suite A
Merrillville, IN 46410
(219) 769-4267 | |
| 4 Evansville District Office
500 S. Green River Road
Suite 202, Goodwill Building
Evansville, IN 47715
(812) 479-9261 | 9 Muncie District Office
3640 N. Briarwood Lane, Suite 5
Muncie, IN 47304
(765) 289-6196 | |
| 5 Fort Wayne District Office
5800 Fairfield Ave., Suite 200
Fort Wayne, IN 46807
(219) 456-3476 | 10 South Bend District Office
1025 Widener Lane, Suite B
South Bend, IN 46614
(219) 291-8270 | |
| | | 11 Terre Haute District Office
30 N. 8th Street, 3rd Floor
Terre Haute, IN 47807
(812) 235-6046 |

*Address and/or telephone numbers are subject to change. Check your local listings.



Federal/State Electronic Filing

It's Fast, Accurate and Easy. File both your federal and Indiana returns electronically at the same time and get your refund back in half the time it takes with paper... even less if you use Direct Deposit. Call a tax preparer near you for details about how to participate!



Access Indiana Information Network

Comprehensive information about your Indiana State Government, including advice on what to do in emergencies, can be found on the state's official website, the Access Indiana Information Network, at:
<http://www.state.in.us>

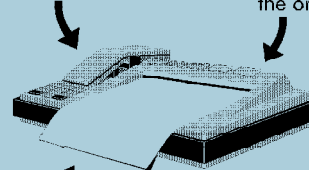
Indiana TaxFax

(317)233-2FAX

*It's as easy as 1-2-3 to get tax forms
...24 hours a day!*

1. Call from the telephone portion of your fax machine.

2. Listen to the voice prompts and complete the ordering process.



3. Your forms will begin printing within moments.

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Indiana Department of Revenue
100 North Senate Avenue
Indianapolis, IN 46204-2253



1998 IT-40

This booklet contains:

- Form IT-40 and Instructions
- Schedules 1 and 2, Deductions and Credits
- Form ES-40, Estimated Tax Payment Voucher
- Schedule CT-40, County Tax
- Form IT-9, Extension of Time to File
- Envelope for IT-40

Contributions to the Indiana Nongame and Endangered Wildlife Fund



Donations to the Nongame and Endangered Wildlife Fund assist the Department of Natural Resources in managing and protecting over 550 species of Indiana wildlife. Your contributions to the Fund have brought back bald eagles and peregrine falcons to our skies and river otters to our waters.

These reintroduction programs and the many other projects implemented by the Nongame and Endangered Wildlife Program are funded almost exclusively by donations to the Indiana State income tax check-off.

If you would like to make a donation to the Fund, you may donate all or a portion of your tax refund on Line 27 of the IT-40. You can also complete the form below and mail it and your check or money order made payable to the Fund to: Department of Natural Resources, Division of Fish and Wildlife, W-273 Indiana Government Center South, 402 West Washington, Indianapolis, IN 46204.



I (We) wish to donate \$ _____ to the Indiana Nongame and Endangered Wildlife Fund.

Name(s)

Address

City

State

Zip Code

Send to: Department of Natural Resources, Division of Fish and Wildlife, W-273 Indiana Government Center South, 402 West Washington, Indianapolis, IN 46204

Form
IT-40Revised 9/98
SF# 154**1998 Indiana Full-Year Resident Individual
Income Tax Return**

Due April 15, 1999

If you are not filing for the calendar year January 1 through December 31, 1998, enter period from: _____ to: _____

Your Social Security Number		Spouse's Social Security Number		Check the box if you are married filing separately. ☐		
Your First Name		Initial	Last Name			
If filing a joint return, Spouse's First Name		Initial	Last Name			
Present Address (Number and Street or Rural Route)				School District Number (see page 26)		
City		State	Zip Code + 4		Foreign Country (if applicable)	

Enter the **2-digit county code** numbers (found on page 6 in the instruction booklet) for the county where you lived and worked on January 1, 1998.

If you have a loss (or negative entry), fill in the oval directly to the left of lines 1, 5 and/or 7. Example:

Please round all entries to nearest whole dollar (see instructions, pg 6)

Taxpayer		Spouse	
County where you lived	County where you worked	County where you lived	County where you worked

Dollars Cents

1. Enter your Federal Adjusted Gross Income from your federal return (see page 8) 1
2. Tax Add-Back: Tax deducted from federal Schedules C, C-EZ, E, and/or F only 2
3. Net Operating Loss Carry forward from federal Form 1040, line 21, 'Other Income' 3
4. Income taxed on federal Form 4972 (attach Form 4972: see page 9) 4
5. **Total Indiana Income:** Add lines 1 through 4 ► 5
6. Indiana Deductions: Enter Box A amount from the top of the back page. **NOTE:** If you are claiming other deductions, **do not** enter the Box A amount here. Instead, enter amount from Schedule 1, line 19, and attach Schedule 1 6
7. **Indiana Adjusted Gross Income:** Line 5 minus line 6 ► 7
8. Number of exemptions claimed on your federal return x \$1,000.
(If no federal return was filed, enter \$1000 per qualifying person: see page 13.) 8
9. Additional exemption for certain dependent children (see page 13). Enter number claimed in box x \$500 9
10. Check box(es) below for additional exemptions if, by December 31, 1998:
You were: 65 or older ☐ or blind ☐ Spouse was: 65 or older ☐ or blind ☐
Number of boxes checked x \$1,000 10
11. **Total Exemptions:** Add lines 8, 9 and 10 ► 11
12. **State Taxable Income:** Line 7 minus line 11 (if answer is less than zero, leave blank) ► 12
13. **State Adjusted Gross Income Tax:** Multiply line 12 by 3.4% (.034) 13
14. **County Income Tax.** See instructions on page 13 14
15. Use Tax due on out-of-state purchases (see page 16) 15
16. Household Employment Taxes: Attach Schedule IN-H (see page 16) 16
17. **Total Tax:** Add lines 13 through 16. Enter here and on line 24 on the back ► 17
18. Indiana State Tax Withheld: From box 18 of your W-2s, box A of WH-18s or from 1099s 18
19. Indiana County Tax Withheld: From box 21 of your W-2s, box B of WH-18s or from 1099s 19
20. 1998 Estimated Tax Paid: Include any extension payment made on Form IT-9 20
21. Unified Tax Credit for the Elderly: see instructions on page 18 21
22. Indiana Credits: Enter the total from line 12, Schedule 2: Attach Schedule 2 22
23. **Total Credits:** Add lines 18 through 22. Enter here and on line 25 on the back.. ► 23

Attach W-2 Forms between Lines 1 and 23

AA BB CC DD

Turn the page

RENTER'S DEDUCTION: Address where rented if different than front page _____

Landlord's name and address _____

Number of months rented _____ Amount of rent paid \$ _____ Enter lesser of the amount of rent paid or \$1,500 **Box A** Carry the Box A amount to the front of the IT-40, line 6, **OR**, if you have other deductions, carry to line 1 of Schedule 1: Indiana Deductions (see page 9). **Important: Do not claim this deduction twice.**

24. Enter the Total Tax from line 17 on the front of this form ▶ 24
25. Enter the Total Credits from line 23 on the front of this form ▶ 25
26. If line 25 is more than line 24, subtract line 24 from line 25 (if smaller, skip to line 32) 26
27.  Amount of line 26 to be donated to the Indiana Nongame and Endangered Wildlife Fund (see instructions on page 23) 27
28. Subtract line 27 from line 26 **SUBTOTAL** 28
29. Amount to be applied to your 1999 estimated tax account (see instructions) 29
30. Penalty for Underpayment of Estimated Tax for 1998: Attach Schedule IT-2210 or IT-2210A 30
31. **Refund:** Line 28 minus lines 29 and 30 (if less than zero see instructions)... **YOUR REFUND** ▶ 31
32. If line 24 is more than line 25, subtract line 25 from line 24. **Add to this any amounts from lines 29 and 30, and enter total here** (see instructions)... **SUBTOTAL** 32
33. Penalty if filed after due date (see instructions on page 24) 33
34. Interest if filed after due date (see instructions on page 24) 34
35. Amount Due: Add lines 32, 33 and 34 **AMOUNT YOU OWE** ▶ 35
- No payment is due if you owe less than \$1.00. **Do Not Send Cash.** Make your check or money order payable to: **Indiana Department of Revenue.**

▶ Discover® Card payers must see page 24 for instructions.

Out-of-State Income Information

- Enter any salary, wage, tip &/or commission received from Illinois, Kentucky, Michigan, Ohio, Pennsylvania and/or Wisconsin:

Taxpayer \$

Spouse \$

Taxpayer - Check box if you filed federal Schedule C or C-EZ for 1998. ☐

Spouse - Check box if you filed federal Schedule C or C-EZ for 1998. ☐

• If two-thirds of your gross income was made from farming or fishing, please check here. ☐

• If you do not need tax forms and instructions mailed to you next year, please check here. ☐

• Enter the number of motor vehicles you and your spouse own or lease.

• Are all these vehicles registered with the Indiana Bureau of Motor Vehicles? Yes ☐ No ☐ If No, attach an explanation.

If any individual listed at the top of the IT-40 died during 1998, enter date of death below.

Taxpayer's date of death **1998**
m m d d

Spouse's date of death **1998**
m m d d

Authorization

Under penalty of perjury, I have examined this return and all attachments and to the best of my knowledge and belief, it is true, complete and correct. I also understand that if this is a joint return, any refund will be made payable to us jointly and each of us is liable for all taxes due under this return. I also give the Indiana Department of Revenue permission to confirm information that I have placed on this form and any attachments with the Social Security Administration. This consent includes my authorization for the Social Security Administration to release my social security number, name, and date of birth. I understand that information obtained under this section will remain confidential and will be used solely for Department of Revenue official purposes. This consent is in effect until such time as I withdraw my authorization.

I authorize the Department to discuss my return with my tax preparer. Yes ☐ No ☐

Your Signature _____ Date _____

Spouse's Signature _____ Date _____

Your Daytime Telephone Number

Spouse's Daytime Telephone Number

Preparer's name

Address

City

State

Zip Code + 4

☐ Federal I.D. Number **OR** ☐ Social Security Number

Preparer's Daytime Telephone Number

Preparer's Signature

Date



Mail to: Indiana Department of Revenue, P.O. Box 40, Indianapolis, IN 46206-0040. Keep a copy for your records.

Schedule 1: Indiana Deductions
(Schedule 2 begins after Line 19 below)

Enter your first name, middle initial and last name and spouses full name if filing a joint return

Your Social
Security Number

--	--	--	--	--	--	--	--	--	--

Please round all entries to nearest whole dollar (see instructions, pg 6)

		Dollars	Cents
1. Renter's deduction: You must complete the information area at the top of the back of the Form IT-40. Enter the Box A amount here ONLY if you are claiming additional deductions. Otherwise, leave this line blank and carry the Box A amount to line 6 on the front of the IT-40	1		
2. State tax refund reported on federal return (see page 9)	2		
3. Interest on U.S. Government Obligations (see page 9)	3		
4. Taxable Social Security benefits (see page 9)	4		
5. Taxable Railroad Retirement benefits (see page 9)	5		
6. Military Service deduction: \$2,000 maximum for qualifying individual (see page 10)	6		
7. Non-Indiana Locality Earnings deduction: \$2,000 maximum per qualifying person (see pg. 10)	7		
8. Insulation deduction: \$1,000 maximum: Attach verification (see page 10)	8		
9. Disability Retirement deduction: \$5,200 maximum per qualifying person (see page 10). Attach Schedule IT-2440	9		
10. Civil Service Annuity deduction: \$2,000 maximum per qualifying person (see page 10)	10		
11. Nontaxable portion of Unemployment Compensation (see page 11)	11		
12. Indiana Lottery Winnings (see page 11)	12		
13. Indiana Net Operating Loss deduction: Attach Schedule IT-40NOL (see page 11)	13		
14. Enterprise Zone Employee deduction: Attach Schedule IT-40QEC (see page 11)	14		
15. Recovery of deductions (see page 11)	15		
16. Human Services deduction (see page 12)	16		
17. Earned Income Tax deduction: Enter the amount from the worksheet on page 12	17		
18. Other deductions: List source(s) and amounts (see pg.12)	18		
19. Total Indiana Deductions: Add lines 1 through 18, enter total on line 6 of Form IT-40	19		

Schedule 2: Indiana Credits

Please round all entries to nearest whole dollar (see instructions, pg 6)

1. Credit for Local Taxes Paid Outside Indiana (see page 19)	1		
2. County Credit for the Elderly: Attach federal Schedule R (see page 20)	2		
Important: Lines 1 plus 2 cannot be greater than the county tax due on IT-40 line 14 (see page 20)			
3. College Credit: Attach Schedule CC-40 (see page 20)	3		
4. Credit for Taxes Paid to Other States: Attach other state's return (see page 20)	4		
5. Research Expense Credit: Attach Form IT-20REC (see page 21)	5		
6. Neighborhood Assistance Credit: Attach Schedule NC-20 (see page 21)	6		
7. Personal Computer Tax Credit: Attach Schedule PC-20 (see page 21)	7		
8. Enterprise Zone Credits (attach appropriate schedule: see page 21)	8		
9. Teacher Summer Employment Credit: Attach Schedule TSE (see page 22)	9		
10. Twenty-First Century Scholars Program Credit (see page 22)	10		
11. Other Credits: List source(s) and amounts (see page 22)	11		
Important: Lines 3 through 11 added together cannot be greater than the state adjusted gross income tax due on IT-40 line 13 (see instructions on page 22).			
12. Total Credits: Add lines 1 through 11 and enter total on line 22 of Form IT-40	12		

Schedule
CT-40SF#47907
Rev. 9/98County Tax Schedule for
Indiana ResidentsAttachment
Sequence No. 02

◀ See instructions on page 13 to see if this schedule needs to be attached to your IT-40 ▶

Your first name and last name

Your Social
Security Number

Spouse's first name and last name (if filing a joint return)

Spouse's Social
Security Number**SECTION 1: To be completed by those taxpayers who were residents of a county that had adopted a county income tax.**Your county of **residence** as of January 1, 1998.
(Enter 2-digit county code # from the chart on page 17.)Spouse's county of **residence** as of January 1, 1998.
(Enter 2-digit county code # from the chart on page 17.)

1. **Enter the amount from IT-40, line 12.** Note: If both you and your spouse lived in the same county on January 1, enter the entire amount from Form IT-40, line 12 on Line 1A only. See instructions on page 14

Column A - Yours

Column B - Spouse's

1A 1B

2. If you claimed a non-Indiana locality earnings deduction on Schedule 1, line 7, enter the amount here. If not, leave blank

2A 2B

3. Add lines 1 and 2

3A 3B

4. Enter the resident rate from the county tax chart on page 17 for the county code number shown above

4A 4B

5. Multiply line 3 by the rate on line 4

5A 5B

6. Add lines 5A and 5B. Enter the total here. **Note: Perry County Residents: If you live in Perry County and worked in the Kentucky counties of Breckinridge, Hancock or Meade, you must complete lines 7 and 8.** Otherwise, enter the total here and on line 9 below (see page 15)

6

7. Enter the amount of income that was taxed by any of the Kentucky counties listed on line 6 above

7

8. Multiply Line 7 by .005 and enter total here

8

9. Line 6 minus line 8. Enter the total here and on line 14 of Form IT-40

9 **SECTION 2: To be completed by those taxpayers who, on January 1, 1998, were residents of a county that had not adopted a county income tax, but worked in an Indiana county that had adopted a county income tax.**Your county of **principal employment** as of
January 1, 1998. (Enter 2-digit county code # from
the chart on page 17.)Spouse's county of **principal employment** as of
January 1, 1998. (Enter 2-digit county code # from
the chart on page 17.)

1. Enter your principal employment income by entering the total income from your W-2s, net self-employment income (from Federal Schedule C or C-EZ) and/or farm income (from Federal Schedule F). If you worked two or more jobs at the same time, enter the portion you earned from your main job. See page 15 for further instructions

Column A - Yours

Column B - Spouse's

1A 1B

2. Enter any amounts for payments made to self-employed retirement plans, IRA's, etc. See page 15 for the complete list of allowable deductions and further instructions

2A 2B

3. Subtract line 2 from line 1

3A 3B

4. Enter some or all of the exemptions from line 11 of Form IT-40 (see instructions on page 16)

4A 4B

5. Subtract line 4 from line 3

5A 5B

6. Enter the nonresident rate from the county tax rate chart on page 17 for the county number shown above under the Section 2 heading

6A 6B

7. Multiply the income on line 5 by the rate on line 6

7A 7B

8. Enter total of 7A plus 7B. Add to any Section 1, line 9 amount, and carry to line 14 of Form IT-40

8