



NOTICE AND INSTRUCTIONS TO PROVISIONAL VOTER

(PRO-9)

State Form 51626 (R5 / 10-22)
INDIANA ELECTION DIVISION (IC 3-11-8-25.2(e); IC 3-11-10-26(m); 3-11.7-2-2; 3-11.7-6-3)

INSTRUCTIONS: An absentee voter board at the office of the circuit court clerk or satellite office, or a precinct election officer (or vote center officer) must provide a provisional ballot voter with oral and written information explaining what actions, if any, the provisional ballot voter must take to have the voter's provisional ballot counted. This document must also be provided by the circuit court clerk to an individual who casts a provisional ballot on election day or before an absentee voter board, except for an individual casting a provisional ballot as a result of a court order (*or any other order*) extending the time established for closing the polls under IC 3-11-8-8. Note: The name and address of the voter who has been issued a provisional ballot and the date of the county election board will meet to determine the validity of the provisional ballot must be entered in the statewide voter registration system (SVRS) not later than 24 hours before the board meets or 3 days after the election, whichever occurs first. The board's determination if the provisional ballot is to be counted or not counted, and the reason for why the provisional ballot is not counted must be entered in SVRS not later than noon (local prevailing time) 13 days after the election.

Notice and Instructions from the _____ County Election Board to a Provisional Ballot Voter

COUNTY CONTACT INFORMATION:

County Name & Office: _____

Office Address, City, IN Zip: _____

Phone: _____ Toll-Free Number: _____ Fax: _____ E-Mail: _____

Please contact our office if you have questions about this notice or provisional balloting procedures.

To the following individual who cast a provisional ballot for the election conducted on _____ :
(Date of election)

Name of Provisional Ballot Voter

Mailing Address of Provisional Ballot Voter

You have been provided this document because you cast a provisional ballot in this election.

You were provided a provisional ballot because:

- There is a question about whether you are eligible to vote in this precinct at this election.
- You were unable or declined to present proof of identification when required by law to do so.
- You are a first-time voter in Indiana and are required to provide additional residency documentation.
- Your signature on your absentee ballot envelope was missing or did not match, as determined by the county election board.
- Other (insert reason): _____

Your provisional ballot will be forwarded to the county election board for processing between now and 3 p.m. on the second Friday after election day, which is _____, 20____.
(Date of deadline)

The county election board will hold a meeting to review evidence on your eligibility to vote. You are entitled to attend this meeting and can call the county election board for information on the meeting date and time.

In order for your provisional ballot to be counted by the county election board you must provide to the board, not later than when the board meets to review your provisional ballot, the following:

(List information required for board to determine if provisional ballot can be counted.)

The County Election Board must conduct a hearing to decide whether to count your provisional ballot not later than noon, Friday, _____, 20_____.
(Date of deadline to conduct provisional ballot hearing)

If the county election board determines that you were eligible to vote in this precinct in this election, your ballot will be counted. If the board determines that you were not eligible to vote in this precinct at this election, your ballot will not be counted.

If you do not attend this county election board meeting, you are entitled to know whether your provisional ballot was counted, and if not, why your ballot was not counted. Please contact our office or you can access this information about your provisional ballot for free at www.indianavoters.com by logging in to your personalized portal page.

Except for county election board members and employees who are processing your ballot, you are the only person allowed access to information about your provisional ballot. The County Election Board is required by federal law to use reasonable procedures to protect the security, confidentiality, and integrity of the information about your provisional ballot. As a result, you may be asked to confirm your identity by providing your date of birth or other personal information when you contact our office.

Proof of Identification

If you were challenged because you were unable or declined to present proof of identification when required by law to do so, you may personally appear before the circuit court clerk or county election board not later than noon (local prevailing time) on the second Friday after election day, which is _____, 20_____.
(Date of photo ID deadline)

If you appear at the county office and properly complete and sign an affidavit (Form PRO-10) regarding your proof of identification, your provisional ballot will be counted if you were otherwise eligible to vote in this precinct. Your affidavit must state that you are the same individual who appeared at the polls on election day and cast a provisional ballot in this precinct or appeared to vote before an absentee board. You must then either provide proof of identification to the county or affirm under the penalties for perjury that you are exempt from this requirement because you are indigent and unable to obtain proof of identification without the payment of a fee, or that you have a religious objection to being photographed.

Proof of Residency for Certain First Time Voters

If you were challenged because you are required to present additional documentation (you registered to vote for the first time in your county on or after January 1, 2003 and before January 1, 2006, OR for the first time in Indiana after January 1, 2006, AND you submitted your registration application by mail) then, in order for your provisional ballot to count, you must present additional documentation to your county voter registration office no later than the closing of polls at 6:00 pm (local prevailing time) on Election Day. Additional documentation includes any current and valid Photo ID, utility bill, bank statement, government check, paycheck, or other government document, any of which must contain the voter's current name and residence address that corresponds with their voter registration record.

Challenges Due to Missing Signature or Signature Mismatch on Absentee Ballot Envelope

As required by law, our office has sent to you an affidavit of unsigned absentee ballot envelope or affidavit or mismatched absentee ballot signature. Please return this affidavit not later than noon (local prevailing time), eight (8) days after election day. Contact our office if you need a replacement affidavit.

Challenges Due to Other Qualifications

If you were challenged due to questions about your signature, residency, age, citizenship, or other qualification(s) to vote you can call the county election board to determine the meeting date and time if you would like to appear and present evidence based upon your eligibility to vote in this election.

The following information is provided to assist you in inquiring about your provisional ballot:

(List any other information the circuit court clerk considers useful to provide assistance to the voter.)