CLEANING SCHEDULE

State Form 49959 (R4 / 2-15)

FSSA - MS02
402 WEST WASHINGTON STREET, RM W361
INDIANAPOLIS, IN 46204

FOR MONTHLY - USE SECOND TUESDAY, FIRST WEDNESDAY, ETC.

FOR WEEKLY - USE THURSDAY, MONDAY, ETC.

FOR TWICE A MONTH - USE FIRST AND THIRD TUESDAY, SECOND AND FOURTH THURSDAY, ETC.

CLEANING SCHEDULE - Indicate if done daily, weekly, or monthly					
	Monday	Tuesday	Wednesday	Thursday	Friday
Clean / Wash Inside of Refrigerator					
Cover and Label All Food or Beverage in Refrigerator					
Clean Counter Tops					
Clean Outside of Refrigerator					
Clean Oven Hood, Fan, Filter					
Clean Outside of Stove					
Clean Inside of Oven / Burners and Burner Plates					
Clean Stove Tops					
Wash / Clean Canopener					
Empty Trash					
Wash Trash Cans					
Sweep Floors					
Mop / Scrub Floors					
Clean Cabinets on Inside and Outside					
Clean / Scrub Inside of Sinks					
Clean / Scrub Handwashing Sink					
Clean and Wash Dishwasher On Inside and Outside					
Clean Out Garbage Disposal					