



Charity Game Night – Event Summary Report

State Form 54739 (R / 4-13)
INDIANA GAMING COMMISSION

Prepared By: _____
First and Last Name

(1) Organization Name		(2) Date of Event <i>(mm/dd/yy)</i>		(3) Start / End Time	
(4) Address of Event		(5) City		(6) State	
(8) License Number		(9) Operator in Charge			(10) Start-Up Money \$

Part 1 CARD GAMES

A cash in / cash out area must be established.

(11) List TYPE of card game played <i>(Texas Hold'em, Omaha, Caribbean Stud, Euchre, etc.)</i>	(12) List how money was made by organization <i>(Tournament style, Straight take off the top, Dragging the pot, Play against the house, etc.)</i>	(13) Total Income Collected	(14) Total Payout	(15) Total Net Income <i>(Line 13 minus line 14.)</i>
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
Totals		13(a) \$	14(a) \$	15(a) \$

Please read page 6.

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Part 2 PULL TAB SALES		You must retain all seal / flare cards.			
(16) Name of Game	(17) Serial Number	(18) Number of Tickets	(19) Gross Income	(20) Payout	(21) Net Income
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
Totals			19(a) \$	20(a) \$	21(a) \$

The value of any prize associated with a PULL TAB GAME must be determined by the fair market retail value, not the cost of the prize. Total payout for any pull tab *game* is \$5,000 and the total prize for any winning *ticket* may not exceed \$599.

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Part 3 DICE GAMES AND WHEEL GAMES		A cash in / cash out area must be established.	
(22) Name of Game <i>(Craps, Roulette, Spindle, Money, Ham etc.)</i>	(23) Total Income Collected	(24) Total Payout	(25) Net Income <i>(Line 23 minus line 24.)</i>
	\$	\$	\$
	\$	\$	\$
Totals	23(a) \$	24(a) \$	25(a) \$

Part 4 TIP BOARD / PUNCH BOARD SALES				You must retain all seal / flare cards.			
(26) Name of Game	(27) Serial Number	(28) Number Tips/Punches	(29) Amount Per Tip/Punch	(30) Gross Income	(31) Cash Payout	(32) Net Income	(33) Prize-Item Description / *Value **Cost If prizes are donated, indicate donated.
			\$	\$	\$	\$	
			\$	\$	\$	\$	
			\$	\$	\$	\$	
Totals				30(a) \$	31(a) \$	32(a) \$	

Part 5 RAFFLES				The total value of all raffle prizes may not exceed \$5,000.			
(34) Type of Drawing <i>(50/50, Split the Pot, etc.)</i>	(35) Number of Drawings	(36) Number of Tickets Sold	(37) Amount Per Ticket	(38) Gross Income	(39) Cash Payout	(40) Net Income	(41) Prize-Item Description / *Value **Cost If prizes are donated, indicate donated.
			\$	\$	\$	\$	
			\$	\$	\$	\$	
Totals				38(a) \$	39(a) \$	40(a) \$	

Part 6 DOOR PRIZES				Total value of all door prizes may not exceed \$1,500.			
(42) Description of Door Prize Drawing	(43) Number of Drawings	(44) Number of Paid Attendees	(45) Amount Per Ticket	(46) Gross Income	(47) Cash Payout	(48) Net Income	(49) Prize-Item Description / *Value **Cost If prizes are donated, indicate donated.
			\$	\$	\$	\$	
			\$	\$	\$	\$	
Totals				46(a) \$	47(a) \$	48(a) \$	

***The value of prizes must be determined by the fair market retail value. **The cost of prizes must be supported with a receipt.**

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Part 7 GROSS INCOME TOTALS		
Amount of Start Up Money <i>(Enter amount from line 10)</i>	50	\$
Card Game Income <i>(Enter amount from line 13(a))</i>	51	\$
Pull Tab Income <i>(Enter amount from line 19(a))</i>	52	\$
Dice and Wheel Games Income <i>(Enter amount from line 23(a))</i>	53	\$
Tip Board and Punch Board Income <i>(Enter amount from line 30(a))</i>	54	\$
Raffle Income <i>(Enter amount from line 38(a))</i>	55	\$
Door Prize Income <i>(Enter amount from line 46(a))</i>	56	\$
Gross Total <i>(Add lines 50-56)</i>	57	\$
Part 8 PAYOUT TOTALS <i>(These numbers represent CASH payouts only.)</i>		
Card Game Payout <i>(Enter amount from line 14(a))</i>	58	\$
Pull Tab Payout <i>(Enter amount from line 20(a))</i>	59	\$
Dice and Wheel Games Payout <i>(Enter amount from line 24(a))</i>	60	\$
Tip Board and Punch Board Payout <i>(Enter amount from line 31(a))</i>	61	\$
Raffle Payout <i>(Enter amount from line 39(a))</i>	62	\$
Door Prize Payout <i>(Enter amount from line 47(a))</i>	63	\$
Total Payouts <i>(Add lines 58-63)</i>	64	\$
Part 9 NET INCOME		
Total Net Income <i>(Line 57 minus line 64)</i>	65	\$
Part 10 MONEY HELD OUT FOR NEXT EVENT		
Amount of Start Up Money held for next Charity Game Night Event	66	\$
Part 11 DEPOSIT FROM THIS EVENT		
Amount of bank deposit from this event <i>(Line 65 minus line 66)</i>	67	\$
Notes/Comments pertaining to this event:		
<p>Reminder: Payout totals do NOT include the expenses to purchase the prizes. The expense will be deducted on the financial forms.</p>		

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Charity Game Night - Operator and Worker List

Name <i>First and Last Name</i>	DLN / ID	Assigned Duties for this Event <i>(check all that apply)</i>	Operator or Worker <i>(check one)</i>	Member and/or Employee <i>(check all that apply)</i>
		<input type="checkbox"/> Cash Cage <input type="checkbox"/> Pit Boss <input type="checkbox"/> Dealer <input type="checkbox"/> PPT / Raffle Sales <input type="checkbox"/> Other <i>(Please describe)</i>	<input type="checkbox"/> Operator <input type="checkbox"/> Worker	<input type="checkbox"/> Member <input type="checkbox"/> Employee
		<input type="checkbox"/> Cash Cage <input type="checkbox"/> Pit Boss <input type="checkbox"/> Dealer <input type="checkbox"/> PPT / Raffle Sales <input type="checkbox"/> Other <i>(Please describe)</i>	<input type="checkbox"/> Operator <input type="checkbox"/> Worker	<input type="checkbox"/> Member <input type="checkbox"/> Employee
		<input type="checkbox"/> Cash Cage <input type="checkbox"/> Pit Boss <input type="checkbox"/> Dealer <input type="checkbox"/> PPT / Raffle Sales <input type="checkbox"/> Other <i>(Please describe)</i>	<input type="checkbox"/> Operator <input type="checkbox"/> Worker	<input type="checkbox"/> Member <input type="checkbox"/> Employee
		<input type="checkbox"/> Cash Cage <input type="checkbox"/> Pit Boss <input type="checkbox"/> Dealer <input type="checkbox"/> PPT / Raffle Sales <input type="checkbox"/> Other <i>(Please describe)</i>	<input type="checkbox"/> Operator <input type="checkbox"/> Worker	<input type="checkbox"/> Member <input type="checkbox"/> Employee
		<input type="checkbox"/> Cash Cage <input type="checkbox"/> Pit Boss <input type="checkbox"/> Dealer <input type="checkbox"/> PPT / Raffle Sales <input type="checkbox"/> Other <i>(Please describe)</i>	<input type="checkbox"/> Operator <input type="checkbox"/> Worker	<input type="checkbox"/> Member <input type="checkbox"/> Employee
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Reminder: **All Operators** must be listed on the license.

Charity Game Night Event Summary Report
Cards Games
Dice Games
Wheel Games

1. The manner that you will use to record all income for the card games, dice games and wheel games must be established prior to start of game.
 - a) A cash in / cash out station must be utilized and must be supervised by an operator.
 - b) A record of all buy-ins, re-buys, add-ons and entrance fees must be maintained.

2. The manner that you will use to payout prizes must be established prior to the start of the game.
 - a) If playing tournament style, you must determine how many positions (1st, 2nd, 3rd, etc.) will be paid and the prizes for each position.
 - b) Cash in / Cash out game.

3. You must determine how the organization will make money for this fundraising event.
 - a) Straight off the top. House take / buy-in – i.e. \$25.00 = \$20.00 chips and \$5.00 for the house.
 - b) Pot drag – i.e. \$1.00 for each \$10.00 in bets up to a maximum of \$8.00 per game.
 - c) Play against the house. Determine win / losses for each table to determine net income.
 - d) Cash in / Cash out station – i.e. use register to determine sales and payouts.

No Tipping. Proper signage must be posted indicating *No Tipping* allowed.

Cash Game: means a game in which the players may cash in or cash out at any time.

Caution: Before you conduct a cash game you will need to consider that you must declare all of the buy-ins, re-buys and add-ons as your gross income. This will seriously affect your license fees for the next license period.

CASH: There is never a time when cash may be used in the game. Imitation money or chips must be used.

Dealers: must be properly documented operators or workers for your organization. They shall not participate in the game in any manner.

Exception: Qualified Card Game New IC 4-32.2-2-23.3. Euchre, Texas Hold 'em poker, Omaha poker.

Deal: shall not be passed around the table.

Exception: For the following Qualified Card Games only.

EUCHRE:

- The **only** card game in which the deal may be passed around the table and **the dealer may participate**. When it is the players turn to deal, they must deal. You are required to have 1 operator for every 6 tables of 4 players.

TEXAS HOLD'EM POKER AND OMAHA POKER

- **Patrons may take turns dealing, but are not permitted to play in the hand they deal.**
- The dealer shall submit the deck to be cut to the nearest player to the right of the dealer.
 - IGC Interpretation: Person may either pass or cut.
- A blank card must be at the bottom of the deck.
 - IGC Interpretation: Blank card means a non-playing card.
- An operator or worker shall deal the cards at the final table of the tournament.
- Operators or workers may not play in the games at the events they are working. No exceptions.
- Proposed rule: A minimum of two operators for an event, maintaining a ratio of at least one operator per forty (40) players

Recommendation: It is recommended that you establish house rules on how the games will be conducted. Included in these house rules should be how disputes will be handled. House rules should be published, posted and a copy placed on each table. House rules should be available to anyone who requests a copy. If you establish house rules, please follow them.

Documentation: All documents produced pertaining to the event must be maintained to support the event summary report. If the records are computerized, the actual hand written documents must be maintained to support the computer records.