2013-14 APPLICATION FOR REMISSION OF FEES/BOOKS FOR A FORMER STUDENT AND/OR GRADUATE OF INDIANA SOLDIERS AND SAILORS CHILDREN'S HOME / MORTON MEMORIAL HIGH SCHOOL (KNIGHTSTOWN)
State Form 54113 (R5 / 3-13)

***** This document contains two (2) applications *****

- **APPLICATION #1- An application for the remission of fees for a former student and/or graduate of Indiana Soldiers and Sailors Children's Home/Morton Memorial High School.**
- **APPLICATION #2- An application for the remission of books for a student eligible for the remission of fees benefit.**

Please read pages 1 and 2 for important information about each of these programs (Section 1), instructions on how to file each application (Section 2), and a list of eligible schools at which these benefits can be utilized (Section 3). The applications are located on pages 3 and 4 of this document (Application #1 and Application #2).

SECTION 1 PROGRAM INFORMATION – Read and Retain for Your Records

REMISSION OF FEES FOR A FORMER MORTON MEMORIAL HIGH SCHOOL STUDENT (APPLICATION #1)

The Indiana General Assembly established defined educational benefits for those living at the Indiana Soldier's and Sailor's Home for Children (ISSCH) and/or admitted to Morton Memorial High School because a family member served in the U.S. Armed Forces. The benefit covers up to 124 credit hours of tuition and regularly assessed fees (fees charged to all students) as defined by the Commission for Higher Education and the Division of Student Financial Aid (SFA), to attend a state-supported institution. The benefit is paid by SFA to schools upon receipt of bill. The 124 hours of aid benefit provided by this program represents any and all grant aid paid by the state of Indiana no matter the source but is separate and distinct from any other tuition-specific aid the student may receive.

To be eligible, applicants must maintain Satisfactory Academic Progress (SAP) as determined by the college; not be in default or overpayment of a student loan or grant; annually **file the appropriate (and error-free) academic year's Free Application for Federal Student Aid (FAFSA) -** for example, file a 2013-2014 FAFSA for the 2013-2014 academic year, a 2014-2015 FAFSA for the 2014-15 academic year, etc.

Courses must be for college credit. Only the institutions listed on this application are eligible to participate for you to receive this benefit. Eligibility is not limited by age of the applicant and can be used as an undergraduate or graduate student; **however tuition and regularly assessed fees for graduate students will be paid at the undergraduate rates charged by the school.**

REMISSION OF BOOKS FOR A FORMER MORTON MEMORIAL HIGH SCHOOL STUDENT (APPLICATION #2)

Students qualifying for the Remission of Fees for a former Morton Memorial High School Student benefit can receive remission of costs for course-related books. Students can continue to receive remission of cost for books even after exhausting the 124 credit hours of tuition and regularly assessed fees provided under the Remission of Fees for a Former Morton Memorial High School Student benefit.

HOW TO APPLY FOR BENEFITS

1. Annually file a current year Free Application for Federal Student Aid (FAFSA). The preferred FAFSA filing date for the 2013-14 academic year is March 10 (date received) prior to the academic year the student plans to attend college. However, the latest that a student can file a FAFSA is thirty (30) days prior to the end of the semester.

2. Mail the completed Applications for Remission of Fees/Books for a Former Student and/or Graduate of Indiana Soldiers and Sailors Children's Home / Morton Memorial High School (Knightstown) to:

Indiana Department of Veterans' Affairs
302 West Washington Street, Room E-120
Indianapolis, IN 46204-2738

The state may not remit tuition (Application #1) or books (Application #2) for terms completed prior to the filing of an error-free FAFSA and the application for the benefit. The veteran's period of service, relationship to the student, and student attendance at the ISSCH will be verified and the applications returned to the student. Present the verified applications to the Financial Aid Office at the appropriate college. The student and/or veteran (if living) must provide any information the state or school determines could be relevant to the student's eligibility for benefits. Questions on eligibility should be directed to the Indiana Department of Veterans Affairs at 317/232-3910 or 800/400-4520. All questions about fee remission payments, including a historical account of hours used under the program, should be directed to SFA at 317/232-2355.

To help ensure your school has time to bill SFA for your remission of fees by each semester's deadline, it is recommended that approved applications be submitted to the financial aid office at your school no later than thirty (30) days prior to the end of the semester.

SECTION 2 FILING INSTRUCTIONS

REMISSION OF FEES/BOOKS FOR A FORMER MORTON MEMORIAL HIGH SCHOOL STUDENT

Note: All applicants <u>must</u> file the appropriate year's Free Application for Federal Student Aid (FAFSA), preferably by the state of Indiana's <u>March 10 (date received)</u> filing deadline, but no later than thirty (30) days prior to the end of the semester. Applicants can file the FAFSA online at www.fafsa.ed.gov. By filing the FAFSA, applicants are applying for other financial aid that could be awarded in conjunction with fee/book remission benefits.

A. Applications #1 and #2 must be completed in **INK,** else they will be returned without verification.

B. Student Data:

1. Fill out all lines completely and **PRINT CLEARLY!** Applications will be returned unapproved if any question is left unanswered.
2. List the college you will attend. **You should be accepted by school prior to application.** Your applications will be mailed to the address provided.

C. IDVA Verification: Do not write in this area; verification is completed by the Indiana Department of Veterans Affairs (IDVA).

D. After application #1 is approved by IDVA, submit both applications to your college's financial aid office for processing.

SECTION 3 LIST OF ELIGIBLE INDIANA PUBLIC INSTITUTIONS

The following state supported colleges are the **<u>only</u>** postsecondary institutions that qualify for the remission of fees program.

College	CollegeCode		College	CollegeCode
Ball State University	001786		Indiana University Southeast	001817
Indiana State University	001807		Purdue University West Lafayette	001825
Indiana University Bloomington	001809		Purdue University North Central	001826
Indiana University East	001811		Purdue University Calumet	001827
Indiana University Purdue University Indianapolis	001813		Indiana University Purdue University Fort Wayne	001828
Indiana University Purdue University Columbus	E01033		Ivy Tech Community College	09917
Indiana University Kokomo	001814		University of Southern Indiana	001808
Indiana University Northwest	001815		Vincennes University	001843
Indiana University South Bend	001816		WGU Indiana	033394

- Students must file new applications for tuition and book remission every time they change colleges and/or stop out for more than two consecutive semesters (excluding summer).
- Students must file a new application for these benefits at the request of the college, IDVA, or SFA.
- Applicants entitled to receive tuition and book remission must be admitted and enrolled at one of the institutions listed above.

Mail the completed applications to:

Indiana Department of Veterans' Affairs
302 West Washington Street, Room E-120,
Indianapolis, IN 46204-2738

The veteran's period of service, discharge status and related information insofar as eligibility for this program is concerned will be verified and the application will be returned to the student by IDVA as either approved or denied. **<u>Present the verified application to the Financial Aid Office at the appropriate college</u>**. **<u>Proof of book receipts may be required by the college to accompany application #2.</u>** Questions should be directed to the Indiana Department of Veterans Affairs, 317/232-3910 or 800/400-4520, or FAX at 317/232-7721**.**

These forms cannot and will not be returned to the Student by FAX.

Reset Form

2013-14 APPLICATION FOR REMISSION OF FEES FOR A FORMER STUDENT AND/OR GRADUATE OF INDIANA SOLDIERS AND SAILORS CHILDREN'S HOME / MORTON MEMORIAL HIGH SCHOOL (KNIGHTSTOWN)

Part of State Form 54113 (R5 / 3-13)

* This agency is requesting disclosure of your Social Security Number (SSN) in accordance with IC 4-1-8-1; disclosure is mandatory and this record cannot be processed without it.

Important: Applicants must also annually file a Free Application for Federal Student Aid (FAFSA), **preferably by the Division of Student Financial Aid (SFA) published deadline (March 10 of each year). The FAFSA can be filed online at www.FAFSA.ed.gov.** Applications must be completed legibly in INK, else it will be returned without verification. This application will not be returned via fax. This application has four (4) pages; be sure to read and retain the "Filing Instruction" pages.

APPLICATION #1 ***STUDENT DATA ***

1. First Name _____ Middle Name _____ Last Name _____
2. SSN * _____-_____-_____ Date of Birth *(mm/dd/yy)* _____ Relationship to Veteran _____
3. Were you a pupil at the Indiana Soldiers and Sailors Children's Home (ISSCH) or enrolled in Morton Memorial High School because you are related to a member of the U.S. Armed Forces? ☐ Yes ☐ No
4. Name of the student's relative who was a member of the U.S. Armed Forces and was used as admission to ISSCH:
   First Name _____Middle Name/Initial _____Last Name _____
   City _____ State _____ Relationship to student_____
5. Have you received tuition and fee remission benefits from the state of Indiana for any prior academic year? ☐ Yes ☐ No
   If yes, list the academic year(s) and college(s) you attended_____
6. List the six-digit number of the Indiana public college you will attend _____
7. Semester Start Date *(mm/yyyy) (must fall between 8/2013-and 7/2014):* _____
8. Check the degree this application will be used toward (a) ☐ Undergraduate (b) ☐ Graduate
9. Check whether you will attend the school listed in question 6, full or part time (a) ☐ Full-Time (b) ☐ Part Time
10. Student Address _____ City _____ State _____ ZIP code _____
    Student telephone number (___)_____Student e-mail address _____
11. List the academic year(s) you were a pupil at the Indiana Soldiers and Sailors Children's Home _____
12. List the year(s) you attended Morton Memorial High School (MMHS) _____
13. Did you graduate from MMHS? ☐ Yes ☐ No If so, list the month and year you graduated *(mm/yy)* _____
14. Certify by signing and dating that the above statements are true and correct and that you have read this form's Filing Instructions.
    Student Signature _____ Date of Application *(mm/dd/yy)* _____

By signing this application you agree that the information you have provided is true and, if asked, to provide documentation that will verify the accuracy of the information you have provided on this application and that you have read and understand the application's Program Information and Filing Instructions. WARNING: If you give false or misleading information, you may be fined, prosecuted or both.

FOR IDVA USE ONLY ***IDVA VERIFICATION*** ***FOR IDVA USE ONLY***

APPPROVED	NOT APPROVED
☐ Former Student of Morton Memorial HS (Knightstown)	☐ Cannot verify former student of Morton Memorial HS (Knightstown)
☐ Graduate of Morton Memorial HS (Knightstown)	☐ Cannot verify graduate of Morton Memorial HS (Knightstown)
☐ First time applicant	
☐ Renewal application	

This certification does not verify relationship of the student to the Veteran.

IDVA VERIFICATION SIGNATURE_____Date *(mm/dd/yy)* _____ *Not Valid Without Embossed IDVA Seal.*

2013-14 APPLICATION FOR REMISSION OF BOOKS FOR A FORMER STUDENT AND/OR GRADUATE OF INDIANA SOLDIERS AND SAILORS CHILDREN'S HOME / MORTON MEMORIAL HIGH SCHOOL (KNIGHTSTOWN)
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* This agency is requesting disclosure of your Social Security Number (SSN) in accordance with IC 4-1-8-1; disclosure is mandatory and this record cannot be processed without it.

Former students and graduates of the ISSCH/Morton Memorial High School (MMSH) may qualify to receive reimbursement for the costs of certain course-related books. The student must meet the following requirements in order to be reimbursed:

1. The student must submit to the Financial Aid Office at the college they are attending:
   a. An approved 2013-14 Application for Remission of Fees for a Former Student and/or Graduate of Indiana Soldiers and Sailors Children's Home/Morton Memorial High School (Knightstown);
   b. A 2013-14 Application for Reimbursement of Books for a Former Student and/or Graduate of Indiana Soldiers and Sailors Children's Home/Morton Memorial High School (Knightstown).
2. Maintain Satisfactory Academic Progress (SAP) as determined by the college and not be in default or overpayment of a student loan or grant.

The student must meet the eligibility requirements for the Remission of Fees for a Former Student and/or Graduate of Indiana Soldiers and Sailors Children's Home/Morton Memorial High School (Knightstown) to receive reimbursement of books. Students can submit Application #2 to continue to receive remission of books after exhausting their tuition and regularly assessed fees benefit.

APPLICATION #2 ***** STUDENT DATA *****

1. First Name:_____ Middle Name: _____ Last Name:_____
2. SSN *:_____-_____-_____ Date of Birth *(mm/dd/yy)*: _____ Email: _____
3. Date started school at MMHS *(mm/dd/yy)*: _____
4. Last date attended at MMHS *(mm/dd/yy)*: _____
5. Date of graduation from Indiana secondary school, if applicable *(mm/dd/yy)*: _____
6. Date student received General Education Development (GED) diploma, if applicable *(mm/dd/yy)*: _____
7. Name and address of secondary school from which you received diploma: Name: _____

   Address: _____
8. Certify by signing and dating that the above statements are true and correct and that you have read this form's Filing Instructions.

Student Signature: _____ Date of Application *(mm/dd/yy)*: _____

By signing this application you agree that the information you have provided is true and, if asked, to provide documentation that will verify the accuracy of the information you have provided on this application and that you have read and understand the application's Program Information and Filing Instructions. WARNING: If you give false or misleading information, you may be fined, prosecuted or both.

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