

**INSPECTION CHECKLIST CLASS II HOME**

State Form 53959 (R3 / 01-25)

FAMILY AND SOCIAL SERVICES ADMINISTRATION

OFFICE OF EARLY CHILDHOOD AND OUT OF SCHOOL LEARNING / CHILD CARE HOME LICENSING

New applicants for Class II Child Care Homes must use this form as evidence of a design professional statement as of March 1, 2006. Proper completion of this form meets the requirement of 470 IAC 3-1.1-16 and IC 12-17.2-5-6.5.

CHILD CARE HOME INFORMATION	
Name of licensee or applicant	Telephone number ()

DESIGN PROFESSIONAL INFORMATION
I meet the definition of a design professional in accordance with 470 IAC 3-1.1-7.4:
<input type="checkbox"/> I am a Registered Architect _____ or <i>License Number</i>
<input type="checkbox"/> I am a Professional Engineer _____ <i>License Number</i>
Place of employment
Address of employer <i>(number and street, city, state, and ZIP code)</i>
Telephone number of Design Professional ()

DESIGN PROFESSIONAL STATEMENT	
The residences at the following address is in compliance with the current rules of the Fire Prevention Building Safety Commission for a Class II Child Care home as defined in 470 IAC 3-1.1-16 and IC 12-17.2-5-6.5 and all items on the checklist contained in this form.	
If there are no residents in the home, I also affirm the residence is in compliance with the current rules of the Fire Prevention and Building Safety Commission for a "Class 2 structure" * as defined in IC 22-12-1-5.	
Address <i>(number and street, city, state, and ZIP code)</i>	County
Signature of Design Professional	Date <i>(month, day, year)</i>

* Class 2 structures are **NOT** one and the same as the class II child care home described in the licensed child care homes statute **IC 12-17.2-5-6.5**

NOTARY CERTIFICATE (SWORN OATH)	
STATE OF _____	
SS:	
COUNTY OF _____	
Before me the undersigned, a Notary Public for said County and State, personally appeared _____,	
who after being duly sworn by me upon his / her oath, acknowledged the foregoing statements as true on this _____ day of	
_____, 20____.	
Signature of notary public	Printed name of notary public
County of residence	Date commission expires <i>(month, day, year)</i>

CHECK ALL THAT APPLY.

- Each home that has child care provided on the first story is required to have two (2) exits on that story. These exits must be separated from each other by a distance that is equal to not less than one-half (1/2) the largest diagonal dimension of that story.
- An areas used for child care must be located not more than seventy-five (75) feet from approved exit.
- Only one (1) exit may pass through an intervening room so long as the intervening room is not a kitchen, bathroom, closet, storage area, or any room where hazardous materials are stored. At least one (1) exit shall exit directly to the exterior of the residence. If the only exit from a room is through an allowed intervening room, there must be smoke detectors in both rooms.
- Smoke alarms must be hard wired to the home's electrical system and wired in such a manner that activates all of the smoke detectors in the home when anyone (1) detector is activated. Detectors must be audible throughout the home.
- Smoke alarms shall be installed according to the manufacturer's installation guidelines.
- At least one of the required exit doors shall be a minimum of thirty-six (36) inches wide and six (6) feet eight (8) inches high.
- Exit doors for approved exits shall be either pivoted or swing-hinged doors. Revolving or overhead doors are not acceptable exits. Only one of the required exits on each floor may be a sliding glass door.
- All exit doors must be operable from the Inside without the use of a key or any special knowledge or effort.
- There shall be a floor or landing on each side of an exit door. The floor or landing shall not be more than one (1) inch lower than the threshold of the door. The landing must be: level, at least the width of the door; and at least forty-four (44) inches in length.
- An illuminated exit sign OR emergency lighting with battery back-up is required to be located above each required exit door. The exit sign shall meet the following specifications: (a) Internally or externally illuminated by two (2) electric lamps. Current supply to one (1) of the lamps shall be provided by the premises wiring system. Power to the other lamp shall be from storage batteries. (b) Words shall be in block letters six (6) inches high with a letter width of not less than three-fourths (3/4) of an inch. (c) Placed above approved exit doors.
- Provide all child care services on the first story of the child care home unless the Class II child care home meets the following conditions: (1) Home is equipped with an automatic sprinkler system throughout (including basement area). (2) There are at least two (2) exits directly to the exterior of the home for the sole use of the occupants of the second story. (3) No children under twenty-four (24) months of age on the second story.
- A two and one-half (2-1/2) pound or greater ABC multiple purpose fire extinguisher is required in each room used for child care.
- There are thirty-five (35) square feet of usable play space per child. Hallways, bathrooms, cooking surfaces, utility rooms, closets, and areas not used for care are not measured.

Rule 1.3. Class II Child Care Homes

470 IAC 3-1.3-1 Class II child care home services

Authority: IC 12-13-5-3

Affected: IC 12-17.2-5-6.5

Sec. 1. A Class II child care home serves more than twelve (12) children but not more than sixteen (16) full-time and part-time children at anyone (1) time. A licensee who provides Class 11 child care shall meet all the requirements of 470 IAC 3-1.1 and 470 IAC 3-1.2 as well as the requirements of this rule. If there is any difference in requirements, the specific information contained in IC 12-17.2-5-6.5 shall prevail.

(Division of Family Resources; 470 IAC 3-1.3-1; filed Sep 27, 1996, 12:35 o.m.: 20 IR 322; readopted filed Ju112, 2001, 1:40 p.m.: 241R 4235)

470 IAC 3-1.1-7 "Child care home" defined

Authority: IC 12-13-5-3

Affected: IC 12-17.2

Sec. 7. (a) As used in this rule, "child care home" means a residential structure in which at least six (6) children (not including the children for whom the provider is a parent, stepparent, guardian, custodian, or other relative) at any time receive child care from a provider:

(1) while unattended by a parent, legal guardian, or custodian;

(2) for regular compensation; and

(3) for more than four (4) hours but less than twenty-four (24) hours in each of ten (10) consecutive days per year, excluding intervening Saturdays, Sundays, and holidays. The term does not include a child care center.

(b) The term includes the following:

(1) A Class I child care home.

(2) A Class II child care home.

(Division of Family Resources; 470 IAC 3-1.1-7; filed Nov 14, 1991, 1:00 p.m.: 15/R 494; filed Ju13, 1996,5:00 p.m.: 19/R 3058;

errata filed Aug 7, 1996, 11:10 a.m.: 19/R 3471; readopted filed Ju112, 2001, 1:40 p.m.: 24/R 4235)

Qualification for licensure of class II child care home

Sec. 6.5. (a) To qualify for a license to operate a class II child care home under this chapter, a person must do the following:

(1) Provide all child care services on the first story of the child care home unless the class II child care home meets the exceptions to the first story requirements contained in the Indiana building code adopted by the fire prevention and building safety commission in effect at the time the class II child care home provider applies for licensure.

(2) Provide a smoke detection system that is:

(A) hard wired to the building's electrical system; and

(B) wired in a manner that activates all of the detector devices in the building when one (1) detector device is activated.

(3) Provide a fire extinguisher in each room that is used to provide child care services.

(4) Meet:

(A) the exit requirements for an E-3 building occupancy classification under the Indiana building code adopted by the fire prevention and building safety commission, except for any illumination requirements, in effect at the time the class 11 child care home provider initially applies for licensure; and

(B) the illumination requirements established in section 6.3(b)(2)(O) of this chapter.

(5) Provide a minimum of thirty-five (35) square feet for each child.

(6) Conduct fire drills required under article 37 of the Indiana fire prevention code adopted by the fire prevention and building safety commission in effect at the time the class II child care home provider applies for licensure.

(7) Apply for a license before July 1, 1996, or after June 30, 2001.

(8) Comply with rules adopted by the division of family and children for class II child care homes.

(9) Complete the training course taught or approved by the division concerning safe sleeping practices for a child within the person's care as described in IC 12-17.2-2-1(10).

(b) To qualify for a license to operate a class 11 child care home under this chapter, a person, before applying for the license, must have:

(1) a class I child care home license; or

(2) at least one (1) year of experience as a caregiver in a child care home or child care center.

As added by P.L.136-1993, SEC.18. Amended by P.L.106-1996, SEC.2; P.L.247-2001, SEC.9; P.L.162-2005, SEC.4.

Indiana Code 22-12

FIRE SAFETY, BUILDING, AND EQUIPMENT LAWS: GENERAL ADMINISTRATION

IC 22-12-1-5

"Class 2 structure"

Sec. 5. (a) "Class 2 structure" means any part of the following:

(1) A building or structure that is intended to contain or contains only one (1) dwelling unit or two (2) dwelling units unless any part of the building or structure is regularly used as a Class 1 structure.

(2) An outbuilding for a structure described in subdivision (1), such as a garage, barn, or family swimming pool, unless any part of the outbuilding is regularly used as a Class 1 structure.

(b) Subsection (a) does not include a vehicular bridge.

As added by P.L.245-1987, SEC. 1.