



REQUEST FOR EXTENSION

State Form 4125 (R5 / 6-19)

Alcohol and Tobacco Commission

302 W. Washington St., Room E114

Indianapolis, IN 46204

www.in.gov/atc

317-234-1498

1. Send completed form and payment to the address at the top of this form.

2. No extension will be issued unless:

- a. Renewal fees are on file with the commission or submitted at the same time as this request.
- b. Renewal form is on file with the commission or submitted at the same time as this request.

STEP 1. PERMIT INFORMATION

Permit name		Permit number	Expiration date (month, day, year)
Doing business as		Telephone number	
Premises address (number and street, city, state, and ZIP code)			

STEP 2. APPLICANT IDENTIFICATION

Name of applicant		
Address (number and street, city, state, and ZIP code)		
Telephone number ()	E-mail	Fax Number ()
Check one: <input type="checkbox"/> Sole-proprietor <input type="checkbox"/> Corporate officer <input type="checkbox"/> Partner <input type="checkbox"/> Manager		

STEP 3. REASON FOR EXTENSION (Check one and provide reason)

<input type="checkbox"/>	The need for an extension or the renewal of an existing permit extension is occasioned by the act or omission of the permittee or his agent thereof (e.g. attorney, accountant, preparer, etc.). A \$200.00 extension fee is required (IC 7.1-4-4.1-7). PAY BY CASHIER'S CHECK, CERTIFIED CHECK, BUSINESS CHECK, OR MONEY ORDER TO THE "INDIANA ALCOHOL AND TOBACCO COMMISSION" (PERSONAL CHECKS CANNOT BE ACCEPTED).
Reason:	
<input type="checkbox"/>	The need for an extension or the renewal of an existing extension is occasioned by the act or omission of the Alcohol and Tobacco Commission, a local board, or an unrelated third party who is not an employee of the permittee nor under the control of the permittee.
Reason:	

STEP 4. SIGNATURE

I affirm under penalties of perjury that all statements in this request are true and that all sales taxes have been paid.		
Signature of applicant	Printed name of applicant	Date (month, day, year)
ATC USE ONLY:	<input type="checkbox"/> Renewal Filed	<input type="checkbox"/> Fee paid
		<input type="checkbox"/> Sales tax paid