



AUTHORIZED AGENT DESIGNATED TO PERFORM NECESSARY DUTIES

State Form 54190 (R7 / 9-22)

INDIANA PUBLIC RETIREMENT SYSTEM

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 Indianapolis, IN 46204-2014
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 Fax: (317) 234-6692
 E-mail: eppa@inprs.in.gov
 Web site: www.inprs.in.gov

INSTRUCTIONS

1. The Authorized Agent or Superintendent for the Public Employees' Retirement Fund (PERF), Teachers' Retirement Fund (TRF), 1977 Police Officers' and Firefighters' Fund, Judges' Retirement System (JRS), Prosecuting Attorneys' Retirement Fund (PARF), or Excise, Gaming and Conservation Officers' Retirement Plan (EG&C) must be named. This person is responsible for all matters concerning the Fund and is authorized to accept pension liability; this person may designate an individual to perform administrative duties on their behalf.
2. The Clerk-Treasurer for Third Class Cities or Towns must be named and is the Authorized Agent per [IC 5-10.3-6-1.5](#).
3. This completed, signed, and dated form may be faxed, mailed, or delivered to INPRS at the address shown on this form, Monday through Friday except weekends and State-designated holidays.
4. Employers enrolled in multiple Funds:
 - If only one Authorized Agent or Superintendent for multiple Submission Units, complete one form.
 - If the Authorized Agent or Superintendent is different for each **Submission Unit**, complete a separate form for each individual Authorized Agent or Superintendent.

PERF, TRF, 1977 FUNDS, JRS FUND, PARF, OR EG&C FUND EMPLOYER INFORMATION

Employer's name			
Address (<i>number and street</i>)		City	State ZIP Code
Choose Fund and enter Submission Unit Number (<i>Choose all that apply that have the same Authorized Agent or Superintendent.</i>)			
Fund	Submission Unit Number	Fund	Submission Unit Number
<input type="checkbox"/> PERF		<input type="checkbox"/> TRF	
		<input type="checkbox"/> JRS	
<input type="checkbox"/> 1977 Fund – Police		<input type="checkbox"/> PARF	
<input type="checkbox"/> 1977 Fund – Fire		<input type="checkbox"/> EG&C Plan	
E-mail address		Telephone number with area code	
Authorized agent's or Superintendent's name (<i>printed</i>)		Authorized agent's or Superintendent's title	
Authorized agent's or Superintendent's signature			Date (<i>mm/dd/yyyy</i>)
Head of governing body's name (<i>printed</i>)		Head of governing body's title	
Head of governing body's signature			Date (<i>mm/dd/yyyy</i>)

THIRD CLASS CITIES AND TOWNS POLITICAL SUBDIVISION INFORMATION

For Third Class Cities and Towns – The clerk-treasurer of a city or town is that city's or town's authorized agent for all matters concerning the fund. - [IC 5-10.3-6-1.5](#). Definition of Third-Class Cities and Towns is available from [IC 36-4-1-1](#).

Political subdivision name	Submission Unit Number	Fund
E-mail address	Telephone number with area code	
Authorized agent's name (<i>printed</i>)	Authorized agent's title Clerk-Treasurer	
Authorized agent's signature	Date (<i>mm/dd/yyyy</i>)	
Head of governing body's name (<i>printed</i>)	Head of governing body's title	
Head of governing body's signature	Date (<i>mm/dd/yyyy</i>)	