



# INSTRUCTIONS FOR COMPLETING FORM

(Numbers correspond to numbers on the Fishing Guide Form)

- 1 **TRIP DATE.** Daily fishing trips shall be recorded before the individual person departs from the fishing guide at the conclusion of the trip (see administrative rule 312 IAC 9-7-17). Only trips for which all or part of the trip was conducted in Indiana waters need to be accounted for. Record the day of the month the fishing activity occurred. If more than one fishing trip occurs per day, record each trip on a separate line using the same trip date. For example, if you had 3 trips on April 17, April 17 will occupy three separate lines.
- 2 **NUMBER OF ANGLERS.** Daily records shall include the number of anglers fishing in the guided party. If a captain or first mate's license is used to fish additional poles for the trip or if their license is used for bag limits to count toward the catch, these should be included in the total number of anglers fishing on the boat.
- 3 **LENGTH OF TRIP.** Record the number of hours fishing in Indiana waters. If only a portion of the total trip was conducted in Indiana waters, estimate the total hours that were actually fishing in Indiana waters.
- 4 **TOTAL HOURS FISHED.** The total hours fished is arrived at by multiplying the number of anglers times the hours fished in Indiana waters. For example, if 4 anglers were fished in 6 hours, the total hours fished is 24.
- 5 **NUMBER OF FISH HARVESTED.** Record only fish harvested while fishing in Indiana jurisdictional waters. Use "OTHER" columns for species not listed. Indicate what those species are and the number harvested in the appropriate boxes. Use the fish abbreviation codes listed below. If a code is not listed, use the comments box to define the species. For example, if 2 smallmouth bass, 3 largemouth bass and 5 channel catfish were harvested, the fish would be recorded as 2SMB/3LMB in the black bass harvested column and 5CHC in the catfish harvested column.
- 6 **NUMBER OF FISH RELEASED.** Record only fish that were landed but then released while fishing in Indiana jurisdictional waters. Use "OTHER" columns for species not listed. Indicate WHAT those species are and the number released in the appropriate box. Use the fish abbreviation codes listed below. If a code is not listed, use the comments box to define species. For example, if 3 walleye, 10 crappie and 2 bluegill were released, the fish would be recorded as 3WAE in the walleye/sauger released column and 12SUN in the other released column.
- 7 Record the number of Sea Lampreys observed attached on Lake trout, Chinook salmon, Coho salmon, Brown trout and Steelhead.
- 8 **SIGNATURE OF FISHING GUIDE.** Sign and date the form. Forms must be submitted monthly, even if no fishing activity occurred, unless an Inactive Fishing Guide License Form has been submitted. Reports are due in the Fish and Wildlife office on or before the 15th of the month following the report month.

<b>Black Bass:</b>	Smallmouth bass (SMB) Largemouth bass (LMB)	<b>Catfish:</b>	Blue Catfish (BLC) Channel Fish (CHC) Flathead Catfish (FHC) Bullheads (BUH)
<b>Walleye / Sauger:</b>	Walleye (WAE) Sauger (SAE)	<b>Temperate Bass:</b>	White Bass (WHB) Striped Bass (STB) Hybrid Striped Bass or Wiper (HSB)
<b>OTHER:</b>	Carp (CAP) Freshwater drum (FWD) Sunfish family (SUN) includes bluegill, crappie, green sunfish, longear sunfish, pumpkinseed, redear, rock bass, warmouth, etc.		