



## REQUEST TO PURCHASE SERVICE

State Form 53712 (R10 / 1-24)

### INDIANA PUBLIC RETIREMENT SYSTEM JUDGES' RETIREMENT SYSTEM

One North Capitol Avenue, Suite 001  
Indianapolis, IN 46204-2014  
Telephone: (844) GO-INPRS (Toll-free)  
Fax: (866) 591-9441 (Toll-free)  
E-mail: [questions@inprs.in.gov](mailto:questions@inprs.in.gov)  
Web site: [www.inprs.in.gov](http://www.inprs.in.gov)

\* This agency is requesting disclosure of Social Security Numbers in accordance with Internal Revenue Code 3405; disclosure is mandatory and this form cannot be processed without it.

### INSTRUCTIONS

1. Remove the instruction and information pages included with this form prior to returning the completed form to the Indiana Public Retirement System (INPRS) at the address shown on this form.
2. Type or print using black ink.
3. This completed, signed, and dated form may be faxed, mailed, or delivered to the lobby of INPRS at the address indicated on this form. The agency is closed on weekends and holidays, including all State-designated holidays.
4. Questions or changes? Call customer service, toll-free, at (844) GO-INPRS, Monday through Friday, 8 a.m. to 8 p.m. ET.

### REQUIREMENTS TO PURCHASE SERVICE

In order to qualify for the purchase of this service credit, you must meet the following criteria:

1. You must not be receiving a retirement benefit from the 1977 or 1985 Judges' Retirement System (JRS).
2. For the purchase of prior service in an Indiana Public Employees' Retirement Fund (PERF) you must:
  - Have at least eight (8) full years of JRS service (vested) at the time of purchase
  - Not be vested in the plan that service is being purchased from
3. For the purchase of prior service as a judge pro tempore, you must have at least one (1) year of JRS service.
4. For buying back refunded JRS service (prior refunded service) you must return to JRS-covered service for at least one (1) year.

### MEMBER INFORMATION

Member's name		Social Security number ( <i>last 4 digits</i> )*		Pension ID (PID) number	
Address ( <i>number and street</i> )			Telephone number with area code		Other telephone number with area code
City		State	ZIP Code	E-mail address	
Marital status ( <i>check one</i> ) <input type="checkbox"/> Single <input type="checkbox"/> Married		Spouse's name ( <i>if applicable</i> )			Spouse's date of birth ( <i>mm/dd/yyyy</i> )

### PURCHASE INFORMATION

*Be certain to read the PURCHASE SERVICE INFORMATION section of this form.*

Effective date in plan ( <i>mm/dd/yyyy</i> )	Current salary \$	Amount of service to be purchased years and months
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Select one:

- Prior unvested service in an Indiana public employees' retirement fund ([IC 33-38-7-19](#); [IC 33-38-8-23](#))
- Prior PERF service as a magistrate, referee, or commissioner ([IC 33-38-7-18](#); [IC 33-38-8-22](#); [IC 33-38-8-22.5](#))
- Prior service as a judge pro tempore ([IC 33-38-6-26](#))
- Prior refunded service

Additional general information for JRS service purchases can be found in [35 IAC 1.2-3-15](#).

**The current 2024 IRC section 415(c)(1)(A) after tax contribution limit is \$69,000.00. You must determine if this cost is in your allowed limit of post-tax contributions to a 401(a). Refer to the [What are the annual compensation limits for all INPRS funds per IRC 401\(a\)\(17\)?](#) FAQ on the INPRS website.**

**This means that you may not submit a check, or other after-tax money, to INPRS in an amount more than the IRC 415(c)(1)(A) limit in one year. The limit is adjusted annually.**

### MEMBER ACKNOWLEDGEMENT

Member's signature	Date ( <i>mm/dd/yyyy</i> )
Member's printed name	

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Member's name	Social Security number ( <i>last 4 digits</i> )*	Pension ID (PID) number
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## PURCHASE SERVICE INFORMATION

An INPRS member may make payment for the cost of the service purchase in a lump sum or installment payments over a period not to exceed five (5) years. Any such purchase may be made via a direct cash payment, a direct rollover as allowed by statute, or a combination of both. Any direct rollover may not exceed the actual cost of such service as established by INPRS. Installment payments are made under the terms of the finance agreement. Service may be purchased in one (1) month increments. The minimum service purchase is one (1) year for a member who elects to purchase service through a finance agreement. Any installment payment shall bear interest at the actuarial rate effective on the date of the first installment.

The member's employer may pay all or a part of the member's contributions required for the purchase of service credit under this section. In that event, the actuary shall determine the amortization.

At the request of the member purchasing service credit, the amount a member is required to contribute may be reduced by a trustee to trustee transfer from the public retirement fund in which the member has an account that contains amounts attributable to member contributions (plus any credited earnings) to INPRS. The member may direct the transfer of an amount only to the extent necessary to fund the service purchase. The member shall complete any forms required by the public retirement fund from which the member is requesting a transfer to INPRS before the transfer is made.

Any payments are subject to applicable Internal Revenue Code limits, and INPRS may limit any payments in a manner necessary to comply with these limits. INPRS may deny an application for the purchase of service credit if the purchase would exceed the limitations under Section 415 of the Internal Revenue Code. The member may not claim the service credit for purposes of computing benefits unless the member has made all payments required for the purchase of the service credit.

To the extent permitted by the Internal Revenue Code and applicable regulations, INPRS may accept, on behalf of a member who is purchasing service credit, a rollover of a distribution from any of the following:

1. A qualified plan described, in Section 401(a) or 403(a) of the Internal Revenue Code.
2. An annuity contract or account described in Section 403(b) of the Internal Revenue Code.
3. An eligible plan that is maintained by a state, a political subdivision of a state, or an agency or instrumentality of a state or a political subdivision of a state under Section 457(b) of the Internal Revenue Code.
4. An individual retirement account or annuity described in Section 408(a) or 408(b) of the Internal Revenue Code.

To the extent permitted by the Internal Revenue Code and applicable regulations, INPRS may accept, on behalf of a member who is purchasing service credit, a trustee-to-trustee transfer from any of the following:

1. An annuity contract or account described in Section 403(b) of the Internal Revenue Code.
2. An eligible deferred compensation plan under Section 457(b) of the Internal Revenue Code.

### Distributions

A member who terminates service before satisfying the eligibility requirements necessary to receive a retirement benefit payment from INPRS; or receives a retirement benefit for the same service from another retirement system, other than under the federal Social Security Act; may withdraw the contributions made for the purchase plus accumulated interest after submitting a properly completed application to INPRS.

**INSTRUCTIONS FOR  
REQUEST TO PURCHASE SERVICE**

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Entry field	Field description
<b>MEMBER INFORMATION</b>	
Member's name	Enter the member's complete name.
Social Security number*	Enter the last 4 digits of the member's Social Security number.*
Pension ID (PID) number	Enter the member's Pension ID (PID) number.
Address, City, State, ZIP Code	Enter the member's mailing address.
Telephone number/Other telephone number	Enter the member's telephone numbers including area codes.
E-mail address	Enter the member's e-mail address, if applicable.
Marital status	Check one, either Married or Single.
Spouse's name	Enter the spouse's complete name, if applicable.
Spouse's date of birth	Enter the spouse's date of birth; format = mm/dd/yyyy
<b>PURCHASE INFORMATION</b>	
Effective date in plan	Enter the effective date in the plan; format = mm/dd/yyyy.
Current salary	Enter the member's current salary.
Amount of service to be purchased	Enter the amount of service to be purchased, years and months
Select one	Select only one of the options listed.
<p><b>The current 2024 IRC section 415(c)(1)(A) after tax contribution limit is \$69,000.00. You must determine if this cost is in your allowed limit of post-tax contributions to a 401(a). Refer to the <a href="#">What are the annual compensation limits for all INPRS funds per IRC 401(a)(17)?</a> FAQ on the INPRS website.</b></p> <p><b>This means that you may not submit a check, or other after-tax money, to INPRS in an amount more than the IRC 415(c)(1)(A) limit in one year. The limit is adjusted annually.</b></p>	
<b>MEMBER ACKNOWLEDGEMENT</b>	
Member's signature and Date	The member must sign and date this section of the form; format = mm/dd/yyyy.
Member printed name	Enter the member's printed name.

<b>HELPFUL INFORMATION</b>			
	INPRS/JRS	INTERNAL REVENUE SERVICE	INDIANA DEPARTMENT OF REVENUE
<b>Telephone numbers</b>	(844) GO-INPRS Toll-free	(800) 829-1040 Toll-free	(317) 233-2240 Indianapolis local
	(866) 591-9441 Fax Toll-free	(800) 829-4477 TeleTax	(317) 232-8729 Tax questions
		(800) 829-4059 TDD (hearing impaired) Toll-free	(317) 232-4952 TDD (hearing impaired)
			(317) 233-2329 Fax
<b>Web site</b>	<a href="http://www.inprs.in.gov">www.inprs.in.gov</a>	<a href="http://www.irs.gov">www.irs.gov</a>	<a href="http://www.in.gov/dor">www.in.gov/dor</a>