



**319-U, URBAN COST-SHARE
CLEAN WATER ACT SECTION 319 COST-SHARE PROGRAM**

State Form 50063 (R4 / 12-25)

Approved by State Board of Accounts, 2025

INSTRUCTIONS: See page 2 of this form.

**INDIANA DEPARTMENT OF
ENVIRONMENTAL MANAGEMENT**

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SECTION A

Applicant name		Indiana county	IDEM contract/agreement number
Name of sponsoring organization			
Location information (where applicable) Street address (number and street)	City	ZIP code	12-Digit HUC
Latitude and longitude <u>or</u> universal transverse mercator (UTM) coordinates			
<i>I hereby agree that all best management practices (BMPs) implemented with these grant funds will be operated and maintained in accordance with United States Department of Agriculture Natural Resources Conservation Service (NRCS) standards and specifications or other specifications cited below. Practices shall be maintained as follows: structural practices on residential land, vegetative practices, and land management practices five (5) years; structural practices on non-residential land ten (10) years. Low impact development and conservation easements do not require maintenance.</i>			
Applicant signature	Date (mm/dd/yyyy)	Landowner signature (Check if the applicant is the landowner)	Date (mm/dd/yyyy)
Printed name		Printed name	
Address (full street address)		Address (full street address)	
City	State, ZIP code	City	State, ZIP code

SECTION B

The following eligible BMPs are needed to improve or maintain water quality, and will reduce excess flow, and/or sediment, nutrient, pesticide, and pathogen loads to receiving waters. These practices were implemented consistent with NRCS standards and specifications or other specifications listed below and do not satisfy MS4 or NPDES permit requirements.

BMP Name or NRCS Title	Standard and specification	Maintain for	Quantity and Units	Total cost	Cost-share level (%)	Cost-share amount	Install date (mm/dd/yyyy)
		yrs		\$		\$	
		yrs		\$		\$	
		yrs		\$		\$	
		yrs		\$		\$	
TOTAL				\$		\$	

Printed name and signature of NRCS, ISDA, TSP, PE, lawyer, contractor, or SWCD technical representative taking responsibility for the correct installation of the BMP(s):

Date (mm/dd/yyyy)

SECTION C

Critical area(s) as described in the WMP and page number(s) where referenced	NPS pollutant(s) of concern addressed within this critical area by BMP implementation
<i>The total cost-share amount in section B is recommended to IDEM for cost-share assistance and is approved for payment by the sponsoring organization.</i>	
Authorized signature of sponsoring organization	Date (mm/dd/yyyy)

INSTRUCTIONS FOR COMPLETING STATE FORM 50063, 319-U

This form should be completed when requesting reimbursement from the Section 319 Program for eligible cost-share and/or demonstration best management practices (BMPs) implemented on urban land; defined as forests, wetlands, mining areas, and land that is currently not cropland, pastureland, rangeland, native pastureland, other land used to support livestock production, or tree farms. **Please note that prior review and approval is required for all urban BMP projects, excluding rain barrels.**

SECTION A – This section requests general information on the BMP location and applicant/landowner. Complete all applicable blanks in Section A for the BMPs implemented and listed in Section B.

- If the applicant does not own the land where the BMP will be implemented, the landowner's signature is required, unless the applicant has power of attorney for the landowner. The landowner must sign the form before proceeding with the project.
- Include the twelve (12) digit hydrologic unit code (HUC), and the latitude & longitude or the UTM coordinates for a central location where the BMP is implemented. If many BMPs are implemented on one property, one (1) general coordinate location will suffice.
- Before signing, the landowner must understand the certification statements above the signature block.

SECTION B – This section certifies that the BMPs are needed to improve or maintain water quality and were satisfactorily completed.

- Complete the BMP name or U.S. Department of Agriculture Natural Resources Conservation Service (NRCS) Practice title, specification followed, maintenance required (based on Section A), quantity and units of the BMP, total practice cost (shown on attached receipts), percent of the total cost to be paid to the landowner, total amount paid to the landowner, and date the BMP was implemented. IDEM will accept specifications from sources other than NRCS and other government agencies. Specifications do not have to be submitted, but must be producible if IDEM requests to view them. Urban demonstration practices may have a cost-share level of up to 100%. See definition of demonstration practice below.
- This section must be completed and signed by an NRCS representative, Indiana Department of Natural Resources (IDNR) representative, professional engineer (PE), lawyer, contractor, or Soil and Water Conservation District (SWCD) Technical Representative who can certify to the statements at the top of Section B. In lieu of standards and specifications for Low Impact Development (LID) and conservation easements, include the name of the company who completed the design or created the easement. A PE's signature is needed to certify that LID was properly done and a lawyer's signature is needed to certify that a conservation easement was placed on the applicant's land.

SECTION C – This section must be completed and signed by an official (with signatory authority) of the sponsoring organization.

- From the approved watershed management plan (WMP), reference the critical area where the BMP(s) were implemented and which nonpoint source (NPS) pollutants of concern within that critical area are being addressed.

FORM SUBMISSION – An invoice for payment ([Form 50067](#)) should be prepared and submitted to your [IDEM watershed specialist](#) along with this form. As individual practices are implemented, invoices may be submitted to IDEM. Payment will be directly deposited in the sponsoring organization's account in approximately four weeks. The following items must accompany this complete, signed 319-U Form and an invoice for payment to your IDEM watershed specialist:

- 1) Map(s), showing location of all BMPs/practices in relation to adjacent roads, with each map displaying the clearly marked or outlined practice;
- 2) Maps should be at a readable scale (e.g. 1:20,000);
- 3) Copies of bills or receipts for each BMP showing the total cost (and excluding sales tax);
- 4) Copies of the the Region 5 load estimation model worksheet(s), the PLET results, the STEPL model workbook, the Simple Method calculations, or other appropriate loading tool for the BMPs implemented. The Region 5, PLET, and STEPL models can be found on IDEM's [Models/Load Reductions](#) website. The [Simple Method](#) can be found in IDEM's *Clean Water Act Section 319 Urban Guidance for Indiana*. **Load calculations are not needed for LID, conservation easements, or rain barrels.**

ADDITIONAL INFORMATION – For more information on the cost-share program and requirements, see IDEM's [Clean Water Act Section 319 Urban Guidance for Indiana](#) or contact your IDEM project manager. Note to sponsors: The sponsoring organization may need to provide a 1099 Form for disbursements.

DEFINITIONS:

Demonstration practice – a BMP used to introduce new NPS reduction techniques in the watershed and to encourage landowners to install the practice. The BMP **must**: be located on public land or any area where the public has access on a regular basis, located in a critical area as defined in the WMP, not have been cost-shared on before in the watershed with Section 319 funds, and be used/showcased as part of an education/outreach event. Demonstration practices must be authorized in the project's grant agreement and implemented according to the instructions on this form.

Land management practice – Practice that requires primarily management techniques and methods to implement the practice. Examples of urban land management practices include LID and conservation easements.

Residential land – Any piece of residential property with one unit of housing. For the purposes of Section 319 funding, apartment complexes and common spaces within housing developments are not considered residential. Individual houses leased as apartments are considered residential. Landowners must maintain the practice as long as they own the property, or five (5) years, whichever is less.

Structural practice – Practice that involves constructing designed (engineered) features using machinery. Examples of urban structural practices include 2-stage ditches, streambank stabilization, porous pavement, rain gardens, rain barrels, and green roofs.

Vegetative practice - Practice that only involves seeding or planting to establish or re-establish plant cover. Examples of urban vegetative practices include filter strips, tree plantings and other simple plantings.