

- INSTRUCTIONS: 1. Type or print legibly.
 2. Forward completed form to IARA, Records Management, IGCS W472.
 3. Signature must be signed by hand.

ROLL NUMBER	AGENCY NAME		RECORD SERIES NUMBER	DOCUMENT NUMBER
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CERTIFICATION OF COMPLIANCE				
I hereby certify that this roll of microfilm meets the methods and procedures established by the Indiana Archives and Records Administration and is consistent with 60 IAC 2 as promulgated by the Oversight Committee.				
Signature of supervisor		Printed name of supervisor		Date (month, day, year)
Final destination of the film				
Security	Archives	Duplicate	☐ Agency	
FRAME BY FRAME INSPECTION				
I hereby certify that this roll of film was inspected and verified frame by frame, according to the methods and procedures established by the Indiana				
Archives and Records Administration and is consistent with 60 IAC 2 as promulgated by the Oversight Committee. (Negative responses explained below). This inspection to be performed by agency requesting filming.				
Name of agency				
Signature of agency inspector		Printed name of agency inspector		Date (month, day, year)
Signature of agency supervisor		Printed name of agency supervisor		Date (month, day, year)
NEGATIVE RESPONSES EXPLAINED				
Signature of supervisor		Printed name of supervisor		Date (month, day, year)