



## NOTICE OF CHANGE OF AGENCY COORDINATOR

State Form 42035 (R9 / 7-16)

Return completed notice to:

INDIANA ARCHIVES AND RECORDS ADMINISTRATION  
402 W WASHINGTON ST RM W472

INDIANAPOLIS IN 46204-2739

or e-mail to:

<fmd@iara.in.gov>

Type of coordinator

Forms (*Forms only*)

Records (*Records only*)

Effective date of change (*month, day, year*)

### IMPORTANT NOTICE:

Indiana law [IC 5-15-5.1-10 (7)] requires that an Information Coordinator be designated by each agency. Agency may prefer to designate two persons - one for Forms, one for Records.

Name and complete address of state agency		Agency number	Name of previous coordinator	
			Name of new coordinator	
Division		Working title of new coordinator		Telephone number
Name of agency head	Telephone number	E-mail address		Fax number
Signature of agency head		Signature of new coordinator		Date signed ( <i>month, day, year</i> )

**DISTRIBUTION:** White - Indiana Archives and Records Administration; Canary - Agency Coordinator