

ACTION BY THE COUNTY COMMISSION OF PUBLIC RECORDS

TO (name of government agency):

You are hereby notified that your request to destroy or otherwise dispose of the public records listed thereon was approved by the County Commission of Public Records at a meeting held this date, subject to the following limitations or exceptions:

In the event that a genealogical or historical society in or of the county, or the Indiana Archives and Records Administration, State Archives Division, does not procure all or part of these public records within the sixty (60) day period required by IC 5-15-6-7, these public records may be destroyed or otherwise disposed of by authority of the County Commission of Public Records.

Signature of Chairman of County Commission of Public Records	Date signed (month, day, year)
ATTEST - Signature of Secretary	Date after which public records may be destroyed (Sixty (60) days after above date)

NOTIFICATION BY GENEALOGICAL OR HISTORICAL SOCIETY OR INDIANA ARCHIVES AND RECORDS ADMINISTRATION, STATE ARCHIVES DIVISION, TO PROCURE RECORDS

You are further notified that:

- 1. No written statement has been received from any genealogical or historical society or the Indiana Archives and Records Administration, State Archives Division, to procure any of such records.
- 2. A written statement has been received from _____ of its intent to procure the following records:

Signature of secretary	Date signed (month, day, year)
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