

INDIANA SECRETARY OF STATE AUTO DEALER SERVICES DIVISION

302 West Washington Street, Room E-111 Indianapolis, IN 46204 Telephone: 317-234-7190 Fax: 317-233-1915 Dealers@sos.in.gov

INSTRUCTIONS:

- 1. Complete in blue or black ink or print completed form.
- 2. Use the second page of this form to describe <u>in detail</u> the events of the transaction or occurrence that led to your complaint.3. Attach <u>copies</u> of any documents related to the transaction or occurrence.
- 4. Submit the completed form and attachments to the Auto Dealer Services Division by mail, fax, or e-mail.

| COMPLAINANT INFORMATION | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------|----------------------------------------------|-------------------------------|------------------|--------|-----------------------------------|----------|--|
| Name of complainant | | | | | | | County of residence | | |
| | | | | | | | | | |
| Address of complainant (number and street) | | | | City | | | State | ZIP code | |
| | | | | | | | | | |
| Home telephone number Work telephone number | | | Mobile telephone | | | one nu | number | | |
| () | | () | | () | | | | | |
| Have you filed a complaint with another agency regarding this issue? Yes No If yes, please list | | | | | | | | | |
| Have you contacted a private attorney on your behalf regarding this issue? | | | If yes, please provide name of attorney Atto | | | Attor | rney telephone number | | |
| Yes No | | | | | () | | | | |
| Address of attorney (number and street) | | | City | | | | State | ZIP code | |
| | | | | | | | | | |
| Has a lawsuit regarding this issue been filed on your behalf? Yes No | | | | res, list the cause number | | | | | |
| RESPONDENT INFORMATION (Who your complaint is against) | | | | | | | | | |
| Name of respondent | | | | Name of dealer, if applicable | | | | | |
| Name of respondent | | | Name of dealer, if applicable | | | | | | |
| Address of reproduct (number and street) | | | City | | | State | ZIP code | | |
| Address of respondent (number and street) | | | Oity | | | Otate | Zii code | | |
| Tolophono number | Data of transaction or accurrance (mm/dd/usus) | | | | | | | | |
| Telephone number () | Date of transaction or occurrence (mm/dd/yyyy) | | | | | | | | |
| Year of vehicle Make | Make of vehicle | | Model of vehicle | | Color of vehicle | | | | |
| | | | | | | | | | |
| Vehicle identification number (VIN) | | | License plate number | | | | | | |
| | | | | | | | | | |
| TRANSACTION INFO | DRMAT | ION (If you did not eng | gag | e in a transaction, | please skip | this | s section.) | | |
| Name of salesperson or contact person Date of transaction (mm/dd | | | (yyyy) Type of transact | | | action | tion | | |
| | | | | | | | | | |
| WITNESSIN | IFORM. | ATION (If there were n | 10 V | vitnesses. please s | kip this sec | ction | .) | | |
| Name of witness | | (| | lephone number for witnes | | | -7 | | |
| | | | (| | | | | | |
| | | CERTIEIC | ` ` | ION | | | | | |
| CERTIFICATION | | | | | | | | | |
| I swear or affirm that the information I have entered on this form, including any additional attachments, is true and correct to the best of my knowledge and belief. I understand that making a false statement may constitute the crime of perjury. I authorize the Auto Dealer Services Division to use the information I have provided in any manner deemed necessary. I further acknowledge that I am willing am not willing to appear on my behalf at an administrative hearing related to this complaint and the investigation thereof. | | | | | | | | | |
| Signature of complainant | | | | | | | Date signed (<i>mm/dd/yyyy</i>) | | |

| EXPLANATION |
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