



PETITION FOR WAIVER OR REDUCTION OF PROPERTY TAXES AGAINST A BROWNFIELD

COUNTY FORM
137BR

State Form 52584 (4-06)

Prescribed by the State Board of Accounts and Approved by the Department of Local Government Finance, 2006

- INSTRUCTIONS:**
1. This form is to be used by a person who owns or desires to own a brownfield and is seeking a reduction or waiver of the delinquent property tax liability.
 2. This form is to be filed with the county auditor of the county in which the real property is located.
 3. A separate form must be filed on each tax parcel.
 4. If insufficient space exists to complete any part of this form, attachments are acceptable.
 5. This waiver or reduction is subject to IC 6-1.1-45.5.

SECTION 1		PROPERTY INFORMATION						
Address of property (number and street, city, state, and ZIP code)								
County	Township	DLGF taxing district number	Parcel number (file a separate form for each parcel)					
Name of owner		Name of contact person						
Mailing address of owner (number and street, city, state, and ZIP code)								
Telephone number ()	Fax number ()	E-mail address (optional)						
Describe the conditions existing on the brownfield that have prevented the sale or the transfer of title to the county:								
NOTE: Attach a statement from the Indiana Department of Environmental Management that the property is a brownfield (required for approval).								
SECTION 2		PETITIONER INFORMATION						
Name of petitioner		Name of contact person						
Mailing address of petitioner (number and street, city, state, and ZIP code)								
Telephone number ()	Fax number ()	E-mail address (optional)						
Describe the manner in which the petitioner acquired or proposes to acquire the brownfield		Date of acquisition (month, day, year)						
Describe the plan the petitioner has for addressing any contaminants on the brownfield		Date plan is to be completed (month, day, year)						
Describe the petitioner's intended use of the brownfield								
Has the petitioner had an ownership interest in any entity that contributed to the contamination of the brownfield? ☐ Yes ☐ No		Has the petitioner contributed to the contamination of the brownfield even though they had no ownership interest? ☐ Yes ☐ No						
SECTION 3		AMOUNT OF DELINQUENT TAX LIABILITY (obtain from county auditor)						
1	2	3	4	5	6	7	8	9
ASSESSMENT YEAR	PAYMENT YEAR	AMOUNT OF DELINQUENT PROPERTY TAXES	AMOUNT OF PENALTIES	AMOUNT OF INTEREST	COSTS	AMOUNT OF SPECIAL ASSESSMENTS	TOTAL (3 + 4 + 5 + 6 + 7)	REQUESTED AMOUNT OF WAIVER OR REDUCTION
						TOTALS		
Can any part of the delinquent tax liability shown above be reasonably collected from a person other than the petitioner?								☐ Yes ☐ No
If the answer to the above question is "Yes," give details:								

SECTION 4**CERTIFICATION**

The below signed petitioner seeks:

- ☐ a waiver of the total delinquent tax liability shown in section 3 of this petition; or
- ☐ a reduction of the delinquent tax liability in the amount of _____.

I hereby certify that the above representations are true and correct.

Authorized signature of petitioner or representative (*attach POA if representative*)

Date of signature (*month, day, year*)

Printed name of signatory

Title

Full mailing address of petitioner or representative (*number and street, city, state, and ZIP code*)

FOR USE BY COUNTY AUDITOR

I, Auditor of the county below, hereby certify that this petition was filed with this office on the date noted below, and do hereby accept the petition.

Signature of county auditor

County

Date filed (*month, day, year*)

Amount of fee charged

This space for official stamp of county auditor

INSTRUCTIONS TO COUNTY AUDITOR:

1. Determine if the petition is complete. The petition must have entries in all spaces (except optional spaces). The petition must have attached:
 - a. a letter from the Indiana Department of Environmental Management stating the parcel is a brownfield.
 - b. any other attachments that are referenced in this petition.
2. If the petition is not complete, the petition should not be accepted. The petition should be returned to the petitioner with a description of the defects in the petition.
3. If the petition is complete, the petition should be accepted and a copy forwarded to:
 - a. the assessor of the township in which the brownfield is located;
 - b. the owner, if different from the petitioner;
 - c. all persons that have, as of the date of the filing of the petition, a substantial property interest of public record in the brownfield;
 - d. the county property tax assessment board of appeals;
 - e. the county fiscal body;
 - f. the Indiana Department of Environmental Management; and
 - g. the Indiana Department of Local Government Finance.
4. The county auditor may charge a fee in an amount sufficient to cover the costs of:
 - a. completing the title search; and
 - b. processing the petition.