Provider	Inspector or Consultant			
Identification number	Date (month, day, year)			
Address (number and street)	Time			
	From: To:			
City	Telephone number			
County				
County				
During the inspection of this LLEP home, children preser	ot & were related to the provider			
REQUIREMENT:	were related to the provider.	YES	NO	
		1123	140	
IC 12-17.2-3.5-5(a)(1)				
1. A Residential Building shall have working smoke detectors on	each level, top of each stairway and adjacent to			
each sleeping area (as required by SFM) OR				
A Non-residential Building shall have fire alarm and suppressi	on systems as required by applicable rule of the			
Fire Prevention and Building Safety Commission.				
Building Type:				
IC 12-17.2-3.5-10(b)(3)				
2. Two and a half pound or greater ABC multiple purpose fire extin	guisher on each floor and in the kitchen with valid			
expiration date.	9			
IC 12-17.2-3.5-10(a) (Applies to providers enrolled in CCDF progra	am after June 30, 2002)			
3. A facility where a provider operates a child care program must h				
	ave two exits triat.			
Are on different sides of the building.				
Do not go through a garage or storage area where hazardous	s materials are stored.			
Are not blocked.				
Are not windows.				
 Are operable from the inside in a one step process (no key of 	r special knowledge required).			
IC 12-17.2-3.5-10(b)(1) and (2)				
4. Each child care provider shall have monthly documented fire dri	lls including date/time/weather conditions/name			
of person conducting drill/full evacuation time and maintained fo				
Date of last drill	Providuo 12 monuto.			
IC 12-17.2-3.5-6				
	por caragivar shall have an introdermal tuberculosis			
5. Each child care provider, household member, employee, volunte	eer caregiver shall have an intradermal tuberculosis			
test and result prior to giving care.				
Each child care provider, household member, employee and				
or disease shall have an annual health assessment by a phy-	sician to reflect symptom screening for TB.			
IC 12-17.2-3.5-7(a)				
6. A child care provider shall have written plans for notifying parent	s of the following:			
 Illness, serious injury, or death of provider. 				
Care in an emergency.				
• Emergency evacuation (fire, tornado); this shall be posted in	the facility where the provider operates the child			
care program.				
IC 12-17.2-3.5-8				
7. At least one adult shall have annual certification in CPR applica	ble to all age groups cared for and is present at			
all times when a child is in care, and	3.3.1			
Each child care provider, employee, or volunteer caregiver shall	have current certification in First Aid			
IC 12-17.2-3.5-5(a)(2)	That's darront definition in 1 hot/ha.			
8. The child care facility shall have hot and cold running water from	an approved source in the area of the facility			
	Tarrapproved source in the area of the facility			
where the provider operates a child care program.				
Water source: Public Private valid water test date				
Meets IDEM standards as required. IDEM water system number				
IC 12-17.2-3.5-9				
9. Each child care provider shall have a working telephone in each facility accessible to any staff member.				
Record of phone service on site.				
IC 12-17.2-3.5-11(a)				
10. Each child care provider shall have the following items inaccessible to children:				
Firearms and ammunition Location:				
 Poisons, chemicals, bleach and cleaning materials Location: 				
Medications				

REQUIREMENT:	YES	NO
IC 12-17.2-3.5-4.1		
11. Each child care provider, employee, household member, volunteer caregiver has provided evidence that they have not been named in the Child Protection Index IC 31-9-2-14.		
IC 12-17.2-3.5-12		
12. • Each child care provider, household member, employee or volunteer caregiver shall submit fingerprints for a		
national criminal history background check by the FBI or		
• Each child care provider has local criminal check with documentation that national check is applied for.		
IC 12-17.2-3.5-12.1		
13. Each child care provider, household member, employee, volunteer caregiver shall have documentation of a drug		
test and result does not show presence of illegal controlled substance(s). (Standard 5 or 8 panel urine test) and a		
child care provider shall have:		
 Written policy requiring random drug testing of caregivers and 		
 Required testing if individual is suspected of noncompliance and 		
 Policy for suspension, rehabilitation and reinstatement of persons tested above. 		
IC 12-17.2-3.5-11.1		
14. Each child has age appropriate immunizations including Varicella and Pneumococcal vaccines. Documentation		
includes:		
 Names of all children (including provider's) receiving care at the facility. 		
 Immunization records for each child (includes month, day and year given for each immunization and child's 		
birth date).		
 The child's physician documents child is in process of receiving immunizations 		
 A medical exempt statement from a physician or 		
A religious belief exemption statement from the parent.		
IC 12-17.2-3.5-12.1		
15. A child care provider shall have a written policy prohibiting:		
 use of tobacco, unintended use of toxic substances, use (homes) of alcohol; use or possession (centers & 		
ministries) of alcohol; and use or possession of illegal substances in the facility where child care is operated		
when child care is being provided.		
IC 12-17.2-3.5-5.5(a)		
16. All children in care are continually (sight or sound) supervised by a caregiver.		
IC 12-17.2-3.5-5.5(b)		
17. A provider who cares for children who are less than 12 months of age:		
Shall complete a training course in safe sleep practices, approved by the Division		
 Ensure that all caregivers of children who are less than 12 months of age follow safe sleep practices 		
IC 12-17.2-3.5-4		
18. A provider is ineligible to receive a voucher payment if the provider:		
(1) has been convicted of a:		
(A) felony under this code (B) printer access yielder this code.		
(B) misdemeanor under this code 10.40.47.0.0.5.5.5.5(L)		
IC 12-17.2-3.5-5.5(b)		
19. A provider shall meet sanitation standards for bathroom and hand washing as established by the Division.		
IC 12-17.2-3.5-7(b)		
20. A provider shall:		
Maintain a written child discipline policy		
Ensure that all employees and volunteers follow the child discipline policy		
 Provide to the parent or legal guardian of each child cared for by the provider a written copy of the child 		
discipline policy		
 Maintain in each child's file a copy of the child discipline policy that has been signed by the parent or legal 		
guardian		
IC 12-17.2-3.5-7(c)		
21. A provider shall allow unscheduled visits by a parent or legal guardian to a facility where a provider operates		
a child care program during the hours the child care program is in operation.		
IC 12-17.2-3.5-11(b)		
22. A provider shall do the following with respect to transporting children away from the facility where the provider		
operated a child care program:		
Obtain written permission from the child's parent or legal guardian to transport the child		
Ensure the child is transported only by an employee or volunteer who:		
Is at least 18 years of age		
Hold's a valid driver's license		
 Transports the child in a properly licensed and insured motor vehicle 		

REQUIREMENT:	YES	NO
IC 12-17.2-3.5-8(b)(2)		
23. The Individual is:		
 At least 18 years of age and may act as a caregiver without supervision of another caregiver 		
Is under 18 years of age and may act as a caregiver only if the individual:		
Is at least 14 years of age		
 Is at all times when child care is provided, directly supervised by a caregiver who is at least 18 years of age 		
IC 12-17.2-3.5-8(b)(3)		
24. Each child care provider, employee or volunteer has received training concerning child abuse detection		
and prevention		
IC 12-17.2-3.5-8(b)(4)		
25. Prior to employment or volunteer duties each employee or volunteer must receive a formal orientation to the		
facility and the child care program		
IC 12-17.2-3.5-8(c)		
26. A provider shall:		
 Maintain at the facility where the provider operates a child care program documentation of all training 		
required under this code		
Make the documentation available to the division upon request		

I understand that the information contained in this document is necessary for participation in the Child Care Development Fund (CCDF) program. I understand that the Indiana Family and Social Services Administration (IFSSA) and/or PES inspector may verify any information contained in this document and any misrepresentation may subject me to removal/exclusion from the program and/or prosecution under applicable laws. I have reviewed the information contained in this document and agree by my signature that the information is accurate and complete to the best of my knowledge and belief. I understand that any changes in the information contained in this document must be promptly reported to IFSSA or PES inspector. Failure to report any changes may result in my removal/exclusion from the CCDF program.

I understand that I must correct the problems identified above, in order to begin or continue to receive funds from the Child Care Development Fund Program. I understand that I must contact the inspector/consultant listed below to submit required documentation and arrange for a subsequent visit, if necessary, to complete compliance with minimum standards. I understand that if I am currently receiving CCDF funds, I must demonstrate my compliance by the date indicated (maximum of 21 days) or I will be decertified as a CCDF provider.

Signature of inspector/consultant	Date (month, day, year)	Signature of Provider	Date (month, day, year)
MEETS ALL STANDARDS:	☐ YES ☐ NO	Approved by:	Date (month, day, year)