



**CONFINED FEEDING OPERATION
FACILITY CHANGE NOTIFICATION**

State Form 50209 (R3 / 3-16)

**INDIANA DEPARTMENT OF
ENVIRONMENTAL MANAGEMENT**
Confined Feeding Section
Office of Land Quality
100 North Senate Avenue
MC 65-45, IGCN 1101
Indianapolis, Indiana 46204
(800) 451-6027 extension 2-4473

INSTRUCTIONS: For Facility Change Notifications, complete all required sections, sign, date, and return this form to the address above. Please include an updated Farmstead Plan and Facility Detail Sheet (see sections IV, V & VI). The Facility Change Notification needs to be signed and submitted by the Owner/Operator.

I. GENERAL INFORMATION FOR CURRENT APPROVAL			
Farm ID Number <i>(Log Number):</i>		Approval Number:	AW-
Date of Last Approval <i>(month, day, year):</i>		County of Operation:	
Name of Operation:			
Location of Operation <i>(nearest crossroads or mailing address):</i>			
If any of the above information is unknown, contact IDEM at 317/232-4473.			
A. CURRENT PERMIT HOLDER (APPLICANT)			
The Current Permit Holder (Applicant) is the Owner/Operator that applies for or has received a CFO Approval under 327 IAC 19, including renewals and amendments. An Applicant may be an individual, a partnership, a co-partnership, a firm, a company or any other entity listed under IC 13-11-2-158(b). There may be more than one entity that constitutes an Owner/Operator. Each entity that meets the definition of Owner/Operator for the CFO must submit the requested information below.			
Name:*			
Mailing Address:			
City:			
State:		ZIP Code:	
Telephone:	()	E-mail Address:	
*A limited liability company (LLC) or corporation (Inc. or Corp.) or other entity required to be registered must have a current registration with the Indiana Secretary of State.			
B. PROPERTY OWNER			
<input type="checkbox"/> Same as Applicant			
Name:			
Mailing Address:			
City:			
State:		ZIP Code:	
Telephone:	()	E-mail Address:	
C. OPERATION MANAGER, OPERATOR, AND/OR LESSEE			
<i>(If Different than Applicant or manager and/or authorized agent for Entity)</i>			
<input type="checkbox"/> Same as Applicant OR Person listed below is: <input type="checkbox"/> Manager <input type="checkbox"/> Operator <input type="checkbox"/> Lessee			
Name:			
Mailing Address:			
City:			
State:		ZIP Code:	
Telephone:	()	E-mail Address:	

INSTRUCTIONS FOR PREPARING A FARMSTEAD PLAN:

Prepare a Farmstead Plan that meets the requirements noted in the Section IV Farmstead Plan Checklist. Attach the Farmstead Plan to this form. Complete the Facility Detail Information in Section VII using the Section V checklist and the examples in Section VI. Check the boxes next to each item in Sections IV and V as you verify that the Farmstead Plan and Facility Detail Information sheets are complete. If current approval contains structures that have not been constructed, please label these structures P (proposed) on the farmstead plan and facility detail sheet.

IV. FARMSTEAD PLAN CHECKLIST	
<input type="checkbox"/>	A. The farmstead plan must be on a sheet no less than 8 ¹ / ₂ inches by 11 inches in size.
<input type="checkbox"/>	B. The farmstead plan must show all existing and proposed waste management systems, and all of the following features within 500 feet of the waste management systems (label each feature): <ol style="list-style-type: none">1. Residences2. Surface waters of the state3. Public and private roads4. Water well locations5. Characteristics of karst terrain as identified in 327 IAC 19-2-246. Drainage patterns7. Property boundary line8. All outlets of known tile drains or any other type of subsurface or surface drainage outlet9. Drainage inlets, including water and sediment control basins showing their outlets, and ponds with outlets10. Mortality management sites
<input type="checkbox"/>	C. The farmstead plan must be legible and either: <ol style="list-style-type: none">1. Drawn to approximate scale; or2. Show specific distances between the waste management systems and the features listed immediately above in section B that are within 500 feet of the existing or proposed waste management system.

V. FACILITY DETAIL INFORMATION CHECKLIST

Using the instructions below, complete Section IV. The Facility Detail Information sheet for all confinement and waste structures present or proposed at the site. If the rows of the provided Section IV. Facility Detail Information sheet are not properly sized for your needs, you may create your own table with the same column headers and required information listed below.

<input type="checkbox"/>	A. Label the Farmstead Plan – The waste management systems (confinement and waste structures) must be uniquely identified on the farmstead plan. Existing structures should be labeled with an “E”. Proposed structure should be labeled with a “P”. After labeling each building with a “P” or “E”, number the structures. Your structures should be labeled as “E1”, “E2”, “E3”, etc; or “P1”, “P2”, “P3”, etc; or a combination of the two. Other unique labeling systems will be accepted.
<input type="checkbox"/>	B. Animal Type – Animal type(s) listed on Animal Information Attachment.
<input type="checkbox"/>	C. Number of Animals – The MAXIMUM APPROVED CAPACITY of the unit at any one time.
<input type="checkbox"/>	D. Solid or Liquid – Denote if the manure in the unit is handled as a solid or liquid.
<input type="checkbox"/>	E. Date Constructed – List the approximate date of construction for existing waste storage structures.
<input type="checkbox"/>	F. Water Uses (gallons/unit of time) – If the inside of the building is washed, indicate how much water is used and how often the bulding is cleaned. Also include any excess non-contact cooling water or drinking water directed to the waste management system.
<input type="checkbox"/>	G. Brief Description – Provide a brief description of the facility and waste management system. Indicate if the unit shares manure storage with another unit (i.e. common lagoon system, slurry store, etc.). Previously approved structues must have the approval number and date approved listed.

VI. FACILITY DETAIL SHEET EXAMPLES

Example 1

Existing Previously Approved Swine Facility Completing a Facility Change.

You are completing a facility change for an existing 1,000 head finishing building, a nursery/farrowing building with 1500 nursery pigs and 100 farrowing sows with litters , and a 300 head gestating sows building all with a flush gutter system to an existing lagoon. The lagoon and all existing buildings were approved on 12/17/1994, AW #1234

FACILITY DETAIL INFORMATION

Label on Farmstead Map	Animal Type	Number of Animals	Solid or Liquid	Date Constructed <i>(for existing buildings)</i>	Water Uses <i>(gallons/unit of time)</i>	Brief Description:
E1	Finishing Hogs	1,000	Liquid	N/A	5,000 gallons/3 times a year	A finishing building with flush gutter system to lagoon. Previously approved 12/17/1994, AW# 1234
E2	Nursery Pigs Farrowing Sows	1,500 100	Liquid	3/95	N/A	Shallow pits, previously approved on 12/17/1994, AW# 1234. Pit is connected to the lagoon.
E3	Gestating Sows	300	Liquid	3/95	N/A	Six (6) foot concrete pit, previously approved on 12/17/1994, AW# 1234. Pit is connected to the lagoon.
P1	N/A	N/A	Liquid	N/A	N/A	A clay lined lagoon services all of the buildings previously approved on 12/17/1994, AW#1234

Example 2

Existing Broiler Facility Proposing a Facility Change.

You are completing a facility change for a 40,000 bird broiler operation with two (2) production barns with a additional building for manure storage.

FACILITY DETAIL INFORMATION

Label on Farmstead Map	Animal Type	Number of Animals	Solid or Liquid	Date Constructed <i>(for existing buildings)</i>	Water Uses <i>(gallons/unit of time)</i>	Brief Description:
E1	Broiler	20,000	Solid	~ 1995	N/A	A broiler barn with earthen floors
E2	Broiler	20,000	Solid	~ 1995	N/A	A broiler barn with earthen floors
E3	N/A	N/A	Solid	~ 1995	N/A	Concrete floored, additional manure storage

VII. FACILITY DETAIL INFORMATION

Label on Farmstead Plan	Animal Type	Number of Animals	Solid or Liquid	Date Constructed <i>(for existing buildings)</i>	Water Uses <i>(gallons/unit of time)</i>	Brief Description

VII. FACILITY DETAIL INFORMATION (continued)

Label on Farmstead Plan	Animal Type	Number of Animals	Solid or Liquid	Date Constructed <i>(for existing buildings)</i>	Water Uses <i>(gallons/unit of time)</i>	Brief Description