



**CALL OF POLITICAL PARTY CAUCUS OR COMMITTEE MEETING  
TO FILL AN EARLY BALLOT VACANCY ON THE GENERAL ELECTION BALLOT**

**(CAN-30)**

State Form 47004 (R13 / 7-25)

Indiana Election Division (IC 3-13-1-7(a); IC 3-13-1-9)

**INSTRUCTIONS:** The chairman of the committee of the Democratic or Republican Party (or the chairman's designee) must issue a call for a caucus or committee meeting to fill an early ballot vacancy, when required by state law. The chairman or designee must send the notice by first class mail at least ten (10) days before the meeting to all persons eligible to participate in the caucus or meeting. The notice must state the time, place, and purpose of the caucus or committee meeting. The chairman or designee must also file a copy of the notice not later than NOON ten (10) days before the meeting with the official who will receive the certificate of candidate selection under IC 3-13-1-15 after the caucus (*Indiana Election Division or Circuit Court Clerk*). The caucus may be held starting on or after May 8th ahead of the November general election.

**NOTICE OF PARTY CAUCUS OR COMMITTEE MEETING TO FILL A CANDIDATE VACANCY**

As the duly elected or designated chairman of a caucus (or committee meeting) of the

(check one) ☐ Democratic Party ☐ Republican Party under IC 3-13-1-8, I call a caucus (or committee meeting) of the party. The caucus or committee meeting will be held at \_\_\_\_\_ a.m. / p.m., on \_\_\_\_\_, 20\_\_\_\_, at the following location:

**Location of Caucus or Committee Meeting**

The purpose of the caucus or committee meeting is to select nominees for certain offices to be elected at the next general election for which the party currently has a candidate vacancy, namely:

**List of Offices**

I certify that I mailed this notice by first class U.S. mail to all persons eligible to participate in this caucus or committee meeting on the date set forth below, which is at least ten (10) days before the caucus or meeting:

**DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_:**  
Year

Please select one:

- ☐ State Chairman or ☐ State Chairman's Designee chairing the caucus to fill a state legislative ballot vacancy; OR
- ☐ County Chairman or ☐ County Chairman's Designee chairing the caucus to fill a ballot vacancy for local office, including for judicial office or prosecuting attorney.

Signature of Chairman or Designee

Printed Name and Title of Chairman or Designee

☐ DEMOCRATIC PARTY ☐ REPUBLICAN PARTY