



NOTICE OF ASSESSMENT / CHANGE BY ASSESSING OFFICIAL

State Form 46725 (R6 / 6-15)

Prescribed by the Department of Local Government Finance

FORM 113

Name of taxpayer		
Street address (<i>number and street</i>)		
City or town	State	ZIP code
<p>You are hereby notified that the assessment as of _____ 1, 20____, of the property described below in _____ Township, _____ County, has been changed from \$ _____ to \$ _____.</p>		
Description of property		
<p>Notice to the taxpayer of the opportunity to appeal (IC 6-1.1-15-1): To obtain a review of an assessment, the taxpayer can file an appeal not later than forty-five (45) days after the date of this notice. The appeal filed by a taxpayer (optional Form 130) must include: (1) name of the taxpayer; (2) address and parcel or key number of the property; and (3) address and telephone number of the taxpayer. The assessing official who receives an appeal filed by a taxpayer must: (1) immediately forward the notice to the county property tax assessment board of appeals ("PTABOA"); and (2) attempt to hold a preliminary informal meeting with the taxpayer to resolve as many issues as possible. In the event the taxpayer and assessing official cannot resolve the dispute, the taxpayer has the right to have the dispute heard by the PTABOA. A taxpayer may use the Correction of Error (Form 133) process to allege only objective errors (e.g., math error committed in computing an assessment). The taxpayer's right to appeal an assessment or petition for correction of error can be found at Indiana Code 6-1.1-15. An appeal of the assessed value requires evidence relevant to the true tax value of the taxpayer's property as of the assessment date.</p> <p>DATED: _____ day of _____, 20_____.</p>		
Signature of assessing official	Title of assessing official	
Typed or printed name of assessing official	Address of assessing official (<i>number and street, city, state, and ZIP code</i>)	
<p>To County Auditor:</p> <p>The reasons for and facts supporting the above action are as follows:</p>		
Signature of assessing official	Date signed (<i>month, day, year</i>)	