State Form 36071 (R6 / 4-23) Approved by State Board of Accounts, 2016

Application for Approval of Real Estate Broker Course

NOTE: Prior to completing this application, thoroughly review Rules 876 IAC 6 and 876 IAC 7.

INSTRUCTIONS: Please submit your \$50.00 application fee. All fees are non-refundable and non-transferable.

Name of school		
Street address (number and street)	City, state, and	ZIP code
Name of Director		Business telephone number
		()
E-mail address		

FOR OFFICE USE ONLY		
Date of application (month, day, year)	Application fee	
Date fee paid <i>(month, day, year)</i>	Receipt number	

A LATE OF THE STATE OF THE STAT	APPLICATION FOR APPROVAL OF REAL ESTATE BROKER COURSE State Form 36071 (R6 / 4-23) Approved by State Board of Accounts, 2016	accomplish the statutory purpose of the information is voluntary. Failure to pr	closure of personal information that is necessary to is state agency under IC 24-34-1-12. Disclosure of this ovide any information may prevent this form from being this form will be treated as a public record.
RETURN TO:	Indiana Real Estate Commission 402 West Washington Street, Room W072 Indianapolis, IN 46204 E-mail: pla5@pla.in.gov	Date of application (month, day,	year)
	NAME AND	ADDRESS OF SCHOOL	
Name of school			Telephone number
			()
Street address ((number and street)	City, state, and ZIP code	
			•
	NAME AND ADDRESS	ES OF DIRECTORS AND OFFICER	
Name			Title
Street address ((residence - number and street)	City, state, and ZIP code	<u>.</u>
Name			Title
Street address ((residence - number and street)	City, state, and ZIP code	
Name			Title
Street address (residence - number and street)	City, state, and ZIP code	
Name			Title
	(an eiden and a start a later a l	Other states and ZID and	
Street address (residence - number and street)	City, state, and ZIP code	
Attach: 1	. a copy of the Certificate of Incorporation;		
	 a Copy of the Certificate of Incorporation, a Certificate of good standing of the corporation issued. 	by the Secretary of the State of India	na.
		F OF SURETY BOND	
Submit pro	of of Surety Bonding in the amount of \$10,000. SUBMIT E	SOND REPORTING FORM.	
Submit cop	y of Accreditation Certificate.		
News	NAME AND ADD	RESS OF COURSE DIRECTOR	
Name			Telephone number
Street address (residence - number and street)	City, state, and ZIP code	
,	·····		
Attach: 1	. Detailed resume. Review 876 IAC 6-2-1 School Directo	r Qualifications.	
	NAME AND ADDRE	SS OF PRINCIPAL INSTRUCTOR	
Name			Telephone number
			()
Street address ((residence - number and street)	City, state, and ZIP code	
	 Detailed resume. Instructor Approval Application for each instructor. 		
		S OF ADDITIONAL INSTRUCTORS	
If additiona	I space is needed for other instructors, list on a separate s		
Name	,		Telephone number
			()
Street address (residence - number and street)	City, state, and ZIP code	
Name			Telephone number
Street address /	residence - number and street)	City, state, and ZIP code	
Attach: 1	. Detailed resume for each additional instructor.		

APPLICATION FOR APPROVAL OF

			QUALIFICATIONS		
	um qualifications required fo C 6-3-1 Instructor Qualificatio				
2. 1101100 010 1110					
		FA	CILITIES		
Submit site approva Classrooms are owned by	I form for each location.				
☐ Yes ☐ No		name and address of own	er.		
Name of owner				Telephone number	r
Street address (number ar	nd street)		City, state, and ZIP code		
Dhygical facilities comply u	vith all City, County and State fir	a applety and conitation adda			
Yes No	If answer is No, give	-	s and requirements.		
CLASSROOM					
DIMENSIONS	ROOM 1	ROOM 2	ROOM 3	ROOM 4	ROOM 5
Length Width					
Height					
	sed school grading policy an e of proposed certificate to k		ents.		
Total length of course in clo	ock bours	LENGT		a ak	
	OCK HOURS		Clock hours per calendar we	eek	
Clock hours per daily sess	ion		Total amount of weeks the c	ourse will last	
Attach: 1. Compl	ete teaching syllabus;		TEACHING SYLLA	BUS PROVIDED BY TH	E COMMISSION
	copies of all written examination		MUST BE USED IN	I EACH APPROVED CC	
		COST	OF COURSE	cost of textbooks, suppleme	ental texts and
Cost of the course to	o the student \$		required materials.		
Attach: 1. Detaile	ed proposed refund policy ar		student. T BOOKS		
Title of primary textbook			uthor	Publisher	
Title of primary textbook		A	uthor	Publisher	
Title of primary textbook		Au	uthor	Publisher	
Title of primary textbook		Αι	uthor	Publisher	
List other sources of instru	iction material (video tapes, cas		INSTRUCTION MATERIAL		

I (we) the undersigned, submit this application in conformance with Section 12, Article 34 of the Indiana Code and the Rules and Regulations of the Indiana Real Estate Commission pertaining thereto for permission and authority to provide the heretofore described courses of instruction at the location specified. I (we) understand that any violation of the License Law or Rules and Regulations on my (our) part will subject me (us) to loss of approval.

I (we) further certify that to the best of my (our) knowledge, the information given in this application is true and correct.

Signature of Director	Signature of principal instructor

STATE OF INDIANA COUNTY OF	SS:	
Subscribed and sworn to before me this	day of	
Signature of Notary		County of residence
Typed or printed name of Notary		Date Commission expires (month, day, year)

SUMMARY OF DOCUMENTS TO BE ATTACHED BEFORE RETURNING THIS COMPLETED FORM

- 1. A copy of the certificate of incorporation. (if applicable)
- 2. A certificate of good standing of the Corporation issued by the Secretary of the State of Indiana. *(if applicable)*
- 3. Proof of Surety Bonding in the amount of \$10,000. (See Section "Proof of Surety Bond" on page 2.)
- 4. Copy of Accreditation certificate. (if applicable)
- 5. Resume of course Director.
- 6. Resume of principal instructor
- 7. Resume of additional instructors
- 8. List of additional instructors and their resumes. *(if applicable)*
- 9. Proposed school grading policy and rules of operation.
- 10. Sample of proposed certificate to be issued to passing students.
- 11. Complete teaching syllabus. (if additional syllabus will be used)
- 12. Keyed copies of all written examinations.
- 13. Detailed proposed refund policy and schedule of fees to students.

RETURN TO: Indiana Real Estate Commission 402 West Washington Street, Room W072 Indianapolis, IN 46204

Approval granted by Indiana	Date of approval (month, day, year)
Real Estate Commission.	
Signature of approving authority	
T '41	
Title	
Remarks	