



NOTICE OF HEARING ON PETITION - PERSONAL PROPERTY

(By County Property Tax Assessment Board of Appeals)

State Form 21522 (R7 / 12-18)

Prescribed by the Department of Local Government Finance

FORM 114 / PP

ASSESSMENT DATE

JANUARY 1, 20____

NOTE: Date of hearing must be at least thirty (30) days after the giving of this notice.

If you desire a continuance (or a postponement to a later date) of this hearing, you must file a request with the Property Tax Assessment Board of Appeals (Board) and with the county or township assessor who issued the assessment at least ten (10) days before the hearing date. This request should include evidence showing good cause why the Board should postpone the hearing. The Board must review the request for continuance and either grant or deny it no later than ten (10) days before the hearing. A taxpayer can also request that the Board take action, without the taxpayer being present, and make a decision based on the evidence already submitted to the Board. This request must be filed with the Board and with the county or township assessor who issued the assessment at least twenty (20) days before the hearing date. A taxpayer may withdraw a petition by filing a notice of withdrawal with the Board and with the county or township assessor who issued the assessment at least ten (10) days before the hearing date. A penalty of fifty dollars (\$50) may be assessed against the taxpayer if the taxpayer or representative fails to appear at the hearing and the taxpayer's request for continuance is denied. The fifty dollar (\$50) penalty may also be assessed if the taxpayer's request for continuance, request for the Board to take action without the taxpayer being present, or withdrawal is not timely filed. A taxpayer may appeal the assessment of the penalty to the Indiana Board of Tax Review or directly to the Indiana Tax Court. (IC 6-1.1-15-1.2)

Name of taxpayer
Address (number and street, city, state, and ZIP code)
<p>You are hereby notified that pursuant to your petition the County Property Tax Assessment Board of Appeals shall hear the matter of your petition for a redetermination of the property described below on (Date):</p> <p>_____ of _____, 20____ at _____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.</p> <p style="margin-left: 40px;">Day Month Year Time</p> <p>in _____</p> <p style="margin-left: 350px;">Location of Hearing</p>

LOCATION OF PROPERTY		
County	Township	Taxing district
Address (number and street, city, state, and ZIP code)		

DESCRIPTION OF PROPERTY								
<input type="checkbox"/> Farmer's Personal Property (Form 102) <input type="checkbox"/> Business Personal Property (Form 103)								
Assessed value of record: \$ _____	Deductions of record: \$ _____	Final assessed value of record: \$ _____						
Have available at said hearing the following books, records and evidence: <table style="width:100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Federal Tax Return for the period ending _____</td> <td><input type="checkbox"/> Depreciation Records</td> </tr> <tr> <td><input type="checkbox"/> Financial Statements for _____</td> <td><input type="checkbox"/> General Ledger</td> </tr> <tr> <td><input type="checkbox"/> Records of leased or other not-owned property</td> <td><input type="checkbox"/> Other _____</td> </tr> </table>			<input type="checkbox"/> Federal Tax Return for the period ending _____	<input type="checkbox"/> Depreciation Records	<input type="checkbox"/> Financial Statements for _____	<input type="checkbox"/> General Ledger	<input type="checkbox"/> Records of leased or other not-owned property	<input type="checkbox"/> Other _____
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<input type="checkbox"/> Records of leased or other not-owned property	<input type="checkbox"/> Other _____							
You, or your duly authorized representative, may submit any evidence deemed by you to be pertinent. In the event you fail to appear on the date and at the time stated in this notice, the County Property Tax Assessment Board of Appeals shall determine the assessed value of the property being considered on the basis of the evidence before it. You will receive notice of the action taken by the County Property Tax Assessment Board of Appeals.								
Date (month, day, year)	Telephone number ()))							
Name (print)	E-mail address							
Signature	Title							
Address (number and street, city, state, and ZIP code)								