Form SF-IVP
State Form 46635
(R14 / 6-26)

Indiana Department of Revenue
Importer Verification Payment Voucher

Mailing/Contact Information:
Indiana Department of Revenue
Special Tax Division
P.O. Box 6080
Indianapolis, IN 46206-6080
317-615-2630

This form and any applicable payment may be completed electronically via INTIME, DOR's e-services portal, at intime.dor.in.gov.

Payment is due within three (3) business days after the date of the transaction.

Name of License Holder (as indicated on license)				License Number
Mailing Address				FEIN/SSN
City	State	ZIP Code	Business Phone Number	Import Verification Number V-
Date Verification Requested	Transporter License Number		Bill of Lading Number	Bill of Lading Date

A person importing special fuel to an Indiana destination, in a transport vehicle having a capacity of 5,400 gallons or more, who does not enter into an agreement to **prepay** Indiana Special Fuel Tax to a Supplier or Permissive Supplier must do the following:

A. Obtain a valid Importer License;
B. Obtain an Import Verification Number no earlier than twenty-four (24) hours before entering the state with each import by calling 317-615-2630 or by requesting it through DOR's e-services portal, INTIME, at intime.dor.in.gov;
C. Display a proper Import Verification Number on the shipping document; and
D. File this voucher with your payment within three business days of whichever event happened first:
   1. The date the valid Import Verification Number was assigned, or
   2. The time the fuel entered Indiana.

   A separate Import Verification Payment Voucher must be sent for each Import Verification Number obtained.

1	Total Gallons of Taxable Special Fuel Imported into Indiana	1	
2	Special Fuel Tax Due (Multiply Line 1 by applicable rate from table)	2	
3	Collection Allowance (Multiply Line 2 by .016) (If return is filed or tax paid after the due date, enter zero)	3	
4	Total Special Fuel Tax Due (Line 2 minus Line 3)	4	
5	Oil Inspection Fees Due (Multiply Line 1 by $0.01)	5	
6	Total Special Fuel Tax and Oil Inspection Fee Due (Add Line 4 plus Line 5)	6	
7	Penalty (Penalty must be added if report is filed after the due date - 10% of Line 6 tax due or $5, whichever is greater.)	7	
8	Interest (Interest must be added if the tax is paid after the due date)	8	
9	Total Amount Due (Add Lines 6, 7, and 8)	9	
10	Adjustment (Schedule E-1 must be attached and is subject to approval)	10	
11	Adjusted Amount Due (Line 9 plus or minus Line 10)	11	

Under penalty of perjury, I declare that I have examined this return, and to the best of my knowledge and belief it is true, correct, and complete. I further declare that complete and proper records are on file at the address indicated above for all fuel reported on this return.

Signature of Taxpayer or Authorized Agent: _____ Date: _____

Typed or Printed Name: _____ Title: _____ Phone Number: _____

Email Address: _____

Instructions for Completing Importer Verification Payment Voucher (SF-IVP)

Who should file this form?
The Form SF-IVP should be filed by every person who has not previously entered into a tax pre-collection agreement with their supplier or permissive supplier and who imports special fuel from another state into Indiana in vehicles with a capacity greater than 5,400 gallons.

When is this form and payment due?
This voucher must be submitted with your payment within **three business days** after:

1. The date the valid Import Verification Number was assigned, or
2. The time the fuel entered Indiana.

A separate Import Verification Payment Voucher must be filed for each Import Verification Number obtained from the department.

How do I obtain import verification numbers?
If you have not previously entered into a pre-collection agreement with your supplier or permissive supplier, it will be necessary for you to obtain an import verification number prior to importing special fuel into Indiana in vehicles with a capacity greater than 5,400 gallons. To obtain an import verification number, call the department at 317-615-2630 or request it through DOR's e-services portal, INTIME, at intime.dor.in.gov.

How do I complete the SF-IVP Form?
Enter your identifying information as it is reflected on your Indiana Special Fuel Importers License.

The SF-IVP form and any applicable payment may be completed electronically via INTIME, DOR's e-services portal, at intime.dor.in.gov.

Import Verification Number. Indicate the number issued by the department for each load imported. The import verification number begins with a "V" followed by a series of numbers.

Date Verification Requested. Indicate the date on which you contacted the department and were issued the Import Verification Number.

Transporter License Number. Indicate the Special Fuel Transporter's License Number. This may be you.

Bill of Lading Number. Enter the number indicated on the terminal issued shipping document.

Bill of Lading Date. Enter the date indicated on the terminal issued shipping document.

Line Instructions

Line 1. Enter the gallons of taxable special fuel imported into Indiana.

Line 2. Multiply Line 1 by applicable Special Fuel Tax Rate from the table below.

Special Fuel Rate Table

Transaction Date	Tax Rate
July 1, 2022 through June 30, 2023	$0.55 per gallon
July 1, 2023 through June 30, 2024	$0.57 per gallon
July 1, 2024 through June 30, 2025	$0.59 per gallon
July 1, 2025 through June 30, 2026	$0.61 per gallon
July 1, 2026 through June 30, 2027	$0.63 per gallon

Line 3. Multiply Line 2 by .016. This is the amount of collection allowance which you are entitled to if the return is filed on or before the due date. If your payment is late, you are not entitled to this allowance.

Line 4. Line 2 minus Line 3.

Line 5. Multiply Line 1 by $0.01.

Line 6. Enter the total Special Fuel Tax and Oil Inspection Fee Tax Due (Add Line 4 plus Line 5).

Line 7. Enter penalty due. If your payment and return are filed after the due date, calculate a penalty of 10% of Line 6, or $5, whichever is greater.

Line 8. Enter interest due. Interest must be calculated on all payments and returns filed after the due date. Refer to www.in.gov/dor/files/reference/dn03.pdf for the current interest rates.

Line 9. Add Lines 6, 7, and 8, and enter the total amount due.

Line 10. This line is used to report any adjustments to the amount of tax due. You must contact the department to receive a Schedule E-1 on which the adjustment must be explained. All adjustments must be pre-approved by the department. Indicate whether it is a positive or negative adjustment, and enter adjustment amount.

Line 11. Line 9 plus or minus Line 10.