



INDIANA DEPARTMENT OF REVENUE

Mike Braun, Governor
M. Kevin Gulley, Commissioner

Indiana Government Center
100 N. Senate Ave
Indianapolis, IN 46204-2253

TO: New Indiana IFTA Motor Carrier Registrants

FROM: Motor Carrier Services Department, International Fuel Tax Agreement (IFTA)

RE: Notice of Understanding the IFTA Requirements

Thank you for visiting our Motor Carrier Services Customer Service Center. To establish a new Indiana IFTA account, you must acknowledge each item listed below. After you read and understand all the requirements for retaining your account, sign and date this form. MCS will retain this signed document as part of your account history.

- ☐ I understand that I am required to maintain accurate recordkeeping of mileage traveled and fuel purchased in all jurisdictions for each vehicle. I also understand that IFTA may require at any time that I present mileage distance logbooks and/or fuel receipts for any quarter to ensure compliance.
- ☐ I understand that I must keep my base state informed when I've changed the Motor Carrier Authority under which I travel by providing an authority lease agreement so that my IFTA account is compliant.
- ☐ I understand that if I want to cancel my IFTA account, the decal(s) must be returned or destroyed; all generated quarterly returns must be filed and paid before the start of the next quarter to avoid being billed for non-filing; and I must also complete a Form OSS-1 (State Form 55968) and provided to the Motor Carrier Services Department.

Under penalty of perjury, I have examined these requirements and understand the contents of this statement. I agree to adhere to these requirements, and my signature below indicates that I clearly acknowledge my responsibilities as an IFTA account holder.

Signature:

Printed Signature:

Date:
