



Name of employee			Pay Period Dates (month, day, year)	
rianio di dinpidico			ray randa Battoo (monan, aay, your)	
\A/			Takal Alman and and in manager counts	
Work unit / office			Total time spent in remote work	
Date	Start / End	Description of Activities		
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(month, day, year)	Time	(Activities should be descriptive enough that an immediate supervisor can verify the time reported in remote work status.)		
(monen, day, your)		, issued on any or a coordinate of the control of t		

			
Signature of employee		Date (month, day, year)	
Signature of supervisor			Date (month, day, year)

Name of employee	Pay Period Dates (month, day, year)
Department	Total time spent in remote work

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:00 am							
7:30 am							
8:00 am							
8:30 am							
9:00 am							
9:30 am							
10:00 am							
10:30 am							
11:00 am							
11:30 am							
12:00 pm							
12:30 pm							
1:00 pm							
1:30 pm							
2:00 pm							
2:30 pm							
3:00 pm							
3:30 pm							
4:00 pm							
4:30 pm							
5:00 pm							
5:30 pm							
6:00 pm							
6:30 pm							

Signature of employee	Date (month, day, year)
Signature of supervisor	Date (month, day, year)