Reset Form

APPLICATION FOR TEMPORARY AIRPORT SITE APPROVAL

State Form 23899 (R2 / 3-17)

INDIANA DEPARTMENT OF TRANSPORTATION
OFFICE OF AVIATION
100 North Senate Avenue, Room N955
Indianapolis, IN 46204

Application for Temporary *(Check One):* ☐ Airport ☐ Heliport ☐ Seaplane Base

Section A

TEMPORARY AIRPORT DEFINITION
(105 I.A.C. 3-3-2, Definitions) An airport which is intended to be used for a period of less than thirty (30) consecutive days for special events or emergency services.

As used in Regulation 105 I.A.C. 3-3-2 (b), An airport shall include any area, site or location, either on land, or water or upon any building, which is specifically adapted and maintained for the landing and taking off of aircraft, and includes its buildings and facilities, if any.

Section B

Name of Temporary Landing Airport	**Ownership of Temporary Airport *(Check One)*:** ☐ Private ☐ Municipality ☐ Government
Applicant's Name	**Land Owner's Name *(write "same" if owner)***
Applicant's Address Street: City: State: ZIP:	**Land Owner's Address *(write "same" if owner)*** Street: City: State: ZIP:
Applicant's Telephone Number and E-mail: Telephone: E-mail:	**Land Owner's Telephone Number and E-mail *(write "same" if owner):*** Telephone: E-mail:

Section C

Nearest City or Town	**Distance and Direction from Nearest City or Town** Miles: Direction:				
County of Site Location	**Latitude** Deg:	Min:	Sec:	**Longitude** Deg:	Min: Sec:
Section	**Township**	**Range**		**Taxing District**	
Activation Date *(First Day of Operation)* Year: Month: Day:		**Deactivation Date *(Last Day of Operation)*** Year: Month: Day:			

Section D

Checklist items to be processed with State application:

1. Completed Landing Area Location Drawing (accurate, legible etc.)
2. A portion of a current Federal/State aeronautical chart (sectional) or topographic map depicting an area of at least a twenty-five (25) nautical mile (NM) radius surrounding the plotted position of the proposed public-use airport
3. Written consent of the property owner(s) unless the applicant holds title in fee simple to the proposed site
4. A statement pertaining to the type of temporary use proposed for the site

IMPORTANT:
(105) I.A.C. 3-3-29 (b)) This State application, in addition to the items below, must be received by the department at least fifteen (15) days prior to the proposed activation date. This time requirement may be waived where it is clearly shown that an emergency exists.

I hereby certify that all of the above statements made by me are true and complete to the best of my knowledge.

Applicant's Signature	**Date *(month, day, year)***
Applicant's Name *(Print or Type)*	**Title *(i.e., Owner)***