



# VEHICLE DEALER AND AUTOMOTIVE MOBILITY LICENSE APPLICATION

State Form 56187 (R3 / 8-18)

**INDIANA SECRETARY OF STATE  
AUTO DEALER SERVICES DIVISION**  
302 West Washington Street, Room E-111  
Indianapolis, IN 46204  
Telephone: 317-234-7190  
Fax: 317-233-1915  
[Dealers@sos.in.gov](mailto:Dealers@sos.in.gov)

- INSTRUCTIONS:**
1. Complete in blue or black ink or print completed form.
  2. Submit the completed form to the Auto Dealer Services Division by mail, fax, hand delivery, or scan and e-mail using the applicable address found in the top right corner of this form.
  3. You must also submit the applicable fee under IC § 9-32-11-2(h) by mail or hand-delivery to the address found in the right top corner of this form. A list of fees is available at <http://www.in.gov/sos/dealer/4257.htm>. Checks should be made payable to the Indiana Secretary of State. The fee does not need to be submitted simultaneously with the application, but your application cannot be processed until payment is made.
  4. You must include the following with your completed application:
    - a. Retail Merchant Certificate
    - b. Proof of bond
    - c. Proof of liability insurance or membership in a risk retention group under IC § 9-32-11-14
    - d. A completed zoning affidavit as required by IC 9-32-11-2
    - e. If organized as a corporation, LLC, LLP, or LP, you must include your Certificate of Existence and, if applicable, Certificate of Assumed Name. Foreign entities must include their Certificate of Authority or Registration, whichever is applicable.
  5. If you indicated a, b, and/or c for Question 19, you are required to hold an automotive mobility endorsement and must include proof of accreditation through Quality Assurance Program of the National Mobility Equipment Dealers Association with your application.

## SECTION 1 - Information about your Business / Owner(s)

1. Name in which the Dealer license will be issued (DBA Name)			2. Web Address of your business		
3. Business Telephone Number ( )	Alternate Telephone Number ( )	Fax Number ( )	E-mail Address		
4. Address of Established Place of Business (number and street)		City	State	ZIP code	County
5. Federal identification number (FID)		6. Retail Merchant Number (TID)		Retail Merchant Location Number (LOC)	
7. The established place of business location is: <input type="checkbox"/> Leased <input type="checkbox"/> Owned		If leased, name of lessor		E-mail address of lessor	
7a. Address of lessor (number and street)		City	State	ZIP code	Telephone number of lessor ( )
8. Type of Business Entity <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> LP					
8a. Name of Business Entity (if differs from box 1)		Address (number and street)		City	State ZIP code
8b. If corporation, LLC, LP or LLP, give date and state of incorporation / organization / registration: Date of incorporation / organization / registration (mm/dd/yyyy): _____ State of incorporation / organization / registration: _____					
9. State the name and address (must be within Indiana) of the person upon whom legal services of process may be made and his/her title or relationship to applicant: Name		Address (number and street)		City	State IN ZIP code
Title / Relationship to Applicant					
<b>10. Owners / Officers / Partners Who Will Appear on License Check only three to be listed on the license. Attach additional sheets, if necessary.</b>					
10a. Name of Primary Owner		Title		Listed on license? <input type="checkbox"/> Yes <input type="checkbox"/> No	
E-mail Address		Last 4 digits of Social Security number XXX-XX-		Year of Birth	
Address (number and street)		Contact number ( )		ZIP code	
City		State		ZIP code	
10b. Name of Owner		Title		Listed on license? <input type="checkbox"/> Yes <input type="checkbox"/> No	
E-mail Address		Last 4 digits of Social Security number XXX-XX-		Year of Birth	
Address (number and street)		Contact number ( )		ZIP code	
City		State		ZIP code	
10c. Name of Owner		Title		Listed on license? <input type="checkbox"/> Yes <input type="checkbox"/> No	
E-mail Address		Last 4 digits of Social Security number XXX-XX-		Year of Birth	

Address (number and street)		Contact number (      )
City	State	ZIP code

<b>11. Questions</b>			
11a. Has any owner, corporate officer, or partner owned or worked for another dealer in this or any other state? <input type="checkbox"/> Yes <input type="checkbox"/> No			
11a. If yes, name of individual (individual one, if applicable)		Name of dealer	
Address of dealer (number and street)		City	State      ZIP code
11a. If yes, name of individual (individual two, if applicable)		Name of dealer	
Address of dealer (number and street)		City	State      ZIP code
11b. Has any owner, corporate officer, or partner on the application had a dealer license suspended or revoked or had an application for a dealer license denied in this or any other state? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give details.			
11c. Is this location devoted solely to the business of buying, selling and/or exchanging motor vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please give details.			

<b>SECTION 2 - Information about your Dealership</b>						
12. Name of Insurance Carrier or Risk Retention Group		Policy number		Date of expiration (mm/dd/yyyy)		
13. Name of bond carrier		Bond number		Date of expiration (mm/dd/yyyy)		
14. Type of dealer for this application: <input type="checkbox"/> Dealer (New) <input type="checkbox"/> Dealer (Used)						
15. Select the type(s) of vehicle(s) to be sold: (Select all that apply.)	Type to be sold: New / Used	Metal Dealer Plates requested? Yes / No	How many plates for this vehicle type? (Indicate requested amount.)	For "New" only: Requesting M Plates?	Interim Plates requested? Yes / No	How many plates for this vehicle type? (Indicate requested amount.)
<input type="checkbox"/> Cars	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Trucks	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Mini Trucks	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Motorcycles	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Motor Driven Cycle - A	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Motor Driven Cycle - B	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Mobile / Manufactured Homes	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Recreational Vehicles	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Snowmobiles / Off-road / ATV	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Trailers	<input type="checkbox"/> New / Used <input type="checkbox"/> New only <input type="checkbox"/> Used only	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
16. If selling "New", indicate franchise(s)						
17. How many units do you expect to sell during the next twelve (12) months? Wholesale: _____ Retail: _____		17a. Number of full-time sales person directly involved with selling: _____		17b. Number of other full-time employees: _____		

18. Anticipated Hours of Operation:		
<input type="checkbox"/> Monday _____ to _____	<input type="checkbox"/> Thursday _____ to _____	<input type="checkbox"/> Saturday _____ to _____
<input type="checkbox"/> Tuesday _____ to _____	<input type="checkbox"/> Friday _____ to _____	<input type="checkbox"/> Sunday _____ to _____
<input type="checkbox"/> Wednesday _____ to _____		
19. Automotive Mobility Endorsement Please indicate which, if any, applies to your business:		
<input type="checkbox"/> a. Engages exclusively in the business of selling, offering to sell, or soliciting or advertising the sale of adapted vehicles or watercraft		
<input type="checkbox"/> b. Possesses adapted vehicles or watercraft exclusively for the purpose of resale		
<input type="checkbox"/> c. Engages in the business of: (A) selling, installing, or servicing; (B) offering to sell, install, or service; or (C) soliciting or advertising the sale, installation, or servicing of; equipment or modifications specifically designed to facilitate use or operation of a vehicle or watercraft by an individual who is disabled.		
<input type="checkbox"/> d. None of the above apply to my business.		
If you checked a, b, and/or c, you are required to hold an automotive mobility endorsement and must include proof of accreditation through Quality Assurance Program of the National Mobility Equipment Dealers Association.		

**SECTION 3 - Signature**

I hereby certify, under the penalty of perjury, that I am authorized to make this application and that the answers and information contained in this application are true and correct.

Signature of applicant

Date (*mm/dd/yyyy*)

Printed or typed name

Title