



CONVENIENCE FEE DISCLOSURE

State Form 56075 (R2 / 5-24)
INDIANA BUREAU OF MOTOR VEHICLES

Contractor and dealers may charge a convenience fee for each transaction it performs related to a title issued under IC 9-17 or a registration issued under IC 9-18 (before its repeal) or IC 9-18.1.

- INSTRUCTIONS:**
1. Complete in blue or black ink or print form.
 2. An original or electronic signature is required. Purchaser cannot assign power of attorney (POA) signatory rights for this form.
 3. A Company may submit one form and attach a separate sheet which lists all vehicles and watercraft being sent to the partial service provider (PSP) for processing.

SECTION 1 – APPLICANT INFORMATION													
Name of Applicant <i>(first, middle, last or company name)</i>													
Mailing Address <i>(number and street)</i>								City		State		ZIP Code	
SECTION 2 – VEHICLE / WATERCRAFT INFORMATION													
Vehicle Identification Number (VIN) / Hull Identification Number (HIN)													
Vehicle / Watercraft Year							Vehicle / Watercraft Make						
SECTION 3 – FEE INFORMATION													
Fee Type: <input type="checkbox"/> Title <input type="checkbox"/> Registration													
Convenience Fee Amount													
SECTION 4 – APPLICANT AFFIRMATION													
I swear or affirm under the penalties for perjury that the information entered in Section 1 and Section 2 on this form is true and correct. I am aware of the convenience fee being charged by PSP and that the location of the nearest Bureau of Motor Vehicles (BMV) branch to this PSP has been provided to me.													
By signing this form, I have been made aware of and understand: <i>(Read and check each box.)</i>													
<input type="checkbox"/> This convenience fee is not charged at a BMV branch. <input type="checkbox"/> This convenience fee is in addition to the applicable BMV fee for this transaction. <input type="checkbox"/> The nearest BMV branch location is _____ miles away from this PSP location. <input type="checkbox"/> The convenience fee is an optional service and is not required in order to obtain credit to purchase the vehicle identified above.													
Name of Nearest BMV License Branch							Address of Nearest BMV License Branch						
Hours of Operation													
Monday				Tuesday				Wednesday					
Thursday				Friday				Saturday					
Signature of Applicant							Printed Name and Position <i>(e.g. agent or representative if applicant is a company)</i>				Date <i>(mm/dd/yyyy)</i>		
PSP													
This form must be imaged with all title paperwork, and a copy must be retained by the PSP in their end of day files for audit.													
BMV USE ONLY													
Applicant's CUID							Dealer Name and License Number						