



INDIANA TAX REPRESENTATIVE APPLICATION

State Form 55805 (3-15)
Prescribed by the Department of Local Government Finance

Individuals who apply for certification or recertification as a tax representative must furnish evidence to the Department of Local Government Finance that they:

- (1) are at least eighteen (18) years of age;
- (2) hold a high school diploma or equivalent credential;
- (3) after December 31, 2013, they must furnish evidence that they are a certified Level Three assessor-appraiser;

You MUST include the following attachments with your application:

- Birth certificate or driver’s license (documents your age);
- One of the following: a high school diploma, GED credential, college transcript, or college diploma; and
- A copy of your Level Three Assessor-Appraiser Certificate (a continuing education report from the Department of Local Government Finance may substitute).

Please mail, fax, or e-mail the application and supporting documents to:

Donna Bratcher, Administrative Assistant
Department of Local Government Finance
100 N Senate Ave Rm N1058
Indianapolis, IN 46204
Telephone: (317) 233-0166
Fax: (317) 974-1629
dbratcher@dlgf.in.gov

PLEASE PRINT

Name: _____

Company (if applicable): _____

Preferred Mailing Address (number and street): _____

City, State, and ZIP: _____

Telephone number: _____

Email: _____

I understand that if I am certified as a tax representative, I am not being certified as an attorney and may not present arguments of a legal nature on my client’s behalf. I also understand that legal issues relating to an assessment that may now exist or may be discovered at some time in the future will not and cannot be addressed by me, and if not raised before the property tax assessment board of appeals, may not be raised at a later stage of the assessment appeal.

Signature of Applicant: _____ Date (month, day, year): _____

Signature of Approving Authority: _____ Date (month, day, year): _____