

Instructions for Completing Indiana Brewer/Distiller/Rectifier/Vintner Excise Tax Schedule

Indicate the **Name (As It Appears on Permit), Federal Identification Number, and Reporting Month/Year** in the provided spaces.

Transaction Type A – Tax-exempt gallons sold for sacramental or religious purposes.

Transaction Type B – Gallons returned to the manufacturer or destroyed (attach documentation).

Transaction Type C – Gallons sold to Indiana wholesalers (for informational purposes only. Not part of tax calculation).

Itemize each transaction.

1. **Transaction Type** – Indicate the transaction type being reported (A, B, or C).
2. **Alcohol Type** – Indicate the alcohol type being invoiced. Use **W** for wine, **L** for liquor, **B** for beer, and **C** for cider.
Note: A liquor product with a volume of 15% or less alcohol is considered to be a wine. A fortified wine product with a volume of 21% or more of alcohol is considered to be liquor.
3. **Document Type** – Enter the appropriate code from the following list:
 - A = Affidavit
 - C = Confirmation
 - CM = Credit Memo
 - I = Invoice
 - O = Other
 - PO = Purchase Order
 - RG = Returned Goods Authorization
4. **Document Date** – Indicate the date of sale listed on the given document.
5. **Document Number** – Indicate the document number assigned for each transaction.
6. **Alcoholic Beverage Permit Number or FID** – If the entity involved in the transaction has an Indiana permit, enter that permit number. Otherwise, enter their federal identification number.
7. **Name** – Indicate the entity/business name.
8. **Address** – Indicate the location address for the entity where delivery of sale was made.
9. **Total Gallons** – Indicate the total gallons listed on the given document.
10. **Total Gallons Transaction Type A** – Add all quantities from Column 9 for Transaction Type A.
11. **Total Gallons Transaction Type B** – Add all quantities from Column 9 for Transaction Type B.