

Name (As It Appears on Permit)					Federal Identification Number		Reporting Month/ Year	
Transaction Type								
A - Direct Wine Sales to Consumers in Indiana								
B - Tax-exempt Gallons Sold								
C - Gallons Returned to Winery								
Sales/Return								
1. Transaction Type	2. Document Type	3. Document Date	4. Document Number	5. Customer's Name	6. Street Address	7. City and State	8. ZIP Code	9. Total Gallons
10. Total Gallons Transaction Type A								
11. Total Gallons Transaction Type B								

12. Total Gallons Transaction Type C

Instructions for Completing Direct Wine Seller's Excise Tax Schedule

Indicate the Name (As It Appears on Permit), Federal Identification Number, and Reporting Month/Year in the provided spaces.

Transaction Type A – Both taxable and exempt gallons should be reported.

Transaction Type B – Enter the tax-exempt gallons sold for sacramental or religious purposes.

Transaction Type C – Enter the gallons returned to the winery or destroyed (attach documentation).

Itemize each transaction.

- 1. Transaction Type Indicate the transaction type being reported (A, B, or C).
- 2. Document Type Enter the appropriate code from the following list:

A = Affidavit C = Confirmation CM = Credit Memo I = Invoice O = Other PO = Purchase Order RG = Returned Goods Authorization

- 3. Document Date Indicate the date listed on the given document.
- 4. Document Number Indicate the document number assigned for each sale to consumers.
- 5. Customer's Name Indicate the name of the consumer.
- 6. Street Address Indicate the street address where the consumer is located.
- 7. City and State Indicate the city and state where the consumer is located.
- 8. **ZIP Code** Indicate the ZIP Code where the consumer is located.
- 9. Total Gallons Indicate the total gallons listed on the given document. Round gallons to two decimal places (0.00).
- 10. Total Gallons Transaction Type A Add all quantities from Column 9 for Transaction Type A.
- **11. Total Gallons Transaction Type B** Add all quantities from Column 9 for Transaction Type B.
- 12. Total Gallons Transaction Type C Add all quantities from Column 9 for Transaction Type C.