



**APPLICATION FOR PROVIDER CERTIFICATION  
AGED AND DISABLED WAIVER (A&D)  
TRAUMATIC BRAIN INJURY WAIVER (TBI)**

State Form 55512 (R3 / 12-22)

**INSTRUCTIONS:**

Complete the required documentation packet. Please visit <http://www.in.gov/fssa/da/3476.htm> for details. Email the completed, signed and dated documents to [daproviderapp@fssa.in.gov](mailto:daproviderapp@fssa.in.gov).

|   |   |  |   |
|---|---|--|---|
| Date of application (month, day, year)  |   | Type of application (check one)<br><input type="checkbox"/> New application <input type="checkbox"/> Change of ownership <input type="checkbox"/> Add service(s) |   |
| Name of applicant   |   |  |   |
| Telephone number<br>(     )   | Fax number<br>(     )   | E-mail address   |   |
| Legal business name of applicant  |   |  |   |
| Doing business as (DBA) name of applicant   |   |  |   |
| Legal status of provider (check one)<br><input type="checkbox"/> Individual / sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership   |   |  |   |
| Indiana State Department of Health (ISDH) license number  |   | Name license issued to   |   |
| Name of Chief Executive Officer (CEO) / administrator / owner   |   |  |   |
| Name of contact person  |   | Title  |   |
| Physical location (number and street, city, state, and ZIP code)  |   |  |   |
| Mailing address (if different from above) (number and street or Post Office box, city, state, and ZIP code)   |   |  |   |
| Type of waiver in which you wish to provide services (check all that apply)<br><input type="checkbox"/> Aged and Disabled (A&D) (** indicates A&D only below) <input type="checkbox"/> Traumatic Brain Injury (TBI) (* indicates TBI only below)  |   |  |   |
| Service(s) you plan to provide (check all that apply)   |   |  |   |
| <input type="checkbox"/> Adult Day Services   | <input type="checkbox"/> Home-Delivered Meals                   | <input type="checkbox"/> Residential Based Habilitation*   |   |
| <input type="checkbox"/> Adult Family Care  | <input type="checkbox"/> Home Modification Assessment**         | <input type="checkbox"/> Respite Services  |   |
| <input type="checkbox"/> Assisted Living  | <input type="checkbox"/> Home Modifications                     | <input type="checkbox"/> Secure Memory Care Unit   |   |
| <input type="checkbox"/> Attendant Care   | <input type="checkbox"/> Integrated Health Care Coordination    | <input type="checkbox"/> Specialized Medical Equipment and Supplies  |   |
| <input type="checkbox"/> Behavior Management/Behavior Program and Counseling*   | <input type="checkbox"/> Nonmedical Transportation              | <input type="checkbox"/> Structured Day Program*   |   |
| <input type="checkbox"/> Care Management  | <input type="checkbox"/> Nutritional Supplements                | <input type="checkbox"/> Structured Family Caregiving**  |   |
| <input type="checkbox"/> Caregiver Coaching and Behavior Management**   | <input type="checkbox"/> Participant-Directed Home Care Service | <input type="checkbox"/> Supported Employment*   |   |
| <input type="checkbox"/> Community Transition   | <input type="checkbox"/> Personal Emergency Response System     | <input type="checkbox"/> Vehicle Modifications   |   |
| <input type="checkbox"/> Home and Community Assistance  | <input type="checkbox"/> Pest Control                           |  |   |
| County(ies) in which you plan to provide service(s) (check all that apply)  |   |  |   |
| <input type="checkbox"/> 01 Adams   | <input type="checkbox"/> 15 Dearborn                            | <input type="checkbox"/> 29 Hamilton   | <input type="checkbox"/> 43 Kosciusko   |
| <input type="checkbox"/> 02 Allen   | <input type="checkbox"/> 16 Decatur                             | <input type="checkbox"/> 30 Hancock  | <input type="checkbox"/> 44 LaGrange    |
| <input type="checkbox"/> 03 Bartholomew   | <input type="checkbox"/> 17 DeKalb                              | <input type="checkbox"/> 31 Harrison   | <input type="checkbox"/> 45 Lake        |
| <input type="checkbox"/> 04 Benton  | <input type="checkbox"/> 18 Delaware                            | <input type="checkbox"/> 32 Hendricks  | <input type="checkbox"/> 46 LaPorte     |
| <input type="checkbox"/> 05 Blackford   | <input type="checkbox"/> 19 Dubois                              | <input type="checkbox"/> 33 Henry  | <input type="checkbox"/> 47 Lawrence    |
| <input type="checkbox"/> 06 Boone   | <input type="checkbox"/> 20 Elkhart                             | <input type="checkbox"/> 34 Howard   | <input type="checkbox"/> 48 Madison     |
| <input type="checkbox"/> 07 Brown   | <input type="checkbox"/> 21 Fayette                             | <input type="checkbox"/> 35 Huntington   | <input type="checkbox"/> 49 Marion      |
| <input type="checkbox"/> 08 Carroll   | <input type="checkbox"/> 22 Floyd                               | <input type="checkbox"/> 36 Jackson  | <input type="checkbox"/> 50 Marshall    |
| <input type="checkbox"/> 09 Cass  | <input type="checkbox"/> 23 Fountain                            | <input type="checkbox"/> 37 Jasper   | <input type="checkbox"/> 51 Martin      |
| <input type="checkbox"/> 10 Clark   | <input type="checkbox"/> 24 Franklin                            | <input type="checkbox"/> 38 Jay  | <input type="checkbox"/> 52 Miami       |
| <input type="checkbox"/> 11 Clay  | <input type="checkbox"/> 25 Fulton                              | <input type="checkbox"/> 39 Jefferson  | <input type="checkbox"/> 53 Monroe      |
| <input type="checkbox"/> 12 Clinton   | <input type="checkbox"/> 26 Gibson                              | <input type="checkbox"/> 40 Jennings   | <input type="checkbox"/> 54 Montgomery  |
| <input type="checkbox"/> 13 Crawford  | <input type="checkbox"/> 27 Grant                               | <input type="checkbox"/> 41 Johnson  | <input type="checkbox"/> 55 Morgan      |
| <input type="checkbox"/> 14 Daviess   | <input type="checkbox"/> 28 Greene                              | <input type="checkbox"/> 42 Knox   | <input type="checkbox"/> 56 Newton      |
|   |   |  | <input type="checkbox"/> 57 Noble       |
|   |   |  | <input type="checkbox"/> 58 Ohio        |
|   |   |  | <input type="checkbox"/> 59 Orange      |
|   |   |  | <input type="checkbox"/> 60 Owen        |
|   |   |  | <input type="checkbox"/> 61 Parke       |
|   |   |  | <input type="checkbox"/> 62 Perry       |
|   |   |  | <input type="checkbox"/> 63 Pike        |
|   |   |  | <input type="checkbox"/> 64 Porter      |
|   |   |  | <input type="checkbox"/> 65 Posey       |
|   |   |  | <input type="checkbox"/> 66 Pulaski     |
|   |   |  | <input type="checkbox"/> 67 Putnam      |
|   |   |  | <input type="checkbox"/> 68 Randolph    |
|   |   |  | <input type="checkbox"/> 69 Ripley      |
|   |   |  | <input type="checkbox"/> 70 Rush        |
|   |   |  | <input type="checkbox"/> 71 St. Joseph  |
|   |   |  | <input type="checkbox"/> 72 Scott       |
|   |   |  | <input type="checkbox"/> 73 Shelby      |
|   |   |  | <input type="checkbox"/> 74 Spencer     |
|   |   |  | <input type="checkbox"/> 75 Starke      |
|   |   |  | <input type="checkbox"/> 76 Steuben     |
|   |   |  | <input type="checkbox"/> 77 Sullivan    |
|   |   |  | <input type="checkbox"/> 78 Switzerland |
|   |   |  | <input type="checkbox"/> 79 Tippecanoe  |
|   |   |  | <input type="checkbox"/> 80 Tipton      |
|   |   |  | <input type="checkbox"/> 81 Union       |
|   |   |  | <input type="checkbox"/> 82 Vanderburgh |
|   |   |  | <input type="checkbox"/> 83 Vermillion  |
|   |   |  | <input type="checkbox"/> 84 Vigo        |
|   |   |  | <input type="checkbox"/> 85 Wabash      |
|   |   |  | <input type="checkbox"/> 86 Warren      |
|   |   |  | <input type="checkbox"/> 87 Warrick     |
|   |   |  | <input type="checkbox"/> 88 Washington  |
|   |   |  | <input type="checkbox"/> 89 Wayne       |
|   |   |  | <input type="checkbox"/> 90 Wells       |
|   |   |  | <input type="checkbox"/> 91 White       |
|   |   |  | <input type="checkbox"/> 92 Whitley     |
|   |   |  | <input type="checkbox"/> State Wide     |
| <b>Please attach the following documents:</b>   |   |  |   |
| <input type="checkbox"/> 1. All required documents as specified in the provider requirements table located at <a href="https://www.in.gov/fssa/da/medicaid-hcbs/">https://www.in.gov/fssa/da/medicaid-hcbs/</a> , direct link here; <a href="https://www.in.gov/fssa/da/files/Service_specific_provider_requirements-July-1-2018.pdf">https://www.in.gov/fssa/da/files/Service_specific_provider_requirements-July-1-2018.pdf</a> |   |  |   |
| <input type="checkbox"/> 2. W-9 Tax Identification Number   |   |  |   |
| <input type="checkbox"/> 3. Secretary of State letter of authorization to conduct business in Indiana ( <b>agencies only</b> )  |   |  |   |
| <input type="checkbox"/> 4. Verification of liability insurance as required by 455 IAC 2-6-2, 455 IAC 2-12-1(4) (vehicle insurance), and 455 IAC 2-11-1 (property and personal Liability insurance)   |   |  |   |
| <input type="checkbox"/> 5. Organizational Chart ( <b>agencies only</b> )   |   |  |   |
| <input type="checkbox"/> 6. Copy of Home Health Agency License or Personal Services Agency License ( <b>if applicable</b> )   |   |  |   |
| <b>Have you read the following documents?</b>   |   |  |   |
| <input type="checkbox"/> 1. DA HCBS Waiver Provider Manual: <a href="https://www.in.gov/medicaid/providers/files/da-hcbs-waivers.pdf">https://www.in.gov/medicaid/providers/files/da-hcbs-waivers.pdf</a> <input type="checkbox"/> Yes <input type="checkbox"/> No  |   |  |   |
| <input type="checkbox"/> 2. The Aging Rule: <a href="http://www.in.gov/legislative/iac/T04550/A00020.PDF">http://www.in.gov/legislative/iac/T04550/A00020.PDF</a> <input type="checkbox"/> Yes <input type="checkbox"/> No  |   |  |   |
| Signature of authorized representative  |   | Date (month, day, year)  |   |
| Typed or printed name of authorized representative  |   | Title  |   |