



Form INBPR-C

State Form 55395  
(R / 7-18)

State of Indiana  
Base Plate Registration  
TRANSACTION SCHEDULE C

<b>SECTION 1</b>	Please refer to the back for Line by Line Instructions.						7. Mailing Address Change						13. BPR Account Number			15. License Year ____ Current ____ Upcoming	
	1. Legal Name						8. County			9. City			14. Fleet Number				
	2. Business Address Change				3. County		10. State			11. Zip Code			16. Staggered Month				
	4. City			5. State		6. Zip Code		12. Contact Name Change				17. Phone Number Change			18. Taxpayer Identification Number		
<b>SECTION 2</b>	1	2	3	4		5	6	7	8	9	10	11	12	13	14	15	16
	Unit	Year	Make	Vehicle Identification Number		Type	Axles or Seats	MCS USDOT Number	Fuel	Unladen Weight	Declared Gross Weight	Declared Combined Gross Weight	Purchase Price	Factory Price	Purchase Date	Owner	County
<b>SECTION 3</b>	1	2	3	4		5	6	7	8			9	10				
	Unit Number	Year	Vehicle Make	Vehicle Identification Number		Unladen Weight	Declared Gross Weight	Declared Combined Gross Weight	Owner			License Plate Number	Replacement Unit Number				
<b>SECTION 4</b>	To designate a Transaction Type, place an X in the appropriate box.																
	<input type="checkbox"/> Account Business Address Change <input type="checkbox"/> Account Mailing Address Change <input type="checkbox"/> Additional Vehicle <input type="checkbox"/> Carrier Type Change				<input type="checkbox"/> Contact Name Change <input type="checkbox"/> Contact Telephone Number Change <input type="checkbox"/> Vehicle Identification Correction <input type="checkbox"/> Fleet Business Address Change				<input type="checkbox"/> Fleet Mailing Address Change <input type="checkbox"/> Owner Name Change <input type="checkbox"/> License Plate Transfer <input type="checkbox"/> Legal Name Change				<input type="checkbox"/> Replacement License Plate <input type="checkbox"/> Vehicle Deletion <input type="checkbox"/> Weight Increase <input type="checkbox"/> Others				

## Schedule C Instructions

### Section 1

**Line 1:** Enter the legal name as it is registered with the Indiana Secretary of State or the Indiana Department of Revenue. (The BPR Unit will register the registrant/applicant in the same name as registered with the Indiana Secretary of State or Indiana Department of Revenue.)

**Lines 2 through 6:** Enter the business address change for an account or fleet. Be certain to designate the appropriate change in Section 4, transactions types. (To be completed for changes only.)

**Lines 7 through 11:** Enter the mailing address change for an account or fleet. Be certain to designate the appropriate change in Section 5, transactions types. (To be completed for changes only.)

**Lines 12 and 17:** Enter the name of the new contact person and contact person telephone number. Be certain to designate the appropriate change in Section 4, transaction types. (To be completed for changes only.)

**Line 13:** Enter the account number.

**Line 14:** Enter the fleet number.

**Line 15:** Enter an X in the appropriate license year for the transaction type. If both boxes are marked with an X, then the transaction will be processed for the current registration year and the next registration year.

**Line 16:** Enter the staggered month associated with your account.

**Line 17:** Enter the telephone number change.

**Line 18:** Enter the taxpayer identification number of the applicant. All business entities must register with the Indiana Department of Revenue and obtain a taxpayer identification number.

### Section 2

**Column 1:** Enter the registrant assigned unit number or equipment number for the vehicle.

**Column 2:** Enter the last two digits of the model year of the vehicle.

**Column 3:** Enter the vehicle make using the three letter abbreviation that is shown on the vehicle title or title application.

**Column 4:** Enter the entire Vehicle Identification Number (VIN) as shown on the certificate of title or title application.

**Column 5:** Enter the type of vehicle. Vehicle Types: TK-Truck (single), TR-Tractor, TT-Truck Tractor, RT-Road Tractor, ST-Semi-Trailer, FT-Full Trailer, WR-Wrecker. (Use only the abbreviation.) For a complete description and illustration, please refer to the BPR manual. Enter "1ST" for one-year Semi-Trailer, "5ST" for five-year Semi-Trailer plate or "PST" for Permanent Semi-Trailer plate.

**Column 6:** Enter the number of axles, including axles used in a tandem group.

**Column 7:** Enter the Motor Carrier USDOT Number of the entity responsible for the vehicle safety fitness. If the registrant is a lessee, the responsible party will be determined via a lease agreement.

**Column 8:** Enter the fuel type. Fuel types are as follows: CNG-Compressed Natural Gas, D- Diesel, E- Electric, G-Gasoline, H-Hybrid, LNG- Liquid Natural Gas, P-Propane, and O-Other

**Column 9:** Enter the weight of the vehicle fully equipped for service excluding the weight of any load.

**Column 10:** Enter the total unladen weight of the vehicle plus the maximum load to be carried on the vehicle.

**Column 11:** Enter the total unladen weight of the combination of vehicles plus the maximum load to be carried on that combination of vehicles.

**Column 12:** Enter the actual purchase price of the vehicle paid by the current owner, excluding trade in and the sales tax, including accessories or modifications attached to the vehicle.

**Column 13:** Enter the manufacturer's retail price, excluding trade in and the sales tax, including accessories or modifications attached to the vehicle.

**Column 14:** Enter the month, day and year the vehicle was purchased by the current owner.

**Column 15:** Enter the name of the titled owner, if the vehicle is not owned by the Applicant.

**Column 16:** Enter the Indiana county for each vehicle.

### Section 3

If the transaction type is an apportioned license plate transfer, the license plate will be transferred, in the order they are listed in Section 3, to the vehicles listed in Section 2.

**Column 1:** See Section 2, Column 1 instruction.

**Column 2:** See Section 2, Column 2 instruction.

**Column 3:** See Section 2, Column 3 instruction.

**Column 4:** See Section 2, Column 4 instruction.

**Column 5:** See Section 2, Column 8 instruction.

**Column 6:** See Section 2, Column 9 instruction.

**Column 7:** See Section 2, Column 10 instruction.

**Column 8:** See Section 2, Column 14 instruction.

**Column 9:** Enter the apportioned license plate number that is to be transferred or returned to the BPR Unit.

**Column 10:** Enter the unit number of the vehicle replacing the deleted vehicle.

### Section 4

Place an **X** in the box to designate the transaction type to be processed.