Enclosure Sequence No. 12

This schedule should be filed by an individual who:

- withholds state and county (if applicable) tax on household employees, AND
- pays those withholding taxes with the filing of his/her individual income tax return.

Name of employer (as shown on individual income tax return)



**Employer Federal Identification Number** 

2011

A Did you file federal Schedule H for the tax year shown above?

Yes. Go to question B.

No. Stop. Do not file this schedule.

B Did you withhold state and/or county income tax for any household employee?

Yes. Complete Part II on the back of this schedule.

No. Stop. Do not file this schedule.

C Make sure you enclose the state copy of your employee's W-2 forms.

# Complete Part II first. Carry those totals to the Part I Summary below.

### Part 1:

## Summary of Household Employment Taxes

1.	Enter the total State Tax withheld from Part II, line 2	1	.00
2.	Enter the total County Tax withheld from Part II, line 3	2	.00
3.	Add lines 1 and 2. Enter the total here	3	.00

Enter this amount on your Indiana individual income tax return on the following lines:

- Form IT-40 Schedule 4, line 2,
- Form IT-40PNR Schedule E, line 2.

Under penalties of perjury, I declare that I have examined this schedule, including accompanying statements and W-2 forms, and to the best of my knowledge and belief it is true, correct and complete.

Employer's signature

Daytime telephone number

Date



# Part II: State and County Tax Withholding

Enter below the employee's name and Social Security number as it appears on his/her W-2 form. Attach additional pages if withholding for more than three household employees.

**Line 1** - Enter the amount on which you are withholding federal income tax (also enter on W-2 boxes 16 and 18.)

Line 2 - Enter the amount of Indiana state tax withheld (also enter on W-2 box 17. Also, enter "IN" on W-2 box 15.)

Line 3 - Enter the amount of county tax withheld (also enter on W-2 box 19.)

**Line 4** - Enter the 2-digit county code from Indiana Departmental Notice #1 for which the line 3 county tax was withheld.

#### Summary -

- Add all line 2 amounts and enter on Part I, line 1.
- Add all line 3 amounts and enter on Part I, line 2.

Note: Get Form WH-4 and Departmental Notice #1 for detailed information on how to calculate state and county withholding amounts and to get the county code numbers. This information is available on our web site at www.in.gov/dor/3489.htm and www.in.gov/dor/3618.htm

Employee Name (First, M.I., Last)	Employee Social Security Number
ncome	1
State Tax Withheld	2
County Tax Withheld	3
County Code Number (2-digit)	4
Employee Name (First, M.I., Last)	Employee Social Security Number
Income	
State Tax Withheld	2
County Tax Withheld	3
County Code Number (2-digit)	
Employee Name (First, M.I., Last)	Employee Social Security Number
Income	
State Tax Withheld	2
County Tax Withheld	3
County Code Number (2-digit)	4

2410000000