



CONTINGENCY PLAN FOR WASTE TIRE PROCESSING OPERATIONS AND STORAGE SITES

State Form 54817 (10-11)

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

INSTRUCTIONS:

1. Fill in all information requested.
2. When completed, return this form to:
Indiana Department of Environmental Management
Solid Waste Permits Section
IGCN 1101
100 N. Senate Avenue – MC 65-45
Indianapolis, IN 46204-2251
3. For more information, contact IDEM's Office of Land Quality, Solid Waste Permits Section, at (317) 232-4473.

You may complete this model contingency plan for your waste tire processing operation, or you may write your own. Your contingency plan must include all information required by 329 IAC 15-3-18.

Purpose of the plan: To describe the actions the processing operation owner or operator and employees must take to minimize the hazards to human health and the environment from:

- (1) fires or explosions,
- (2) contaminated run-off resulting from fires or explosions, and
- (3) mosquitoes breeding in water that accumulates in improperly stored waste tires.

Business Information:		
Waste Tire Processing Registration Number <i>(if applicable)</i> :		
Waste Tire Storage Site Registration Number <i>(if applicable)</i> :		
Waste Tire Transporter Registration Number <i>(if applicable)</i> :		
Business Name:		
Business Address:		
City:	State:	ZIP:
Mailing Address <i>(if different)</i> :		
City:	State:	ZIP:
Day telephone: () -	Evening telephone: () -	
Emergency Response Coordinator: These persons will carry out the duties described in 329 IAC 15-3-19.		
Primary Coordinator:		
Day telephone: () -	Evening telephone: () -	
Backup Coordinator 1:		
Day telephone: () -	Evening telephone: () -	
Backup Coordinator 2:		
Day telephone: () -	Evening telephone: () -	

Duties of the Emergency Response Coordinator (from 329 IAC 15-3-19):

The emergency response coordinator must:

- Be at the waste tire facility or on call at all times;
- Coordinate all emergency response measures carried out by the waste tire processing operation;
- Be familiar with:
 - all aspects of the contingency plan;
 - the location and telephone numbers of the fire department and other emergency services with jurisdiction for the site;
 - all operations and activities at the waste tire facility;
 - the layout of the waste tire facility; and

- the location of all records required by 329 IAC 15-3-20; and
- Have authority to commit resources needed to implement the contingency plan.

Emergency Services Contact Information: These emergency contacts will be notified immediately after discovery of a fire or explosion, run-off resulting from a fire or explosion, or mosquitoes breeding in waste tires. Mobile operations must complete this section for each county they operate in.	
Fire Department / Fire Protection District:	
Emergency telephone: () -	Administrative telephone: () -
Office of the State Fire Marshal: (800) 423-0765 After Hours: (800) 669-7362	
IDEM's 24-Hour Emergency Spill Line: (888) 233-7745	
County Sherriff's Department (<i>insert county name</i>):	
Emergency telephone: () -	Administrative telephone: () -
Police Department for City/Town of:	
Emergency telephone: () -	Administrative telephone: () -
County Health Department (<i>insert county name</i>):	
Day telephone: () -	After Hours telephone: () -
County Emergency Management Agency (<i>insert county name</i>):	
Emergency telephone: () -	Administrative telephone: () -

Facility Site Plan. A facility site plan that shows all of the following is attached to this contingency plan:

- Facility boundaries and property lines.
- Buildings, showing occupancy of each building and any hazardous materials.
- Fences, vehicle access points, and access gates.
- Tire and rubber product storage areas. The length, width and height of each storage area must be shown.
- Enclosed trucks/trailers used to store tires.
- Fuel storage areas showing type of fuel stored.
- Separation distances between tire storage areas, and between storage areas and fences, property boundaries, buildings, and other salvaged material.
- Fire hydrants, fire extinguishers, and other fire control devices.
- Surface water drainage flow from tire storage areas, showing sewer and storm water drains and points where run-off can be stopped before it leaves the property.

CONTINGENCY PLAN ACTION STEPS. These are the specific steps that the owner or operator of a Waste Tire Processing Operation or Storage Site employees will take in response to site emergencies.

FIRE OR EXPLOSION: In the event of a fire, explosion or other emergency, the emergency response coordinator will:

- Evacuate all workers from the processing operation. Note: small fires may be addressed by facility personnel before they grow beyond control.
- Notify emergency services listed in this plan.

- _____
- _____
- _____

RUN-OFF RESULTING FROM FIRE OR EXPLOSION: In the event of a fire, explosion or other emergency, the emergency response coordinator will control or contain the flow of contaminated run-off by taking the following steps:

- _____
- _____
- _____

MOSQUITOES BREEDING IN WASTE TIRES:

- Mosquito control will be done by draining accumulated water from all waste tires on the day they arrive and as often as necessary after that to prevent water accumulating in the tires.
- Within seven (7) days after arrival on site, all tires will be covered or altered by shredding, chopping, drilling, or slitting and stacking so the tires will not collect water.
- Notify the County Health Department listed in this plan.
- The emergency response coordinator will identify mosquitoes breeding in waste tires by using the following methods:

- If control of water accumulation has not been done or is ineffective, and mosquitoes are found breeding in the waste tires, the emergency response coordinator will do the following:

Preparer:

I certify, under penalty of perjury as provided in IC 35-44-2-1, that to the best of my knowledge this information is true and accurate, and that I am an authorized agent of the registrant.

Name (*Print*)

Signature

Date (*month, day year*)